

DIPLOMA IN PERSIAN

1.1. The duration of the course for Diploma in Persian shall be one academic year.

1.2. The examination shall be held once a year in the month of May, on such dates as may be fixed by the Syndicate.

1.3. The date of examination and the last date for receipt of examination forms without with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2. A person who has passed one of the following examinations shall be eligible to join course : –

- (a) certificate course in Persian from Panjab University;
- (b) matric with Persian as an elective subject or munshi examination of Panjab University;
- (c) an examination of another University/Board recognised by the Syndicate as equivalent to (a) or (b) above.

3.1. A person who possesses the qualifications laid down in Regulation 2 and produces the following certificates signed by the Chairperson/Head of the Department shall be eligible to appear in the examination :–

- (a) of good character;
- (b) of having been on the rolls of the department during the academic year preceding the examination; and
- (c) of having attended not less than 66% of the lectures delivered to the class;

3.2. A deficiency in the required number of lectures may be condoned :–

- (i) up to 15 lectures by the Chairperson/Head of the Department;
- (ii) up to 25 lectures by the Dean of University Instruction on the recommendation of the Head of the Department.

3.3. A student who having attended the prescribed number of lectures, does not appear in the examination, or having appeared has failed, may be permitted, on the recommendation of the Chairperson/Head of the Department, to appear in the examination as a private candidate within a period of three years of completing the course.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

An additional fee as prescribed by the Syndicate from time to time shall be charged from a private candidate.

5.1. The examination shall be held in accordance with the syllabus prescribed by the Senate.

5.2. The medium of examination shall be the language concerned or English/Hindi/Urdu/Panjabi. The question paper shall be set in the language concerned and the candidates shall write their answers in the language concerned or English/Hindi/Urdu/Panjabi.

6. The minimum number of the marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 40 per cent in oral, dictation and internal assessment; and
- (c) 45 per cent in the aggregate.

7. Successful candidates shall be classified as under :-

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| (a) Those who obtain 75% or more of the aggregate marks. | .. | First Division with Distinction |
| (b) Those who obtain 60% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) Those who obtain 50% or more but less than 60% of the aggregate marks. | .. | Second Division |
| (d) Those who obtain less than 50% of the aggregate marks. | .. | Third Division |

7.2. The Controller of Examinations shall publish the results four weeks after the termination of the examination or as soon as possible.

7.3. Each successful candidate shall be granted a Diploma showing the Division in which he has passed together with the marks obtained by him and the aggregate marks.

DIPLOMA COURSE IN TAMIL

1.1. The duration of the course for Diploma in Tamil shall be one academic year.

1.2. This examination shall be held once a year ordinarily in the month of May, on such dates as may be fixed by the Syndicate.

1.3. The dates of commencement of the examinations and the last dates for receipt of examination admission forms without and with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2. A student who has passed one of the following examinations shall be eligible to join this course :-

- (i) Certificate in Tamil examination of the Panjab University;
- (ii) An examination of any other University recognised by the Syndicate as equivalent to (i).

3.1. A student who possesses the qualifications laid down in Regulation 2 and produces the following certificates signed by the Chairperson/Head of the Panjab University South Indian Languages Department shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having been on the rolls of the Department during the academic year preceding the examination; and
- (c) of having attended not less than 66 per cent of the lectures delivered to the class.

3.2. A deficiency in the required number of lectures may be condoned :-

- (i) up to 15 lectures by the Chairperson/Head of the Department;
- (ii) Up to 25 lectures by the Dean of University Instruction on the recommendation of the Chairperson/Head of the Department.

3.3. A student who possesses the qualification laid down in Regulation 2 and is permitted to appear in the examination as a private candidate under the regulations for such candidates appearing in the B.A. examination, shall also be eligible to appear in the examination. Such a candidate shall submit his admission form for the examination through the Chairperson/Head of the Department.

3.4. A student who having attended the prescribed number of lectures does not appear in the examination or having appeared may be permitted on the recommendation of the Chairperson/Head of the Department to appear in the examination as a private candidate within a period of three years of completing the Course.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

5.1. The examination shall be held in accordance with the syllabus prescribed by the Senate.

5.2. The medium of examination shall be Tamil. The question paper shall be set in

Tamil and the candidate shall write the answer in Tamil except the Translation passage which may be in English.

6. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 40 per cent in the Oral; and
- (c) 45 per cent in the aggregate of (a) and (b).

7.1. Successful candidates shall be classified as under :

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| (a) Those who obtain 75% or more of the aggregate marks. | .. | First Division with Distinction |
| (b) Those who obtain 60% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) Those who obtain 50% or more but less than 60% of the aggregate marks. | .. | Second Division |
| (d) Those who obtain less than 50% of the aggregate marks. | .. | Third Division |

7.2. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

7.3. Each successful candidate shall be granted a Diploma showing the division in which he has passed together with the marks obtained by him and the aggregate marks.

CERTIFICATE COURSE IN FUNCTIONAL HINDI

1.1. The duration of the Course for Certificate Course in Functional Hindi shall be six months. There will be two courses during an academic year, one starting in July and concluding in December and the other starting in January and concluding in June.

1.2. The date of commencement of the examination and the last dates for receipt of examination admission forms without and with late fee as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.

2. A person who has passed one of the following examinations shall be eligible to join the course :-

10+2 pass (or an equivalent qualification for admission to any undergraduate Course as laid down by the U.G.C.).

Or

Matric Pass (for those already in employment, with at least five years experience in any government, semi-government autonomous or any other organization of repute.

The Board of Control of the Department of Hindi will conduct this course.

3.1. A person who possesses the qualification laid down in Regulation 2, and produces the following certificates signed by the Head of the Panjab University Hindi Department shall eligible to appear in the examination :-

- (a) of good character;
- (b) of having been on the rolls of the Department during the course preceding the examination; and
- (c) of having attended not less than 66 per cent of the lectures delivered in each paper to the class.

3.2. A deficiency in the required number of lectures may be condoned :-

- (i) up to 7 lectures by the Head of the Department;
- (ii) up to 12 lectures by the Dean of University Instruction, on the recommendation of the Head of the Department.

3.3. A student who, having attended the prescribed number of lectures, does not appear in the examination, or having appeared has failed, may be permitted, on the recommendation of the Head of the Department, to appear in the examination as a private candidate, within a period of three years of completing the course.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

5.1. The examination shall be held in accordance with the syllabus prescribed by the Senate.

5.2. The medium of examination shall be Hindi.

6. There will be two components of examination for this course :-
- (a) Internal periodic assessment by the teacher/teachers concerned through tests or assignments of the value of 50% as below :-
- (i) Periodic Tests (3 in number) : 30 marks
- (ii) Term Paper (1 in number) : 10 marks
- (iii) Group Discussion (Oral) : 10 marks
- (b) Final examination through Essay Type and Objective Type question papers of the value of 50% as below :-
- (i) Objective type : 10 marks
- (ii) Essay type : 40 marks
7. The minimum number of marks required to pass the examination shall be :-
- (a) 40% in each theory paper;
- (b) 40% in internal assessment;
- (c) 45% in the aggregate of (a) and (b).
- 8.1. Successful candidate shall be classified as under :
- (a) Those who obtain 60 per cent or more of the .. First Division aggregate marks.
- (b) Those who obtain 50 per cent or more but less .. Second Division than 60 percent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division aggregate marks.
- 8.2. The Controller of Examinations shall publish the results four weeks after the termination of the examinations or as soon as possible.
- 8.3. Each successful candidate shall be granted a certificate showing the division in which he has passed.
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DIPLOMA IN PANJABI LANGUAGE AND CULTURE

(w.e.f. the session 1991-92)

1. The duration of the Course for Diploma shall be one academic year.
2. The examination shall be held once a year ordinarily in the month of May, on such dates as may be fixed by the Syndicate.
3. The date of examination and the last dates for receipt of examination admission forms without and with late fees, as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.
4. A person who has passed one of the following examinations shall be eligible to join the course :-
 - B.A. (Pass)/B.Sc. (Pass) without Panjabi of this University or an equivalent examination recognised by this University.

Or

Pass in Certificate Course in Functional Panjabi of this University.
5. A person who possesses the qualifications laid down in Regulation 4 and produces the following certificates signed by the Chairperson of the Punjabi Department, Punjab University/Head of the Institution affiliated for the Course, as the case may be, shall be eligible to appear in the examination :-
 - (a) of good character;
 - (b) of having been on the rolls of the Department/Institute as the case may be during the academic year preceding the examination; and
 - (c) of having attended not less than 66 per cent of the lectures in each paper delivered to the class.
6. A deficiency in the required number of lectures may be condoned :-
 - (i) Up to 10 per cent of the total lectures delivered, by the Chairperson/Head of the Institution, as the case may be.
 - (ii) Up to additional 5 per cent of the total lectures delivered by the Dean of University Instruction/Vice-Chancellor on the recommendation of the Chairperson of the Department/Head of the Institution, as the case may be.
7. A student who, having attended the prescribed number of lectures, does not appear in the examination or having appeared has failed, may be permitted, on the recommendation of the Chairperson of the Department/Head of the Institution as the case may be, to appear in the examination as a late college student within a period of three years of completing the Course.
8. The amount of examination fee to be paid by a candidate shall be as fixed/revised by the Syndicate from time to time.
9. An additional fee shall be charged from a private candidate as fixed/revised by the Syndicate from time to time.

10. The examination shall be held in accordance with the syllabus prescribed by the Academic Council.

11. The medium of examination shall be Panjabi. The question papers shall be set in Panjabi and the candidates shall write their answers in Panjabi except the translation passage which may be in English.

12. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 40 per cent in Oral, if any;
- (c) 45 per cent in the aggregate.

13. Successful candidates shall be classified as under :-

- (a) Those who obtain 75% or more of the aggregate marks. .. Distinction
- (b) Those who obtain 60% or more but less than 75% of the aggregate marks. .. First Division
- (c) Those who obtain 50% or more but less than 60% of the aggregate marks. .. Second Division
- (d) Those who obtain less than 50% of the aggregate marks. .. Third Division

14. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

15. Each successful candidate shall be granted a Diploma showing the division in which he has passed.

CERTIFICATE COURSE IN FUNCTIONAL PUNJABI

(w.e.f. the session 1991-92)

1. The duration of the course shall be one academic year.
2. The examination shall be held once a year ordinarily in the month of May, on such dates as may be fixed by the Syndicate.
3. The date of commencement of the examinations and the last date for receipt of examination admission forms without and with late fees as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.
4. The candidates who have passed the following examinations, without having taken up the Panjabi subject, are eligible to join this course :-
 - +2 (Pass) examination of recognised Body/Council/Board/University.
 - Or
 - B.A. 1st year (Pass) examination of this University or Body/Council/Board University whose examination has been recognised by this University.
 - Or
 - B.A. (Old) or its equivalent examination recognised by this University.
5. A person who possesses the qualification laid down in Regulation 4 above and produces the following Certificates signed by the Chairperson, Department of Panjabi, Panjab University, Chandigarh/Head of the Institution concerned, shall be eligible to appear in the examination :-
 - (a) of good character;
 - (b) of having been on the rolls of the Department/Institute during the academic year preceding the examination; and
 - (c) of having attended not less than 66 per cent of the lectures in each paper delivered to the class.
6. A deficiency in the required number of lectures may be condoned :-
 - (i) Up to 10 percent of the total lectures delivered by the Chairperson/Head of the Institution, as the case may be.
 - (ii) Up to additional 5 per cent of the total lectures delivered, by the Dean of University Instruction/Vice-Chancellor on the recommendation of the Chairperson of the Department/Head of the Institution, as the case may be.
7. A student who, having attended the prescribed number of lectures, does not appear in the examination, or having appeared has failed, may be permitted, on the recommendation of the Chairperson of the Department/Head of the Institution to appear in the examination as a late college student, within a period of three years of completing the Course.
8. The examination fee to be paid by a candidate shall be as fixed/revised by the Syndicate from time to time.

An additional fee shall be charged from a private candidate as fixed/revised by the Syndicate from time to time.

9. The examination shall be held in accordance with the syllabus prescribed by the Academic Council.

10. The medium of examination shall be Panjabi. The question papers shall be set in Panjabi and the candidates shall write their answers in Panjabi, except the translation passage which may be in English.

11. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 40 per cent in Oral, if any;
- (c) 45 per cent in the aggregate.

12. Successful candidates shall be classified as under :-

- (a) Those who obtain 60 per cent or more of the .. First Division
aggregate marks.
- (b) Those who obtain 50 per cent or more but less .. Second Division
than 60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division
aggregate marks.

13. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

14. Each successful candidate shall be granted a Certificate showing the division in which he has passed.

**POSTGRADUATE DIPLOMA IN HINDI JOURNALISM
(FUNCTIONAL HINDI) EFFECTIVE FROM THE ADMISSIONS OF 1993**

1.1. The duration of the course for the Post-graduate Diploma in Hindi Journalism (Functional Hindi Scheme) shall be of two academic years.

1.2. This shall be a part-time course and the classes will be held in the morning and/or evening.

1.3. The examination for the Post-graduate Diploma in Hindi Journalism (Functional Hindi Scheme) shall be held in two parts - Part I at the end of the course of first year and Part II at the end of the second year.

1.4. The examination in Parts I and II shall ordinarily be held annually in the month of April or on such dates as may be fixed by the Syndicate.

1.5. The last date for receipt of admission forms with and without late fee fixed by the Syndicate shall be notified to the Chairperson/Head of the Department of Mass Communication by the Controller of Examinations.

1.6. The date of examination as fixed by the Syndicate shall be published by the Controller of Examinations to the Chairperson/Head of the Department of Mass Communication.

2.1. Admission to the course shall be made on the basis of an entrance test, according to the rules prescribed by the University.

2.2. A candidate who :-

- (a) is a graduate with Hindi as one of the subjects;
- (b) possesses a qualification of another University recognised as equivalent to (a) shall be eligible to join the first year (Part I) of the course.

3.1. The examination in Part-I shall be open to a student who :-

- (i) has been on the rolls of the University's Post-Graduate Diploma Course in Hindi Journalism during the academic year preceding the examination;
- (ii) Produces the following certificates duly signed by the Chairperson/Head of the Department of Mass Communication :-
 - (a) of good character;
 - (b) of having attended not less than 66 per cent of the lectures in each paper delivered to the class during the academic year preceding the examination;
 - (c) of having obtained at least 40 per cent marks in Internal Assessment, (marks to be awarded by the teachers on the basis of class test/practical assignments carried out by a student up to the end of March of the academic year).

4.1. A student who has passed the Part-I examination by securing 40 per cent marks in each paper and 50 per cent in the aggregate shall be eligible to join the second year (Part-II) class of the Diploma Course.

4.2. A candidate who obtains 50 per cent of the aggregate marks in Part-I but fails in one paper only, obtaining not less than 25 per cent of the marks in that paper shall be eligible for admission to the Second year (Part-II) class of the Diploma Course.

5. The examination in Part II shall be open to a student who has passed the Part I examination as laid down in Regulation 4.1 or is eligible under Regulation 4.2 and :-

- (i) has been on the rolls of the second year (Part II) class of the Diploma Course during the academic year preceding the examination;
- (ii) produces the following certificates duly signed by the Chairperson/Head of the Department of Mass Communication; (a) of having attended not less than 66 per cent of the lectures in each paper delivered to the class during the academic year preceding the examination; (b) of having obtained at least 40 per cent marks in Internal Assessment (marks to be awarded by the teachers on the basis of class tests/practical assignments carried out by a student up to the end of March of the academic year).

6.1. The Chairperson/Head of the Department shall have the authority to condone shortage in attendance of lectures to the extent of two lectures in each paper in Part I and II.

6.2. A student who having attended the prescribed number of lectures does not appear at the examination or having appeared at the examination has failed, may be permitted at the examination, as a private candidate, within a period of three years after completing the part concerned of the course. (This is applicable to Parts I and II of the Diploma Course).

7. The amount of examination admission fee to be paid by a candidate shall be as fixed by the Syndicate from time to time for examination of each part.

8. The medium of examination shall be Hindi.

9. The examinations for Parts I and II shall be held according to syllabi and course of reading duly prescribed by the Academic Council.

10.1. The minimum marks required to pass the Diploma in Hindi Journalism examination shall be 40 per cent in each paper and 50 per cent in the aggregate of each of Part I and II.

10.2. Successful candidates who obtain 60 per cent of the marks or more in the aggregate shall be placed in the first division and all others in the second division.

10.3. A candidate who obtains 50 per cent of the aggregate marks in each of Part I and II, but fails in one paper only, obtaining not less than 25 per cent of the marks in the paper may at his option, be admitted to a subsequent examination or examinations in that paper and if he passes in that paper, he shall be deemed to have passed the examination provided that such a candidate shall have to clear the compartment paper within three consecutive examinations from the date of his first failing in that paper.

10.4. Four weeks after the termination of the examination or as soon thereafter as possible, the Controller of Examinations shall publish the result of the examination.

10.5. Each successful candidate shall be granted a Diploma stating the division in which he has passed.

11. The Board of Control of the Department of Mass Communication and the Board of Studies in Mass Communication will govern the Diploma in Hindi Journalism course.

ADVANCED DIPLOMA COURSE IN RUSSIAN

1.1. The duration of the Advanced Diploma Course shall be one academic year.

1.2. These examinations shall be held once a year ordinarily in the month of May, on such dates as may be fixed by the Syndicate.

1.3. The date for commencement of the examination and the last dates for receipt of examination admission forms without and with late fees as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2. A person who has passed one of the following examinations shall be eligible to join these courses :-

- (i) +2 examination from Board/Body/Council/University;
- (ii) An examination of another University/Board recognized by the Syndicate as equivalent to (i) above.

3.1. A person who possesses the qualifications laid down in Regulation 2 and produces the following certificates signed by the Chairperson/Head of the Department, P.U. or by Principal of a College affiliated to the University for the course shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having been on the rolls of the Department/College as the case may be, during the academic year preceding the examination and;
- (c) of having attended not less than 66% of the lectures in each paper delivered to the class.

3.2. Deficiency in the required number of lectures may be condoned :-

- (i) up to 15 lectures by the Chairperson/Head of the Department or the Principal as the case may be;
- (ii) Upto 25 lectures by the Dean of the University Instruction on the recommendation of the Chairperson/Head of the Deptt. or the Principal as the case may be.

3.3. A student having attended the prescribed number of lectures does not appear in the examination, or having appeared has failed may be permitted, on the recommendation of the Head of Department/Principal of the college as the case may be, to appear in the examination as a private candidate, within a period of three years of completing the courses.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time. An additional fee as prescribed by the Syndicate from time to time, shall be charged from a private candidate.

5.1. The examination shall be in accordance with the syllabus prescribed by the Senate.

5.2. The medium of examination shall be the language concerned.

6. The minimum number of marks required to pass the examination shall be :-

- (a) 40% in each theory paper;
- (b) 40% in oral/practical;
- (c) 40% in the aggregate.

7.1. Successful candidates shall be classified as under :-

- (a) Those who obtain 75% or more of the aggregate marks. .. Distinction
- (b) Those who obtain 60% or more but less than 75% of the aggregate marks. .. First Division
- (c) Those who obtain 50% or more but less than 60% of the aggregate marks. .. Second Division
- (d) Those who obtain less than 50% of the aggregate marks. .. Third Division

7.2. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

7.3. Each successful candidate shall be granted a Diploma showing the division in which he has passed.

(iii) Faculty of Dairying, Animal Husbandry & Agriculture

DIPLOMA COURSE IN VOCATIONAL AGRICULTURE

- 1.1.** The duration of the course for Diploma in Vocational Agriculture shall be one academic year.
- 1.2.** The examination for the course shall be held once a year, ordinarily in the month of April/May or on such other dates as may be fixed by the Syndicate.
- 1.3.** The date of examination and the last date for receipt of admission form with requisite fee as fixed by the Syndicate shall be notified by the Controller of Examinations.
- 2.** A candidate who has passed 10+2 examination conducted by the recognized Board/University/Council or an equivalent certificate recognized by the Panjab University.
- 3.** The admission to the course shall be on the basis of an entrance test and/or other procedures laid down by the Syndicate from time to time.
- 4.** The examination shall be held in accordance with the syllabi approved by the Faculty from time to time.
- 5.** A person who possesses the qualifications as laid down in Regulation 2 and produces the following certificates signed by the Chief Co-ordinator/Principal concerned shall be eligible to appear in the examination :
 - (a) a good character;
 - (b) of having been on the rolls of the Department concerned/College during the academic year preceding the examination;
 - (c) of having attended not less than 66% of lectures delivered to the class in each theory paper and practicals separately.
- 6.** There shall be Board of Studies in Vocational Agriculture nominated by the Syndicate. In the case of the course run in the Departments of the University, the Chief Co-ordinator and executive Co-ordinator will be appointed by the Vice-Chancellor and for the colleges, the Principal of the college will do so. The Chief Co-ordinator will be assisted by the course Co-ordinators from different departments of the University/College running the course.
- 7.** A deficiency in the required number of lectures may be condoned on the recommendation of the Chief Co-ordinator/Principal concerned.
 - (a) up to 5% by the Committee of the Co-ordinators;
 - (b) up to 10% by the DUI/Principal;
 - (c) up to 15% by the Vice-Chancellor.
- 8.** The medium of examination shall be English or Hindi or Panjabi.
- 9.** The minimum number of marks to pass the examination shall be 40% in each written paper, practical, viva-voce and sessional.
- 10.** The result of the candidate shall be either pass or fail only. However, in exceptional cases (e.g. on medical ground) the Board of Studies may allow re-examination in not more than one paper. The examination shall be allowed at the time of the next regular examination. No special examination will be held.

11. Successful candidates shall be classified as under :-

- (a) those who obtain 75% or more of the aggregate marks. - First division with Distinction.
- (b) those who obtain 60% or more but less than 75% of the aggregate marks. - First Division
- (c) those who obtain 50% or more but less than 60% of the aggregate marks. - Second Division
- (d) those who obtain less than 50% but not less than 40% of the aggregate marks. - Third Division

12. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination or as soon as possible.

13. Each successful candidate shall be granted a Diploma showing the division in which he has passed together with the marks obtained by him and the aggregate marks.

(iv) Faculty of Education

BACHELOR OF EDUCATION (B.Ed.)

1.1. The duration of the course for the degree of Bachelor of Education (B.Ed.) shall be one year and the number of working days for transacting curriculum shall not be less than 180 days.

1.2. The examination shall be held once a year ordinarily in the month of April, on such dates as may be fixed by the Syndicate.

1.3. A supplementary examinations shall be held ordinarily in the month of September, on such dates as may be fixed by the Syndicate, for compartment candidates.

1.4. The last date for receipt of Examination admission form with and without late fee shall be as prescribed by the Syndicate from to time.

The Schedule of dates fixed in accordance with Regulation 1.4 shall be notified by the Controller of Examinations to all the affiliated colleges.

2.1. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) B.A./B.Com./B.B.A./B.C.A./B.Sc./B.Sc. (Hons. School) degree of this University or any other recognised University with atleast 45 per cent marks in the aggregate, provided the candidate has offered atleast two school subjects at the first degree level;
- (b) M.A. or M.Sc. or M.Sc. (Hons. School) or M.Com. degree of this University or any other recognised University with a minimum of 45% marks in the aggregate with combination of at least two School subjects Postgraduate degree level;
- (c) B.A. degree of the University through Modern Indian Languages and English only examinations, in which case the aggregate of 45 per cent marks shall be calculated by taking into account the marks obtained in English and the elective subjects taken together;
- (d) Any other qualification recognised to (a), (b) or (c) above.

Explanation - (i) A candidate who has been awarded B.Sc. pass degree on the basis of B.Sc. (Hons. School) examination of the University shall be deemed to have passed with 50% marks in the aggregate.

- (ii) A candidate who passed in additional subject/s subsequent to obtaining B.A./B.Sc. degree, 45% marks in the aggregate shall be calculated by taking into account the marks obtained in the compulsory subject/s and three elective subjects or additional elective subjects.

Exception - In the case of students belonging to Scheduled Castes/Tribes and Backward classes (excluding economically backward class) the requirement of 45 per cent marks shall be reduced by 5 per cent provided they have obtained minimum pass marks prescribed by the regulations.

2.2. No one who is in employment (whole-time, part-time or honorary service) shall be allowed to join B.Ed. course without taking leave from his institution/office , etc. from the date of commencement of the academic session to the conclusion of his examination in Student Teaching.

3.1. A person who possesses the qualification laid down in Regulation 2, has been on the rolls of a college affiliated for the course for B.Ed. degree during the academic year preceding the examination, and produces the following certificates signed by the Principal of the college shall be eligible to appear in the examination :-

- (i) of good character;
- (ii) of having undergone the course of training for the degree of Bachelor of Education for one academic year at a college affiliated for this examination; and
- (iii) of having attended not less than 75 per cent of the lectures delivered in each subject.

3.2. The Principal of a college may condone shortage up to 5 lectures in a subject.

3.3. A student who has completed the prescribed course, but does not appear in the examination, or having appeared in the examination, has failed, may be allowed to appear in the examination as a late college student for two consecutive years without attending a fresh course of instruction.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

5.1. The examination shall consist of two parts as under :-

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| Part I | : | Theory Papers (as per details given in the Syllabus) |
| Part II | : | Practicals (as per details given in the Syllabus) |

Provided that –

B.Com./B.B.A./M.Com. students may opt two teaching subjects. One is teaching of Commerce and the other shall be out of the following :

Teaching of Economics or any of the languages i.e. English, Hindi, Punjabi and Sanskrit.

B.C.A. students may opt for teaching of Computer Science and Applications as one subject. The other subject shall be teaching of Mathematics or any of the languages i.e. English, Hindi, Punjabi and Sanskrit.

B.Sc. (Home Science) students may opt two teaching subjects. One is teaching of Home Science and the other shall be out of the following :

Teaching of Science or any one of the languages i.e. English, Hindi, Punjabi and Sanskrit.

B.Sc. (Honours School)/B.Sc. (Medical) graduates shall opt two teaching subjects out of the following :

1. Teaching of Science/Teaching of Physical Science.
2. Teaching of Life Sciences.
3. Teaching of any of the languages i.e. English, Hindi, Punjabi and Sanskrit.

B.Sc. (Honours School)/B.Sc. (Non-Medical) graduates shall opt two teaching subjects out of the following :

1. Teaching of Science/Teaching of Physical Science.
2. Teaching of Mathematics/Teaching of Computer Science.
3. Teaching of any of the languages i.e. English, Hindi, Punjabi and Sanskrit.

Arts graduates may opt any one teaching subject out of the following :

1. Teaching of Social Studies.
2. Teaching of History/Teaching of Geography.
3. Teaching of Economics.

And/or teaching of any one of the languages i.e. English, Hindi, Punjabi and Sanskrit, provided the candidate has studied the subject at the graduation level.

5.2. The syllabus for each Part shall be as prescribed by the Senate from time to time.

6.1. Each College shall hold at least two house tests in (i) theory papers (ii) in drawing and sketching and (iii) B.B. writing and B.B. sketching. A candidate shall be required to obtain 35% marks in each subject in each house examination or 50% in aggregate to become eligible to appear in University examination. The College Principal shall intimate the University the names of such student who do not meet this requirement at least 15 days prior to the commencement of University examination in (B.Ed. theory).

In case of a failure to get qualifying marks (in 35% in house test in any papers or parts, the candidate can appear in the test in the concerned paper(s) or part(s) along with the regular students in the next academic session.

6.2. The University may appoint an Inspector to inspect the records, etc., of the internal assessment maintained in the various colleges for ensuring uniformity of standards.

6.3. The marks awarded to a candidate in the Internal Assessment shall be carried forward at his option, when he is permitted under Regulation 9.1 to reappear in a part or parts at a subsequent examination.

The marks obtained by a candidate in Internal Assessment shall remain valid, even if he remains absent in the external examination.

7. The medium of examination shall be as under :-

- (a) The question papers shall be set in Hindi, Panjabi and English except for Languages in which they shall be set as under :-
 - (i) For Sanskrit .. Hindi
 - (ii) For Hindi, Panjabi and Urdu .. Hindi, Panjabi and Urdu respectively.
- (b) The candidates shall write their answers –
 - (i) in English in the subject of English;
 - (ii) in English, Hindi, Panjabi or Urdu in the case of other subjects.

8. The minimum number of marks required to pass the examination shall be :-

- | | | | |
|------|------------------------|----|---------------------------------------|
| (i) | Part I (Theory Papers) | .. | 40 per cent separately in each paper. |
| (ii) | Part II (Practicals) | .. | 40 per cent |

9.1. A candidate who fails may be permitted to take the examination in the Part or Parts in which he fails. He shall pay admission fee as prescribed by the Syndicate from time to time per part subject to a maximum fee as fixed by the Syndicate from time to time on each occasion. The permission shall be subject to the following conditions :-

- (i) If the candidate fails in the internal assessment of Part II, he shall have to rejoin the college for a period to be determined by the Principal, subject to a minimum of one month, in order to qualify in the internal assessment of Part II. If he passes in the internal assessment, he shall be deemed to have passed the examination in Part II.
- (ii) If he fails only in one paper of Part I, he may be permitted to re-appear in that paper at the supplementary examination and the next annual examination, provided he has obtained at least 20 per cent marks in the paper in which he has failed and 40 per cent in the aggregate of all the papers. Such a candidate shall pay a fee as prescribed by the Syndicate from time to time on each occasion. If he passes in that paper in either of those examinations, he shall be deemed to have passed the examination in Part I.

9.2. (i) A candidate who passes in Part II (Practical) but fails in Part I (Theory) shall be required to appear in only Part I.

(ii) A candidate who passes in Part I but fails in any component or sub-component of Part II which is assessed externally he will be required to reappear only in that component or sub-component in which he/she has failed.

10.1. The Controller of Examinations shall publish the result of the examination four weeks after the termination of the examination, or as soon as is possible. Merit list shall be prepared on the basis of marks obtained in Part I (External) and Part II (External) taken together.

10.2. Successful candidates shall be classified on the basis of the marks obtained by them in Part I (External) and Part II (External) taken together :-

- (a) Those who obtain 60 per cent or more of the aggregate marks. .. First Division
- (b) Those who obtain 50 per cent or more but below 60 per cent of the aggregate marks. .. Second Division
- (c) Those who obtain less than 50 per cent of the aggregate marks. .. Third Division

10.3. Each successful candidate shall be awarded a degree stating the division obtained in Part I (External) along with internal assessment of practical work related to theory papers to be indicated separately and Part II (External) taken together.

11.1. A person who has already passed the examination for the degree of Bachelor of Teaching/Bachelor of Education may offer, as an additional teaching subject. He may be

admitted to the examination on submission of application on the prescribed form and payment of admission fee as prescribed by the Syndicate from time to time.

Provided that –

- (i) he has already passed the first degree/Post Graduate degree examination in that subject.
- (ii) in addition to the written paper of the teaching subject, the candidate shall have to give 30 lessons in a recognized High School and shall undergo a practical test in the teaching of the additional subject taken by him.

11.2. The minimum number of marks required to pass in the additional subject shall be 40 per cent.

11.3. A person who has qualified for the award of the B.Ed. degree from the Panjab University may be allowed to reappear as a private candidate in the subject(s) in which he appeared earlier in the B.Ed. examination with a view to improve his/her performance, provided the candidate has in the meanwhile, not passed any higher course in the said Faculty.

For this purpose, he/she would be allowed to appear only within two consecutive chances from the date of his/her passing the B.Ed. examination and that he/she will have to take the reappear examination with the latest syllabus only.

MASTER OF EDUCATION (M.Ed.)

1.1. The duration of the course for the degree of Master of Education (M.Ed.) shall be one year.

1.2. The examination shall be held once a year as follows :-

- (a) in theory papers : ordinarily in the month May; and
- (b) in dissertation : ordinarily in the month of September, on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee without late fee and with late fee as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.

2. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) a degree in any Faculty and also the degree of Bachelor of Education of this University;
- (b) a degree in any Faculty and also the degree of Bachelor of Training of this University;
- (c) a degree in any Faculty and also the degree of Bachelor of Education (Basic) of this University;
- (d) a degree in any Faculty and also the degree of Bachelor of Education (Yoga) of this University;
- (e) a degree of any Faculty and also the Postgraduate Senior Basic Trained Teachers Diploma of the Punjab Education Department before 1956;
- (f) any other qualification recognized by the Syndicate as equivalent to (a), (b), (c) or (d) above.

3.1. A student who possesses the qualifications laid down in Regulation 2, has been on the rolls of the University Education Department or a College affiliated to the University for the M.Ed. course during the academic year preceding the examination and produces the following certificates signed by the Head of the University Education Department/Principal of the affiliated College shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having undergone the course of training for the degree of M.Ed.; and
- (c) of having attended not less than 66 per cent of the full course of lectures in each paper delivered to his class.

3.2. A deficiency in the required number of lectures may be condoned for special reasons, as under :-

- (a) up to 15 : by the Head of the University Department/Principal of the College;
- (b) up to 30 : by the Syndicate.

3.3. A student who has failed in the examination, or having completed the course has failed to appear in the examination may be allowed to appear as a late college student without attending a fresh course of lectures.

3.4. A candidate who is unable to qualify in the examination within four consecutive chances shall not be admitted to the examination or to appear as a late college student.

4. The amount of examination admission fee to be paid by a candidate without thesis or with thesis shall be prescribed by the Syndicate from time to time.

An additional fee as prescribed by the Syndicate from time to time shall be charged from a private candidate.

5.1. The medium of examination for all papers including dissertations shall be English or Hindi or Punjabi.

5.2. The examination shall be held according to the syllabus approved by the Senate.

6.1. The subject of the dissertation of a candidate will be such as is approved by the Board of Studies in Education on the recommendation of the Head of the Department/Principal of the College.

6.2. Every candidate shall be required to submit with his dissertation a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed about 500 words) for approval of the examiners.

6.3. Every candidate shall be examined in viva voce on his dissertation by the internal and external examiners and the Principal of the College/Chairperson of the Department.

6.4. When a candidate has failed in the examination but has obtained pass marks in the dissertation, the dissertation marks may be carried forward at his option to two subsequent years without fresh assessment of the dissertation. After two years, the candidate may resubmit the dissertation for fresh assessment; after revision, if necessary.

7. The minimum number of marks required to pass the examination shall be 33 per cent in each paper, 40 per cent in the dissertation and 40 per cent in the aggregate.

8.1. A candidate who has passed the M.Ed. examination of this University may appear in one or more additional papers in which he has not already passed. The examination fee for appearing in each additional paper shall be as prescribed by the Syndicate from time to time, subject to the maximum of the full examination fee prescribed for the whole examination.

8.2. A candidate appearing in one or more additional papers under Regulation 8.1 shall be required to secure at least 40 per cent marks to pass in that paper/papers.

9.1. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as is possible.

9.2. Successful candidates shall be classified as under :-

- | | | | |
|-----|--|----|-----------------|
| (a) | Those who obtain 60 per cent or more of the aggregate marks. | .. | First Division |
| (b) | Those who obtain 50 per cent or more but below 60 per cent of the aggregate marks. | .. | Second Division |
| (c) | Those who obtain less than 50 per cent of the aggregate marks. | .. | Third Division |

9.3. Each successful candidates shall receive, with his degree, a certificate stating the division in which he has passed.

10.1. A candidate who has qualified for the award of M.Ed. degree, from the Panjab University, may be allowed to re-appear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be given two chances within a period of five years from the date of his passing the M.Ed. examination. Improvement will not, however, be allowed in dissertation/thesis, viva-voce and practicals. The candidate will be charged a fee for each paper, or the minimum admission fee prescribed for the examination concerned, whichever is lower shall be as prescribed by the Syndicate form time to time.

10.2. The result of such a candidate shall be declared only if he improves his performances.

TRANSITORY REGULATION

A person who has passed M.Ed. examination in the third/second division may be allowed to appear as a private candidate for purposes of improving his previous performance. For this purpose he may be given :-

- (a) two chances to improve his previous performance if he had not availed of any chance.
- (b) one more chance to improve his previous performance if he had already availed of one chance.

This concession will remain operative for a period of five years commencing from the examination to be held in 1978.

Provided that such a person shall not be eligible for the award of any medal/prize for standing first in the examination.

MASTER OF EDUCATION (EDUCATIONAL TECHNOLOGY)

1.1. The duration of the course for the degree of Master of Education M.Ed. (Educational Technology) shall be one year.

1.2. The examination shall be held once a year as follows :-

- (a) in theory papers .. ordinarily in the month of April; &
- (b) in dissertation/Project Report .. ordinarily in the month of May.

on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee without late fee and with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2. A person who possesses one of the following qualifications shall be eligible to join the courses :-

- (a) a degree in any Faculty and also the degree of Bachelor of Education of this University;
- (b) any other qualifications recognised by the Syndicate as equivalent to (a).

3.1. A student who possesses the qualifications laid down in Regulation 2, has been on the rolls of the University Education Department or a college affiliated to the University for the M.Ed. (Educational Technology) course during the academic year preceding the examination and produces the following certificates signed by the Head of the University Education Department/Principal of the affiliated college shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having undergone the course of training for the degree of M.Ed. (Educational Technology);
- (c) of having attended not less than 80 per cent of the full course of lectures in each paper delivered to his class.

3.2. A deficiency in the required number of lectures may be condoned for special reasons, as under :-

- (a) Up to 15 by the Head of the University Department/Principal of the College;
- (b) Up to 30 by the Syndicate.

3.3. A student who has failed in the examination, or having completed the course has failed to appear in the examination may be allowed to appear as a late Department/College student without attending a fresh course of lectures.

3.4. A candidate who is unable to qualify in the examination, within four consecutive chances shall not be admitted to the examination or to appear as a late Department/College student.

4. The amount of examination admission fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

An additional fee as prescribed by the Syndicate from time to time shall be charged from a private candidate.

5.1. The medium of examination for all papers including dissertation/Project Report shall be English or Hindi or Panjabi.

5.2. The examination shall be held according to the Syllabus approved by the Senate.

6.1. The subject of the dissertation/Project Report of a candidate will be such as is approved by the Board of Studies in Education on the recommendation of the Head of the Department/Principal of the college.

6.2. Every candidate shall be required to submit with his dissertation/Project Report a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed 500 words) for approval of the examiners.

6.3. Every candidate shall be examined in viva-voce on his dissertation/Project Report.

6.4. When a candidate has failed in the examination but has obtained pass marks in the dissertation/Project Report, the dissertation/Project Report marks may be carried forward at his option to two subsequent years without fresh assessment of the dissertation/Project Report. After two years the candidate may resubmit the dissertation /Project Report for fresh assessment; after revision, if necessary.

7. The minimum number of marks required to pass the examination shall be 33 per cent in each paper, 40 per cent in the dissertation/Project Report and 40 per cent in the aggregate.

8.1. A candidate who has passed the M.Ed. (Educational Technology) examination of this University may appear in one or more additional papers in which he has not already passed. The examination fee for appearing in each additional paper shall be as prescribed by the Syndicate from time to time, subject to the maximum of the full examination fee prescribed for the whole examination. .

8.2. A candidate appearing in one or more additional papers under Regulation 8.1 shall be required to secure at least 40 per cent marks to pass in that paper/papers.

9.1. The Controller of examinations shall publish the result ordinarily four weeks after the termination of the examination or as soon as is possible.

9.2. Successful candidates shall be classified as under :-

- | | | | |
|-----|--|----|-----------------|
| (a) | Those who obtain 60 per cent or more of the aggregate marks | .. | First Division |
| (b) | Those who obtain 50 per cent or more but below 60 per cent of the aggregate marks. | .. | Second Division |
| (c) | Those who obtain less than 50 per cent of the aggregate marks. | .. | Third Division |

9.3. Each successful candidate shall receive, with his degree a certificate stating the division in which he has passed.

10.1. A candidate who has qualified for the award of M.Ed. (Educational Technology) degree from the Panjab University may be allowed to re-appear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be

given two chances within a period of five years from the date of his passing the M.Ed. (Educational Technology) examination. Improvement will not, however, be allowed in dissertation/thesis/Project report, viva-voce and practicals. The candidate will be charged a fee for each paper as prescribed by the Syndicate from time to time or the minimum admission fee prescribed for the examination concerned, whichever is lower.

10.2. The result of such a candidate shall be declared only if he improves his performances.

TRANSITORY REGULATION

A person who has passed M.Ed. (Educational Technology) examination in the third/second division may be allowed to appear as a private candidate for purposes of improving his previous performances. For this purpose he may be given :-

- (a) two chances to improve his previous performance if he has not availed of any chance.
- (b) one more chance to improve his previous performance if he had already availed one chance.

This concession will remain operative for a period of five years commencing from the examination of 1992.

Provided that such a person shall not be eligible for the award of any medal/prize for standing first in the examination.

BACHELOR OF EDUCATION (TECHNICAL)

1.1. The duration of the course for the Degree of Bachelor of Education (Technical) shall be one year. The examination shall be divided into two semesters. The examinations for the first semester and second semester shall ordinarily be held in the months of November/December and April/May respectively or on such dates as may be fixed by the Syndicate.

1.2. The last date for receipt of examination admission from with and without late fee shall be as prescribed by the Syndicate from time to time.

The Schedule of dates fixed in accordance with Regulation 1.2 shall be notified by the Controller of Examinations to all the affiliated Colleges/Institutes.

2.1. A person who possesses the following qualifications shall be eligible to join the course :-

(a) A degree in Engineering/Technology

or

(b) Degree in Architecture

or

(c) Degree in Library Science

or

(d) Master's Degree in Pharmacy

or

(e) M.B.B.S.

from the University of Panjab or from another University the degree of which has been recognised by the Syndicate as equivalent to any of the above given qualifications.

or

(f) Passed Section A and B of the Associate Membership examination of the Institution of Engineers (India).

2.2. No one who is in employment whole time, Part-time or Honorary service shall be allowed to join B.Ed. (Tech.) course without taking leave or permission to join whole time regular course from his Organization etc. from the date of commencement of the academic session to the conclusion of his examination in Student Teaching.

3.1. A person who possesses the qualifications laid down in Regulation 2.2, has been on the rolls of a College/Institute affiliated for the course for B.Ed. (Tech.) degree during the academic year preceding the examination and produces the following certificates signed by the Principal/Head of the College/Institute shall be eligible to appear in the examination :-

(i) of good character;

(ii) of having undergone the course of training for the degree of B.Ed. (Technical) for one Semester at a College/Institute affiliated for this examination; and

(iii) of having attended not less than 66 per cent of the classes held in each subject.

3.2. The Principal/Head of a College/Institute may condone shortage up to five lectures in each of the subjects.

3.3. A student who has completed the prescribed course, but does not appear in the examination or having appeared in the examination has failed, may be allowed to appear in the examination as a late College/Institute student for two consecutive years without attending a fresh course of instruction.

4.1. The amount of examination fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time, for each Semester separately. If a candidate fails in a subject/ subjects he shall pay a fee as prescribed by the Syndicate from time to time for per subject per semester subject to a maximum of the fee prescribed for the examination concerned and the fee for re-appear would be in addition to the fee charged for the other semester examination in which he was appearing.

5.1. The total number of marks for each theory paper shall be distributed as under :-

Internal Assessment (Based on minimum two periodic tests/assignments/Projects)	..	50%
External Assessment	..	50%

5.2. The syllabus for each semester shall be as prescribed by the Senate from time to time.

6.1. Internal assessment awards in respect of First Semester and Second Semester for all the subjects shall be recorded by the Principal/Head of the College/Institute on the recommendations of the Head of the Department/Teacher-in-charge during the training. The marks thus awarded shall be forwarded by the Principal/Head to the University office ten days before the commencement of the examination in theory papers for each semester.

6.2. If a candidate absents himself from any of the house tests held by the College/ Institute for purposes of internal assessment, the Principal/Head will have the authority to withhold or withdraw his name from the University examination.

6.3. The University may appoint an Inspector to inspect the records etc. of the internal assessment maintained in the various colleges/institutes for ensuring uniformity of standards.

6.4. The marks awarded to a candidate in the Internal Assessment shall be carried forward, at his option, when he is permitted under Regulation 9.1 to re-appear in a subject or subjects at a subsequent examination. The marks obtained by a candidate shall remain valid even if he remains absent in the external examination.

7. The medium of examination shall be English.

8.1. The minimum number of marks required to pass the examination shall be :-

First Semester and Second Semester	..	40% in Internal Assessment and External examination separately in each paper and 50% in aggregate in each paper after combining internal and external.
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In First Semester the subjects of student teaching and Industrial Training have only Internal Assessment marks.

8.2. All papers in theory shall be of 3 hours duration. Each question paper will consist of two parts; the first part will be for one hour carrying 40% marks with objective type test questions and the second part for two hours, carrying 60% marks with short answers or essay questions.

8.3. Marks for 'Student Teaching' will be as under :-

- (a) Internal marks will be awarded by the Training College/Institute based on the work done in Micro teaching and simulated teaching.
- (b) External marks will be awarded jointly by Training College/Institute and an external examiner based on the observation of at least one lesson delivered, during April of the year in which the candidate is registered for the examination.

8.4. The assessment of the Student's performance will be done on the basis of –

- (a) Assignments completed by the student. These will be assessed internally by the training College/Institute. 50 marks will be allowed for this.
- (b) Comprehensive oral which will be conducted by the University through an external and internal examiner. 50 marks will be allowed for this.

8.5. The assessment for industrial training will be done as follows :-

Internal Assessment :

Technical Diary .	..	10
Technical Report	..	10
Viva Voce	..	5
		25

External Assessment by the Training Supervisor :

Attendance and general Industrial Discipline	..	5
Relations with workers	..	5
Initiative and effort	..	5
Technical knowledge, skill improvement	..	10
		25

9.1. A candidate who fails in a subject/s as per Regulation 8.1. may be permitted to take the examination in the subject/subjects in which he fails along with the next Semester's examination papers. In case a candidate fails in First Semester in a subject or subjects he may be permitted to join Second Semester and may appear in the examination in the papers in which he has failed and the papers of subjects in the Second Semester as given in the syllabus.

9.2. In case the person fails further in a subject/subjects he shall be allowed to appear in the University Semester examination as may be applicable to him for two subsequent years.

9.3. Marks for both course work and end-examination in Educational Technology II and Communication will be distributed as follows :-

60% for Educational Technology and 40% for Communication.

10.1. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as is possible. Merit list shall be prepared on the basis of marks obtained in First Semester (External) and Second Semester (External) taken together. In the case of successful candidates the results shall indicate the division in each semester separately in internal and external assessment.

10.2. Successful candidates shall be classified in each Semester as under :-

- | | | | |
|-----|--|----|---------------------------------|
| (a) | Those who obtain 75% or more of the aggregate marks | .. | First Division with Distinction |
| (b) | Those who obtain 60% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) | Those who obtain 50% or more but less than 60% of the aggregate marks. | .. | Second Division |

10.3. Each successful candidate shall be awarded a degree after qualifying First Semester and Second Semester examinations as per Regulation 8.1.

10.4. The degree shall indicate the percentage of marks, division in each of the semester separately as well as overall percentage of marks & division which will be the mean of the two semesters.

MASTER OF EDUCATION (GUIDANCE & COUNSELLING)

1.1. The duration of the course for the degree of Master of Education–M.Ed. (Guidance and Counseling) shall be one year.

1.2. The examination shall be held once a year as follows :-

- (a) in theory papers-ordinarily in the month of April and
- (b) in dissertation/individual and group counselling reports ordinarily in the month of May or on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee without late fee and with late fee as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.

2. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) a degree in any Faculty and also the degree of Bachelor of Education of this University;
- (b) any other qualifications recognised by the Syndicate as equivalent to (a).

3.1. A student who possesses the qualifications laid down in Regulation 2, has been on the rolls of the University Education Department or a college affiliated to the University for the M.Ed. (Guidance and Counselling) course during the academic year preceding the examination and produces the following certificates signed by the Head of the University Education Department/Principal of the affiliated college shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having undergone the course of training for the degree of M.Ed. (Guidance and Counselling); and
- (c) of having attended not less than 80 per cent of the full course of lectures in each paper delivered to his class.

3.2. A deficiency in the required number of lectures may be condoned for special reasons, as under :-

- (a) Up to 15 .. by the Head of the University Department/Principal of the College.
- (b) Up to 30 .. by the Syndicate.

3.3. A student who has failed in the examination or having completed the course has failed to appear in the examination may be allowed to appear as a late college student without attending a fresh course of lectures.

3.4. A candidate who is unable to qualify in the examination within four consecutive chances shall not be admitted to the examination or to appear as a late college student.

4. The amount of examination admission fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

An additional fee as prescribed by the Syndicate from time to time, shall be charged from a private candidate.

5.1. The medium of examination for all papers including dissertation, individual counselling and group counselling reports shall be English or Hindi or Panjabi.

5.2. The Examination shall be held according to the Syllabus approved by the Senate.

6.1. The subject of the dissertation of a candidate will be such as is approved by the Board of Studies in Education on the recommendation of the Head of the Department/ Principal of the College.

6.2. Every candidate shall be required to submit with his dissertation a brief abstract of the same giving an account of the investigation/research conducted and its main findings (which will not exceed 500 words) for approval of the examiners.

6.3. Every candidate shall be examined in viva voce on his dissertation/Individual and Group Counselling Reports.

6.4. When a candidate has failed in the examination but has obtained pass marks in the dissertation/Individual and Group Counselling Reports, the dissertation/Individual and Group Reports marks may be carried forward at his option to two subsequent years without fresh assessment of the dissertation/Individual and Group Counselling Reports. After two years, the candidate may resubmit the dissertation/Individual and Group Counselling Reports for fresh assessment; after revision, if necessary.

7. The minimum number of marks required to pass the examination shall be 33 per cent in each paper, 40 per cent in the dissertation/Individual and Group Counselling Reports and 40 per cent in the aggregate.

8.1. A candidate who has passed the M.Ed. (Guidance and Counselling) may appear in one or more additional papers in which he has not already passed. The examination fee for appearing in each additional paper shall be as prescribed by the Syndicate from time to time subject to the maximum of the full examination fee prescribed for the whole examination.

8.2. A candidate appearing in one or more additional papers under Regulation 8.1 shall be required to secure at least 40 per cent marks to pass in that paper/papers.

9.1. The Controller of Examinations shall publish the result ordinarily four weeks after the termination of the examination or as soon as is possible.

9.2. Successful candidates shall be classified as under :-

- | | | |
|--|----|-----------------|
| (a) Those who obtain 60 per cent or more of the aggregate marks | .. | First Division |
| (b) Those who obtain 50 per cent or more but less than 60 per cent of the aggregate marks. | .. | Second Division |
| (c) Those who obtain less than 50 per cent of the aggregate marks. | .. | Third Division |

9.3. Each successful candidate shall receive, with his degree, a certificate stating the division in which he has passed.

10.1. A candidate who has qualified for the award of M.Ed. (Guidance and Counselling) degree, from the Panjab University, may be allowed to reappear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be given two chances within a period of five years from the date of his passing the M.Ed. (Guidance and Counselling) examination. Improvement will not, however, be allowed in dissertation/

thesis/Individual and Group Counselling Reports/viva voce and practicals. The candidate will be charged a fee for each paper, or the minimum admission fee prescribed for the examination concerned, whichever is lower shall be as prescribed by the Syndicate from time to time.

10.2. The result of such a candidate shall be declared only if he improves his performance.

TRANSITORY REGULATION

A person who has passed M.Ed. (Guidance and Counselling) examination in the third/second division may be allowed to appear as a private candidate for purposes of improving his previous performance. For this purpose he may be given :-

- (a) two chances to improve his previous performance if he has not availed of any chance.
- (b) one more chance to improve his previous performance if he has already availed of one chance.

This concession will remain operative for a period of five years commencing from the examination to be held in 1992. Provided that such a person shall not be eligible for the award of any medal/prize for standing first in the examination.

BACHELOR OF PHYSICAL EDUCATION (ANNUAL)

1.1. The duration of the course for the degree of Bachelor of Physical Education shall be one year.

1.2. The examination shall be held once a year ordinarily in the month of April on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee without and with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2.1. A person who has passed any one of the following examinations shall be eligible to join the course :-

- (A) A Bachelor's/Post-graduate degree in any discipline of the Panjab University obtaining not less than 45% marks;
- (B) A Bachelor's/Post-graduate degree in any discipline of another university, recognised by the Syndicate as equivalent to (a) obtaining not less than 45% marks.

Provided that a candidate admitted either under clause (a) or (b) qualifies in the Standard Efficiency Text, as defined by the Syndicate, at the time of admission to this course.

2.2. A student who possesses the qualification laid down in Regulation 2.1, has attended the prescribed course of instruction and training during one academic year in the University Department of Physical Education or a college affiliated for the B.P.Ed. course and produces the following certificates duly signed by the Head of the University Department/Principal of the college shall be eligible to appear in the examination :-

- (a) of good character;
- (b) of having attended at least 66 per cent of (i) lectures and (ii) practicals separately in each paper held for his class during the academic year preceding the examination; and
- (c) of having taken at least 20 supervised lessons (in various physical activities, games and athletics at least 10 lessons in schools and/or colleges and 10 in the class itself) in the Practice of Teaching -Five officiating Assignments.

2.3. The Head of the University Department of Physical Education/Principal of the College shall have authority to condone the shortage up to 15 lectures.

2.4. A candidate who having completed the prescribed course does not appear in the examination or having appeared in the examination fails and is recommended by the Head of the Department/Principal of his college, shall be eligible to appear in the examination within a period of three years from the date of completion of the course.

3. The amount of examination fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

4. The examination shall consist of two parts, as under, according to the syllabus prescribed for each part :-

Part I	..	Theory
Part II	..	Practical

5. English shall be the medium of Examinations.

6.1. The minimum number of marks required to pass the examination in each part shall be 33 per cent in each theory paper, 40 per cent in each practical, and 40 per cent in the aggregate of each Part.

6.2. Every candidate shall be required to pass in each part of the examination separately, i.e. Theory and Practicals.

6.3. A candidate who fails in any part of the examination shall be permitted to appear in any subsequent examination in the part in which he failed on payment on each occasion of the same fee as prescribed for the whole examination, without being required to attend the course.

7.1. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon thereafter as is possible.

7.2. Successful candidates shall be classified for each Part as follows :-

- | | | | |
|-----|--|----|---------------------------------|
| (a) | Those who obtain 75% or more of the aggregate marks | .. | First Division with Distinction |
| (b) | Those who obtain 60% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) | Those who obtain 50% or more but less than 60% of the aggregate marks. | .. | Second Division |
| (d) | Those who obtain less than 50% of the aggregate marks. | .. | Third Division |

7.3. A candidate who passes in all the two parts of the examination shall be awarded the degree, which will also indicate the division obtained by the candidate.

MASTER OF ARTS (PHYSICAL EDUCATION)

1.1. The duration of the course for the degree of Master of Arts (Physical Education) shall be two years.

1.2. The examination shall consist of two parts, viz., Part I and Part II. The examination for each part shall be held once a year ordinarily in the month of April on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee without and with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2.1. A person who possesses any of the following qualifications shall be eligible to join M.A. Part I of the course :-

- (i) Degree of Bachelor of Physical Education of the Panjab University or any other degree recognised as equivalent thereto by the Panjab University or from another University with not less than 45% marks;
- (ii) A Bachelor's degree of the Panjab University with not less than 45% marks provided that he is an outstanding sportsman having participated in Inter-University (Zonal or Inter-Zonal) or Inter-State or National Tournament as per A.I.U. Calender/International Tournament recognised/ approved by the Govt. of India.

Provided further that such a candidate must qualified standard efficiency test at the time of admission to the M.A. Physical Education Course.

- (iii) any other qualification recognised by the Syndicate as equivalent to (i), (ii).

Provided that a candidate admitted under any of the clauses (i) to (iii) qualifies in the Standard Efficiency test at the time of admission to this Course.

2.2. A student who has passed M.A. (Physical Education) Part I examination of the Panjab University shall be eligible to join the Part II Course.

3.1. A student who possesses the qualification laid down in Regulation 2.1, has been in the rolls of the University Department of Physical Education for one academic year preceding the examination and produces the following certificates signed by the Head of the Department, shall be eligible to appear in Part I examination :-

- (a) of good character;
- (b) of having attended at least 66 per cent of the full course of
 - (i) lectures delivered,
 - (ii) practicals conducted,
 - (iii) seminars held separately for each paper during the academic year; and
- (c) of having taken at least 20 supervised lessons [10 in a school and/or a college and 10 in the class itself in (i) Athletics and (ii) Games and Sports].

3.2. A student who has passed Part I examination for the degree of Master of Arts (Physical Education) from the Panjab University not more than three years preceding the

examination, has been on the rolls of the University Department of Physical Education for one academic year preceding the examination and produces the following certificates signed by the Head of the Department shall be eligible to appear in Part II examination :-

- (a) of having attended at least 66 per cent of the full course of (i) lectures delivered and (ii) practicals conducted for his class during the academic year;
- (b) of having taken at least 20 lessons (ten in a school and/or a college and ten in the class itself) in Athletics and game for specialization.

3.3. A deficiency in lectures, practicals and seminars, may be condoned as under :-

- (i) by the Head of the Department if the deficiency is up to 15;
- (ii) by the Syndicate if the deficiency is more than 15 but not more than 30.

4. The amount of examination fee to be paid by a candidate for each Part shall be as prescribed by the Syndicate from time to time.

An additional fee as prescribed by the Syndicate from time to time, shall be charged from a private candidate.

5. A person who has completed the prescribed course for Part I/II examination in the University Department of Physical Education, has failed or has failed to appear in the examination, may be allowed to appear in Part I/II examination within three years from the date of completion of the course.

6. The dissertation on such a subject as is approved by the Board of Studies in Physical Education on the recommendation of the Head of the Department may be offered by a student who has secured at least 50 per cent marks in M.A. (Physical Education) Part I examination.

The dissertation shall be submitted ordinarily by the 15th of March of the year of the University examination and shall be evaluated by one external and one internal examiners. The minimum number of marks required to pass the examination shall be 40 per cent.

If a candidate has failed in the examination but has obtained pass marks in the dissertation, his marks in dissertation may be carried forward at his option for two subsequent years without fresh assessment of the dissertation. After two years, the candidate may revise the dissertation and resubmit it for fresh assessment.

7.1. The examination for each Part shall consist of Theory papers and practicals according to the syllabus for that Part.

A candidate may also offer a paper on National Social Service of 50 marks as an additional optional subject. The marks obtained in this subject shall not count towards division but the fact of his having passed in it shall be mentioned in the certificate.

7.2. The medium of examination shall be English.

8.1. The minimum number of marks required to pass in each part shall be 33 per cent in each written paper, 40 per cent in each practical and 40 per cent in the aggregate of each part.

8.2. A candidate shall be allowed to take partial re-examination in one paper only of M.A. Part I/II, if he obtains an aggregate of 45% marks in the remaining papers. For the purpose of clearing the paper in which he failed or could not appear, he shall be given two consecutive chances. A candidate shall be required to obtain 33% marks in order to clear the paper of partial re-examination.

Provided further that a candidate for M.A. Part I examination who is allowed to take partial re-examination in one paper shall be eligible to join M.A. Part II class provisionally subject to his clearing the re-examination paper in next two consecutive chances, failing which his candidature and result for M.A. Part II examination shall stand cancelled.

8.3. Successful candidates shall be classified as under on the combined marks of Part I and Part II examinations taken together :-

- (a) Those who obtain 60 per cent or more of the .. First Division aggregate marks
- (b) Those who obtain 50 per cent or more but below .. Second Division 60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division aggregate marks.

8.4. As soon after the examination, as possible, the Controller of Examinations shall publish the result.

8.5. Each successful candidate of Part I shall receive a certificate of having passed in that Part of the examination.

8.6. Each successful candidate of Part II shall be granted the degree in which the division obtained by him shall be stated.

SPECIAL PROVISION

9.1. A candidate who has qualified for the award of the M.A. degree in Physical Education from the Panjab University may be allowed to re-appear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be given two chances within a period of five years from the date of his passing the M.A. examination. Improvement will not, however, be allowed in dissertation/thesis, viva voce and practicals. The candidate will be charged a fee for each paper, or the maximum admission fee prescribed for the examination concerned, whichever is lower shall be as prescribed by the Syndicate from time to time.

9.2. A person who is allowed to reappear in the examination under this Regulation may reappear in both Part I and Part II examinations simultaneously or Part I or Part II, or both the Parts separately, but if he chooses to appear in both the Parts, he must complete the examination within a period of five years from passing in the third division.

9.3. Marks obtained in Part I or Part II at the time of obtaining third division may be carried forward and combined with the other Part for purposes of improving the division.

9.4. A person who chooses to appear in both the Parts, separately, but finds that he has improved the division even with the marks of one Part, may not reappear in the other Part.

9.5. The result of such a candidate shall be declared only if he improves the division.

10. A person who is allowed to reappear in the M.A. (Physical Education) Part-I Examination under regulation 8.1 shall not be required to attend the camp for practical work in recreation.

BACHELOR OF EDUCATION IN YOGA

1.1. The duration of the course for the degree of Bachelor of Education in Yoga shall be one year.

1.2. The examination shall be held once a year ordinarily in the month of April on such dates as may be fixed by the Syndicate.

1.3. A supplementary examination for compartment and failed candidates shall be held ordinarily in the month of September on such dates as may be fixed by the Syndicate.

1.4. The last date for receipt of examination admission form with and without late fee shall be as prescribed by the Syndicate from time to time.

The schedule of dates fixed in accordance with Regulation 1.4 shall be notified by the Controller of Examinations to all the affiliated colleges.

2.1. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) a degree in any faculty of the University obtaining not less than 45 per cent marks in the aggregate;
- (b) M.A. or M.Sc. or M.Sc. (Honours School) degree of this University;
- (c) B.A. degree of this University through Modern Indian Languages and English only examinations in which case the aggregate of 45 per cent marks shall be calculated by taking into account the marks obtained in English and the elective subjects taken together;
- (d) Diploma in Rural Services (3- Year Course) awarded by the National Council for Rural Higher Education Ministry of Education, with not less than 45 per cent marks in the aggregate;
- (e) a pass in additional subject or subjects subsequent to obtaining B.A./ B.Sc. degree, in which case the aggregate of 45 per cent marks shall be calculated by taking into account the marks obtained in English and any other two elective or additional subjects;
- (f) any other qualifications recognised as equivalent to either of (a) to (e) above, with not less than 45 per cent marks in the aggregate.

Exception. – 1 In the case of students belonging to Scheduled Castes/Tribes and Backward Classes (excluding economically Backward Classes) the requirement of 45% marks shall be reduced by 5% provided they have obtained minimum pass marks prescribed by the regulations.

- 2 A person who has passed B.A./B.Sc. Examination from the Panjab University, Lahore before 1948, shall be exempted from the requirement of 45% marks.

2.2. A person who has passed B.A. examination and J.B.T. or equivalent Teachers Training course, with 40% marks and has been actually working as a teacher in a recognized school for at least three years shall be eligible to join the degree course in Yoga Education.

2.3. No one who is in employment (whole time, part-time, or honorary service) shall be allowed to join the degree course in Yoga Education without taking leave from his institution/office etc. from the date of commencement of the academic session to the conclusion of practical examination.

3.1. A person who possesses the qualification laid down in Regulation 2, has been on the rolls of the institute/college affiliated for the degree course in Yoga Education during the academic year preceding the Examination and produces the following certificates signed by the Principal/Director of the Institute/College shall be eligible to appear in the Examination :-

- (i) of good character;
- (ii) of having undergone the course of training for the degree course in Yoga Education for one academic year at an Institute/College affiliated for this examination; and
- (iii) of having attended not less than 66 per cent of the lectures delivered in each subject.

3.2. The Principal/Director of the College/Institute may condone shortage of lectures upto 5 lectures in a subject.

3.3. A student who has completed the prescribed course, but does not appear in the examination, or having appeared in the examination, has failed, may be allowed to appear in the examination as a late college student for two consecutive years without attending a fresh course of instruction.

4. The amount of examination fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

5. The syllabus for the examination shall be as prescribed by the Senate from time to time.

6.1. Internal assessment awards in respect of Part II shall be recorded by the Principal/Director of the College/Institute on the recommendation of the teacher-in-charge during the training. The marks thus awarded shall be forwarded by the Principal/Director to the University office ten days before the commencement of the examination in theory papers.

6.2. (A) Each college shall hold at least two house tests for Part I (theory), Part II (skill and prowess) and Part III (Test in measurement in laboratory techniques). Candidates who obtain less than 30% marks in each theory paper/s & practical/s (in all the tests combined) shall not be allowed to appear in the University Examination. Intimation about such cases be sent by the college Principal at least 10 days prior to the commencement of University Examination (B.Ed. in Yoga theory) to the University.

In case of failure to get qualifying marks (30%) in house tests in any paper(s), or part(s), the candidate shall have to appear in a special test in paper(s) or part(s) to be arranged by the college concerned in the month of August. In case such candidates obtain qualifying marks, they shall be allowed to appear in the supplementary examination. In case they fail in the special test, they shall appear in the house tests alongwith the regular students of the next session.

6.2. (B) If a candidate absents himself from anyone of the house tests conducted by the college/institute, the Principal/Director will have the authority to withhold or withdraw his name from the University Examination.

6.3. The University may appoint an Inspector to inspect the records etc. of the Internal assessment maintained in the various Institutes/Colleges for ensuring uniformity of standard.

6.4. The marks awarded to a candidate in the Internal assessment shall be carried forward, at his option, when he is permitted under Regulation 9.1 to re-appear in a part or parts in a subsequent examination. The marks obtained by a candidate in Internal assessment shall remain valid, even if he remains absent in the external examination.

7.1. The question papers shall be set in three languages, viz., Hindi, Panjabi and English simultaneously.

7.2. The medium of examination shall be English or Hindi or Punjabi.

8.1. The minimum number of marks required to pass the examination shall be :-

- | | | | |
|-------|----------|----|---|
| (i) | Part I | .. | 40 per cent in each paper. |
| (ii) | Part II | .. | 40 per cent (This part has only External Assessment). |
| (iii) | Part III | .. | 40 per cent. |

8.2. In order to qualify for sitting in the annual examination, a candidate should obtain at least 40 per cent in the internal assessment.

9.1. A candidate who fails may be permitted to take the examination in the part or parts in which he fails. He shall pay a fee as prescribed by the Syndicate from time to time on each occasion. The permission shall be subject to the following conditions :-

- (a) If he fails in Part II (Skill and Prowess) he will rejoin the College/Institute for a period to be determined by the Principal/Director subject to a minimum of one month. He may, however, be allowed to take the examination in other parts. He shall have to pass in all the parts of the examination, including the sessionals work, in order to qualify for the Degree.
- (b) If he fails only in one paper of Part I, he may be permitted to re-appear in that paper in the supplementary examination and the next annual examination, provided he has obtained at least 20 per cent marks in the paper in which he has failed and 40 per cent in the aggregate of all the papers. Such a candidate shall pay a fee as prescribed by the Syndicate from time to time which would be in addition to the fee charged for any other Part in which he was appearing. If he passes in that paper in either of those examinations, he shall be deemed to have passed the examination in Part I.

9.2. A candidate who passes in Part III (Practice of Teaching) and/or Part II (Skill and Prowess) but fails in other Part shall not be required to re-appear in Part II or Part III, as the case may be.

10.1. The Controller of Examinations shall publish the result of the candidates as soon as possible after the termination of the examination. Merit list shall be prepared on the basis of marks obtained in Part I and Part II and Part III (External) taken together. In the case of successful candidates the result shall indicate the division in each part separately in internal and external assessment as the case may be.

10.2. The successful candidates shall be classified in each part as under :-

- (a) Those who obtain 60 per cent or more of the .. First Division
aggregate marks
- (b) Those who obtain 50 per cent or more but below .. Second Division
60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division
aggregate marks.

10.3. Each successful candidate shall be awarded a degree stating the division obtained in each part.

**THREE YEAR DEGREE COURSE IN PHYSICAL EDUCATION,
HEALTH EDUCATION AND SPORTS**

1. The B.Sc. (Physical Education, Health Education and Sports) shall be a 3-year integrated degree course with effect from the admissions of 1989 on par with other three year degree courses (B.A., B.Sc., B.Com.) under 10+2+3 system of Education.

2. (a) The B.Sc. (Physical Education, Health Education and Sports) programme of study shall consist of 24 credits, each credit having an equivalence of 100 marks. A Theory paper shall carry one credit and practical paper 1/2 credit. All the Theory papers and practicals irrespective of their credit value shall be studied throughout the academic year.

2.1. (b) Of the 24 credits, each student shall do course relating to 'English' and 'Punjabi' of 4 credits. 2 credits in the First Year and the remaining 2 credits in the Second Year as under :-

1st Year (1992-93)

General English : 2 Credits
(Syllabus common with B.Sc. General Course)

2nd Year (1993-94)

(i) Punjabi-1 (Compulsory)/History & Culture of Punjab -I : 1 Credit
(Syllabus common with B.Sc. General Course)

(ii) Punjabi-II (Compulsory)/History & Culture of Punjab-II : 1 Credit
(Syllabus common with B.Sc. General Course)

Note : The following categories of students shall have the option to offer History and Culture of Punjab in lieu of Punjabi (Compulsory) :

- (i) The students from the states other than Punjab, Defence and the Children/wards of the Defence Personnel, Govt. and Semi. Govt. employees and the Children/wards of such employees as have stayed outside. Punjab for at least ten years immediately before the admission of the students.
- (ii) All those students who were in the pipeline and had not studied Punjabi up to Matriculation level at the time of admission to 1st Year of B.Sc. course may be allowed to take up History and Culture of Punjab in lieu of Punjabi. This option, would however be available to them for two years with effect from the admissions of 1992-93.
- (iii) Children of Non-Resident Immigrants (N.R.I.) and Non-Resident Immigrants (N.R.E.) and foreign students.

A student will be required to pass in each of the two Communication skill paper separately.

(c) Of the remaining 2 credits a student shall study papers as under :-

- | | |
|----------------------------|--|
| <i>1st Year</i> | Four Theory papers of one credit each. Four Practical papers of 1/2 credit each. |
| <i>2nd Year</i> | Four Theory papers of one credit each. Four practicals papers of ½ credit each. |
| <i>3rd Year</i> | Six Theory papers of one credit each. Four practical papers of 1/2 credit each. |

(d) The credits allocated to a theory and a practical paper to be studied in an academic year as spelled out in (c) above shall be covered Theory and Practical papers as per requirements of the subjects.

3.1. A person who has passed the following examinations shall be eligible to join First Year of the B.Sc. (Physical Education, Health Education and Sports) degree course in a College affiliated to this University :-

- (i) Senior Secondary Certificate Part II examination (or + 2 under 10+2+3 system of Education) of a recognised University/Board/Council with 45% marks in aggregate.
- (ii) Certificate in Physical Education of at least one year duration with a minimum of 50% marks from any recognised Institution with a total of 12 years of Schooling or recognised equivalent qualifications.
- (iii) The candidate should be between the age of 17 to 20 years. However, age may be relaxed up to 22 years in the case of National/International Sportsmen and those belonging to recognised Scheduled Castes/Scheduled Tribes.
- (iv) B.A./B.Sc./B.Com. Part I (Old scheme), Pre-Medical/Pre.Engg./Intermediate Arts/Science/Agriculture examination of Panjab University or its equivalent with 40% marks.

3.2. A person who has passed one of the following examinations shall be eligible to join the Second/Third Year class of B.Sc. (Physical Education, Health Education and Sports Course, as the case may be :-

- (a) B.Sc. (Physical Education, Health Education and sports) First/Second Year Examination of Panjab University.
- (b) B.Sc. (Physical Education, Health Education and Sport) First Year/Second Year Examination of any other University recognised as equivalent by the Panjab University. The marks obtained by a person in the examination concerned shall be normalized by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by the Panjab University.

4. The examination in First/Second/Third year shall be open to a student who :-

- (a) has passed not less than one academic year previously the qualifying examination laid down in Regulation 3.
- (b) has his name submitted to the Controller of Examinations by the Principal

of the College he has most recently attended and produces the following certificates signed by the Principal of that College :-

- (i) of having remained on the rolls of an affiliated college for the academic year preceding the examination;
- (ii) of having attended not less than (i) 66 per cent of the full course of lectures delivered to his class in each of the subjects offered (the course to be counted upto the last day when the classes break up for preparatory holidays) and (ii) 66 per cent of the periods assigned to practicals work in each paper.
- (iii) of having obtained at least 25 per cent marks in the aggregate of all the subjects to be calculated on the combined results of two house examinations, the first to be held in September/October and the second in December/January.

Explanation : The house examination shall have 100 marks in each Theory paper and 50 marks in each Practical paper.

Provided that the Principal of a college may, at his discretion, hold a special test for students who fail to fulfil the conditions in (iii) above, by the third week of February. A student in order to become eligible for admission to the examination shall be required to have obtained at least 30 per cent marks in the aggregate of all the papers.

5. The Principal of the College shall have authority to condone deficiency up to 10 per cent of the total number of lectures delivered and of practicals held in each paper separately.

6. The examinations for the First Year, Second Year and Third year shall be held annually by the University on the dates fixed by the Syndicate.

For candidates placed in compartment, a supplementary examination shall be held on the dates fixed by the Syndicate.

7. The last date for receipt of Examination Form and Fee with and without late fee, as fixed by the Syndicate from time to time shall be notified by the Controller of Examination, to all the affiliated Colleges.

8. A candidate shall submit his application for admission to the examination on the prescribed form with the required certificate duly countersigned by :

- (i) Principal of the College : In the case of students of an affiliated college.
- (ii) Principal of the College last attended. : In the case of a late college student.

9. The amount of examination fee, normal as well as late fee, to be paid by a candidate including late college student and Compartment examination shall be as fixed by the Syndicate from time to time.

10. The examination for the First Year, Second Year and Third Year of the B.Sc. (Physical Education, Health Education and Sports) degree course shall be held according to the prescribed syllabus.

11. The medium of examination shall be as under :-

- (A) The question papers shall be set as under :-
- (i) In English in the case of English.
 - (ii) In the language concerned in the case of Modern Indian Language.
 - (iii) In English, Hindi and Punjabi in the case of all other subjects.
- (B) The candidates shall write their answers in :-
- (i) English in the case of English.
 - (ii) the language concerned in the case of Modern Indian Language.
 - (iii) English or Hindi or Punjabi or Urdu in all other subjects.

12. A student who has completed the prescribed course of instruction in an affiliated college for First Year/Second Year/Third Year examination but does not appear in it, or having appeared, and fails, may be allowed to appear in the examination on recommendation of the Principal of the college concerned as a late college student, without attending a fresh course of instruction as follows :-

- (a) First Year .. Within next two consecutive years.
- (b) Second Year .. Within next two consecutive years.
- (c) Third Year .. Within next three consecutive years.

13. A student who is unable to appear in an examination owing to shortage of lectures, in a paper or papers may be allowed to appear in that examination as a late college student in the following year, if he joins an affiliated College de novo and makes up the shortage of lectures.

14. A student who has completed the required percentage of lectures may be permitted to appear as a late college student even if he did not comply with the requirement in Regulation (4) relating to House Examination.

15. The minimum number of marks, required to pass the B.Sc. (Physical Education, Health Education and Sports), First Year, Second Year and Third Year examinations shall be 35 per cent in each paper, theory as well as practical separately.

16.1. A candidate who obtained 35 per cent of the aggregate marks in the prescribed papers, but fails in one paper only, obtaining not less than 20 per cent of the marks in that paper, shall be permitted to appear in that paper only at the next two consecutive examinations and if he passes at either of these examinations, he shall be deemed to have passed the examination.

16.2. A candidate to whom this concession is granted shall be eligible to join the next higher class provisionally but if he fails to qualify in the compartment paper at the supplementary examination he shall be permitted to appear again in that paper along with next examination for the next class at the next annual examination and if he fails to qualify in the compartment paper even at the second attempt, his result of second Year and Third Year as the case may be, shall be cancelled. For the compartment paper, he may appear as a regular student or as a late college student.

16.3. A candidate who appears in the compartment at the supplementary examination under this Regulation shall :-

1. be required to pay examination fee as for the whole examination; and
2. not be eligible for scholarship, prize or a medal.

17. The successful candidates shall be classified as under on the aggregate marks obtained in the First Year, Second Year and Third Year examinations taken together :-

- (a) Those who obtain 60 per cent or more of the .. First Division aggregate marks
- (b) Those who obtain 50 per cent or more but below .. Second Division 60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division aggregate marks.

18. Six weeks after the termination of examination or as soon thereafter as is possible, the Controller of Examinations shall publish a list of the candidates indicating their results. The Result-cum-Detailed marks card of the First, Second and Third Year examinations shall be issued to each candidate. Each successful candidate of the Third Year (Final) examination shall be awarded the B.Sc. (Physical Education, Health Education and Sports) degree, stating the division in which he has passed.

19. A student who fails in First Year Examination of B.Sc. (Physical Education, Health Education and Sports) course and wants to change over to Arts subjects shall not be eligible to appear in the First Year Examination of B.A (General) course, as a late college student.

20. A person who has qualified for the award of the B.Sc. (Physical Education, Health Education and Sports) degree from the Panjab University may be allowed to reappear as a private candidate in paper(s) in which he appeared earlier, with a view to improving his previous performance. He may reappear in the First, Second and Third year Examinations or any of the examinations, simultaneously or separately.

For this purpose, he may be given two chances within a period of two years of his passing the third year examination. He may avail of these chances along with next two annual examinations.

21. A candidate who wishes to seek re-evaluation of his/her answer books may apply to the Controller of Examinations, Panjab University, Chandigarh, on the prescribed form as per rules laid down by the Syndicate from time to time.

POST-GRADUATE DIPLOMA IN ADULT AND CONTINUING EDUCATION

1.1. The duration of the course for Post Graduate Diploma in Adult & Continuing Education shall be one academic year.

1.2. The examination for the course shall be held once a year ordinarily in the month of May or on such dates as may be fixed by the Syndicate and notified by the Controller of Examinations.

1.3. The last date for receipt of examination admission forms and fees without and with late fee as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

2. A person who has passed one of the following examinations shall be eligible to join the course :-

- (i) Master's degree in any Faculty of Punjab University with at least 50% mark;
or
- (ii) B.Ed/ B.T/L.T. with at least 50% marks and with minimum of one year experience in Continuing Extension education;
or
- (iii) An examination of any other University with at least 50% marks, recognised by the Syndicate as equivalent to (i) above.

3. A candidate who passes the qualifications laid down in Regulation 2 shall be eligible to appear in the examination provided he produces the following certificates signed by the Chairperson of the Department of Education :-

- (a) of good character;
- (b) of having been on the rolls of the Department of education during the academic year preceding the examination; and
- (c) of having attended not less than 66% of lectures in each paper delivered for the course and sessional work.

4. A deficiency in the required number of lectures/sessional work may be condoned :-

- (i) Up to 15 lectures by the Chairperson of the Department; and
- (ii) Up to 25 lectures by the Dean of University Instruction, on the recommendation of the Chairperson of the Department.

5. The examination shall be held in accordance with the prescribed syllabi.

6. The examination fee to be paid by the candidate shall be as fixed by the Syndicate from time to time.

7. The medium of instruction and examination shall be English.

8.1. The examination shall consist of three parts :-

- | | |
|----------|-------------------------|
| Part I | Theory Papers I to V |
| Part II | Sessional Work Paper VI |
| Part III | Comprehensive viva. |

8.2. The theory paper (I to V) in Part I shall be examined by the teachers who teach the course.

8.3. The grading by the teachers who teach the course shall be done on the basis of two class tests, two assignments and participation in seminars and paper-reading organised by the Department during the session in addition to examination conducted at the end of the course.

8.4. Grading done by the teachers teaching the course/courses shall be scrutinized by a panel consisting of two external examiners appointed by the Vice -Chancellor the Chairperson of the Department and two members of the faculty teaching the course nominated by the Chairperson of the Department of Education and they shall have the authority to change the grades in consultation with the teacher concerned.

8.5. Grades in respect of Part I, Part II and Part III shall be recorded by the Chairperson of the Department on the following basis :-

1. Part I (Theory) : On the recommendations of the teacher and subsequent approval of the panel by the examiners at stated in Regulation 8.3.
2. Part II (Sessional Work) : Sessional Work by a Committee comprising Chairperson of the Department and the teacher incharge and subsequent approval of the panel of examiners as stated in Regulation 8.3.
3. Part III : Comprehensive viva conducted by two external examiners appointed by the Vice-Chancellor, on the recommendation of the Chairperson of the Department, and two members of the Faculty teaching the course to be appointed by the Vice-Chancellor on the recommendations of the Chairperson of the Department.

8.6. There shall be continuous evaluation of students' work done by the teacher concerned in charge through a system of grading as under : -

<i>Notation</i>	<i>Grade Point</i>	<i>Equivalent Numeric Score</i>
O (Outstanding)	8	80 - 100
A (Very Good)	7	65 - 79
B (Good)	6	55 - 64
C (Satisfactory)	5	50 - 54
D (Fail)	4 (Fail)	Below 50

With a view to assessing the overall performance of a candidate Grade Point Average (GPA) for the entire programme of study under taken for the Diploma shall be calculated as follows :-

<i>Grade</i>	<i>Points</i>
O	8
A	7
B	6
C	5
D	4 (Fail)

8.7. The grade point average shall be worked out up to 2 decimal points.

8.8. A candidate shall be required to have a minimum grade point average of 5 in each theory paper, sessional work and Comprehensive viva separately to be eligible for the award of Post-graduation Diploma in Adult and Continuing Education.

9. A candidate who achieves less than 5 grade point average in one or more course/s may be allowed to take up course/s only that course/s a regular student provided that if he fails to qualify for the entire course within three consecutive chances including the first chance to which he was entitled, he shall not be allowed to join the course again.

10. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

11. Each successful candidate shall be granted a Diploma by the University.

**POST GRADUATE DIPLOMA IN HEALTH, FAMILY WELFARE AND POPULATION
EDUCATION FOR THE DEPTT. OF CORRESPONDENCE STUDIES/AFFILIATED COLLEGES**

(Effective from the session 2002-03)

1. The duration of the course of instruction for the Postgraduate Diploma in Health, Family Welfare and Population Education, shall be one academic year.
2. The examination shall ordinarily be held in the month of April/May on such dates as may be fixed by the Syndicate.
3. The date for the commencement of the examination and the last date of receipt of admission form and fee :-
 - (a) Without late fee; and
 - (b) With late fee to be fixed by the Syndicate from time to time shall be notified by the Controller of Examinations to the Chairperson, Department of Correspondence Studies, Panjab University, Chandigarh/Principal of the affiliated colleges.
4. The examination fee to be paid by the candidate shall be prescribed by the Syndicate from time to time.
5. The admission to the course shall be open to any person who has obtained the :-
 - (i) Bachelor's degree of the Panjab University or any other qualification recognized as equivalent by the Syndicate, or
 - (ii) Para medical staff with five years, work experience.
6. Every student admitted to the Diploma course shall be on the rolls of the Department of Correspondence Studies/affiliated colleges and shall pay admission fee and other charges to the University/college as the Syndicate may prescribe from time to time.
7. There shall be a Board of Studies for the course. The Chairperson of the Department of Correspondence Studies will be the convener and the Vice-Chancellor will nominate 4-5 persons to the Board.
8. Every candidate shall be examined in the subject as laid down in the syllabus, prescribed from time to time by the Board.
9. The medium of examination shall be English or Punjabi or Hindi.
10. The examination shall be open to the student whose name has been sent by the Chairperson of the Department of Correspondence Studies/Principal of affiliated colleges who :-
 - (i) has been on the rolls of the Department of Correspondence Studies/affiliated colleges, during the academic year preceding the examination, and
 - (ii) has attended prescribed class room lectures in affiliated colleges.
 - (iii) has sent at least 50 per cent of the response sheets to the Department of Correspondence Studies, (for Correspondence students only).
 - (iv) a deficiency in the required number of the response sheets or lectures may be condoned by the Chairperson, Department of Correspondence Studies/ Principal of affiliated colleges as per rules framed by the Syndicate from time to time.

11. A candidate who has been on the rolls of the Department of Correspondence Studies/affiliated colleges and fails to appear or having appeared but fails in the examination, may be allowed to appear in the examination as an ex-student of the Department of Correspondence Studies/affiliated college after paying the prescribed fee to the University.

12. The minimum number of marks required to pass the examination shall be-

- (i) 35 per cent in each paper
- (ii) 40 per cent in the aggregate

13. Successful candidate will be classified into three divisions as under :-

- (a) Those who obtain 60 per cent or more of the aggregate marks .. First Division
- (b) Those who obtain less than 60 per cent but not less than 50 per cent of the aggregate marks. .. Second Division
- (c) Those who obtain less than 50 per cent of the aggregate marks. .. Third Division

14. Grace marks shall be given by the University as per rules prescribed by the Syndicate/Senate from time to time.

15. (i) A candidate who obtains 40 per cent of the aggregate number of marks in all the papers but fails in one paper only, obtaining not less than 25 per cent of the marks in that paper, may be admitted to the supplementary examination in that paper to be held in the month of September of the same year, or the date fixed by the Controller of Examinations. If he/she fails to pass the examination or absent from the examination then he/she can appear at the next examination. If he/she obtains 35 per cent marks in that paper in the University examination, he/she shall be declared to have passed the examination.

(ii) Such a candidate shall be required to pay examination fee as prescribed by the Syndicate from time to time and shall not be eligible for a prize or a medal.

16. A candidate who fails to pass or to appear in the two chances allowed, shall be declared to have failed in the whole examination and must appear in all the papers if he/she desired to take examination again.

17. A candidate who fails to qualify this examination in three consecutive chances shall not be allowed to continue his/her studies in the course.

18. The Controller of Examinations shall publish a list of candidates who have passed the examination, showing the division four weeks after the termination of Examination or as soon as possible.

19. Each successful candidate shall be awarded a Post-Graduate Diploma in Health, Family Welfare and Population Education showing the division in which he has passed along with the marks obtained by him/her and the aggregate marks.

MASTER OF ARTS (EDUCATION)

1.1. The duration of the course for the degree of Master of Arts (Education) shall be two years.

1.2. A person who has passed one of the following examinations from this University or from any other University whose examination has been recognized as equivalent to the corresponding examination of this University shall be eligible to join the First Year (Part I) class of the M.A. course :-

- (i) A graduate with Honours in Education;
- (ii) A graduate (Pass) with at least 45% marks in Education;
- (iii) A graduate with Honours in Philosophy or Sociology or Psychology with 45% marks in aggregate or Post-graduation in these subjects;
- (iv) A graduate with 50% marks in aggregate in the subjects other than the above;
- (v) A graduate with B.Ed.
- (vi) Any other Examination recognized by the University as equivalent to (i) to (v) above.

2.1. The examination shall consist of two parts viz. Part I and Part II. The examination for each part shall be held once a year ordinarily in the month of April or on such dates as may be fixed by the Controller of Examinations.

2.2. The last date for receipt of examination/admission forms with and without late fee as fixed by the Syndicate shall be notified by the Controller of Examinations.

2.3. A student who possesses the qualification laid down in Regulation 2.1 and has been on the rolls of the University Department of Education for one academic year preceding the examination and produces the following certificates signed by the Head of the Department, shall be eligible to appear in Part I examination :

- 2.4. (a)** of having attended at least 66% of the full course of :-
- (i) lectures delivered;
 - (ii) practicals conducted;
 - (iii) seminars held separately for each paper during the academic year.

3.1. A student who has passed M.A. (Education) Part I examination of the Panjab University shall be eligible to join the Part II class.

3.2. A student who has passed M.A. Part I examination for the degree of Master of Arts (Education) from the Panjab University, not more than 3 years preceding the examination, and has been on the rolls of the University Department of Education for one academic year preceding the examination and produces the following certificates signed by the Head of the Department, shall be eligible to appear in Part II examination :-

- (a) of having attended at least 66 % of the full course of (i) lectures delivered (ii) Practical conducted (iii) Seminars held separately for each paper during the academic year.

3.3. A deficiency in lectures, practicals and seminars may be condoned as under :-

- (i) by the Head of the Department of the University/Principal of a College, if the deficiency is up to 15 %.
- (ii) by the Syndicate, if the deficiency is more than 15% but not more than 30%.

3.4. The dissertation on such a subject as is approved by the Board of Studies in Education on the recommendation of the Head of the Department shall be compulsory in Part II.

4. The amount of examination/admission fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

5. A person who has completed the prescribed course for Part I/II Examination, in the University Department of Education, has failed or has failed to appear in the examination, may be allowed to appear in Part I/II examination within three years from the date of completion of the course.

6. The medium of examination shall be in accordance with the Rules of the University for all M.A./M.Sc. examinations.

7. A candidate shall be allowed to take partial re-examination in one paper only of M.A. Part I/II, if he obtained an aggregate of at least 45% marks in the remaining papers. For the purpose of clearing the papers in which he has failed or could not appear, he shall be given two consecutive chances. A candidate shall be required to obtain 33% marks in order to clear the paper as of partial examination.

Provided further that a candidate for M.A. Part I examination who is allowed to take partial re-examination in one paper shall be eligible to join M.A. Part II class provisionally subject to his clearing the re-examination in next two consecutive chances, failing which his candidature and result for M.A. Part II examination shall stand cancelled.

8.1. Successful candidates shall be classified as under on the combined marks of Part I and Part II examinations taken together :-

- (a) Those who obtain 60 per cent or more of the .. First Division
aggregate marks
- (b) Those who obtain 50 per cent or more but less .. Second Division
than 60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division
aggregate marks

8.2. Each successful candidate of Part I shall receive a certificate of having passed in that part of the examination.

8.3. Each successful candidate of Part II shall be granted degree in which the division obtained by him shall be stated.

SPECIAL PROVISION

9.1. A candidate who has qualified for the award of the M.A. Degree in Education from the Panjab University may be allowed to reappear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be given two chances within a period

of five years from the date of his passing the M.A. examination. Improvement will not, however, be allowed in dissertation/thesis, viva-voce and practicals. The candidate will be charged an admission fee prescribed for the examination by the University.

9.2. A person who is allowed to reappear in the examination under this regulation may reappear in both Part I and Part II examinations simultaneously or Part I and Part II, or both the parts, he must complete the examination within a period of five years from passing in the third division.

9.3. Marks obtained in Part I or Part II at the time of obtaining third division may be carried forward and combined with the other part for purpose of improving the division.

9.4. A person who chooses to appear in both the parts separately but finds that he has improved the division even with the marks of one part may not reappear in the other part.

9.5. The result of such a candidate shall be declared only if he improves the division.

BACHELOR OF EDUCATION (B.Ed.) (CORRESPONDENCE STUDIES)

1.1. Bachelor of Education (B.Ed.) through Correspondence shall be a self financing course. The duration of course for its degree shall be 24 months.

1.2. The examination shall be held once a year along with regular course of B.Ed. ordinarily in the month of April on such dates as may be fixed by the Syndicate.

1.3. A supplementary examination shall be held ordinarily in the month of September on such dates as may be fixed by the Syndicate for compartment candidates.

1.4. The last date for receipt of examination admission form with and without late fee shall be as prescribed by the Syndicate from time to time. The schedule of dates fixed in accordance with regulation 1.4 shall be notified by the Controller of Examination to all the Correspondence students.

2.1. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) Bachelor's degree of this University or any other recognized University with at least 45% marks in the aggregate, provided that the candidate has offered at least two school subjects at the first degree level;
- (b) M.A. or M.Sc. or M.Com. or M.Sc. (Honours School) degree of this University or any other recognized University with at least 45% marks in the aggregate, with combination of at least two school subjects at the first degree level and post graduate degree level.
- (c) B.A. degree of the University through Modern Indian Languages and English only examinations, in which case the aggregate of 45% marks shall be calculated by taking into account the marks obtained in English and the elective subjects taken together.
- (d) Any other qualification recognized as equivalent to (a), (b), or (c) above.

Explanation –

- (i) A candidate who has been awarded B.Sc. Pass degree on the basis of B.Sc. (Honours School) examination of the University, shall be deemed to have passed with 50% marks in the aggregate.
- (ii) A candidate who passed in additional subject/s subsequent to obtaining B.A./B.Sc. degree, 45% marks in the aggregate shall be calculated by taking into account the marks obtained in the compulsory subject/s and three elective or additional elective subjects.

Exception –

In the case of students belonging to Scheduled Castes/Tribes and Backward classes excluding economically backward class the requirement of 45% marks shall be reduced by 5% provided that they have obtained minimum pass marks prescribed by the regulations.

2.2. Teaching experience as per N.C.T.E. norms will be followed.

3.1. The person who has been on rolls of B.Ed Correspondence Course during the academic year preceding the examination has to reproduce PCP attendance certificate (as per NCTE norms) signed by the Principal at the study centre and submit it to the Chairperson at the nodal centre to be eligible to appear in the examination.

3.2. The Chairperson at the nodal centre can condone two lectures in each subject.

3.3. A student who has completed the prescribed course, but does not appear in the examination or having appeared in the examination has failed, shall be eligible to appear in the examination as a private candidate for three consecutive years.

4. The amount of examination fee to be paid by a candidate shall be as fixed by the Syndicate from time to time.

5.1. The examination shall consist of two parts as under :-

Part I : Theory papers (as per detail given in the syllabus)

Part II : Practicals (as per detail given in the syllabus).

5.2. The syllabus for each part shall be prescribed by the Senate from time to time.

6.1. The University will appoint an Inspector to inspect the records of the internal assessment and practical work done in various study centres for ensuring uniformity of standards at study centres.

6.2. The marks awarded to a candidate in the internal assessment shall be carried forward at his option when he is permitted under Regulation 9.1 to re-appear in a part or parts at a subsequent examination.

The marks obtained by a candidate in internal assessment shall remain valid, even if he remains absent in the external examination.

7. The medium of examination shall be as under :-

(a) The question papers shall be set in Hindi, Punjabi and English except for languages in which they shall be set as under :-

(i) For Sanskrit : Hindi, Sanskrit

(ii) For Hindi, Punjabi : Hindi, Punjabi respectively

(b) The candidates shall write their answers :-

(i) In English in the subject of English;

(ii) In English, Hindi, Punjabi, Sanskrit in the case of other subjects.

8. The minimum number of marks required to pass the examination shall be :-

(i) Part I (Theory papers) : 40% separately in each paper

(ii) Part II (Practicals) : 40%

9.1 A candidate who fails may be permitted to take the examination in the part or parts in which he fails. He shall pay admission fee as prescribed by the Syndicate from time to time per Part subject to a minimum fee as fixed by the Syndicate from time to time on each occasion. The permission shall be subject to the following conditions :-

(i) If the candidate fails in the internal assessment of Part II, he shall have to rejoin the department of Correspondence Studies for a period to be determined by

the Chairperson, Department of Correspondence Studies, subject to a minimum of one month, in order to qualify in the internal assessment of Part II. If he passes in the internal assessment, he shall be deemed to have passed the examination in Part II.

- (ii) If he fails only in one paper or Part I, he may be permitted to reappear in that paper at the supplementary examination and the next annual examination, provided he has obtained at least 20% marks in the paper in which he has failed and 40% in the aggregate of all the papers. Such a candidate shall pay a fee as prescribed by the Syndicate from time to time on each occasion. If he passes in that paper in either of those examinations, he shall be deemed to have passed the examination in Part I.

9.2 (i) A candidate who passes in Part II (practical) but fails in Part I (Theory) shall be required to appear in only Part I.

(ii) A candidate who passes in Part I but fails in any component or sub component of Part II, which is assessed externally, he will be required to re-appear only in that component or sub component in which he/she has failed.

10.1. The Controller of Examination shall publish the result of the examination four weeks after the termination of the examination, or as soon as possible. Merit list shall be prepared on the basis of marks obtained in Part I (External) and Part II (Internal) taken together.

10.2. Successful candidates shall be classified on the basis of the marks obtained by them in Part I (External) and Part II (External) taken together :-

- | | | | |
|-----|--|----|-----------------|
| (a) | 60% marks and above of the aggregate marks | .. | First Division |
| (b) | 50%marks and above but below 60 per cent of the aggregate marks. | .. | Second Division |
| (c) | Below 50 per cent of the aggregate marks | .. | Third Division |

10.3. Each successful candidate shall be awarded a degree stating the division obtained in Part I (External) along with Internal Assessment of Practical Work related to theory papers to be indicated separately and Part-II (External) taken together.

11.1. A person who has already passed the examination for the degree of Bachelor of Teaching/Bachelor of Education may offer an additional teaching subject. He may be admitted to the examination on submission of application on the prescribed form and payment of admission fee as prescribed by the Syndicate from time to time.

Provided that –

- (i) He has already passed the first degree/post-graduate degree examination in that subject;
- (ii) In addition to the written paper of the teaching subject, the candidate shall have to give 30 lessons in a recognized high school and shall undergo a practical test in the teaching of the additional subject taken by him.

11.2. The minimum number of marks required to pass in the additional subject shall be 40%.

11.3. A person who has qualified for the award of the B.Ed. degree from the Panjab University may be allowed to re-appear as a private candidate in the subject(s) in which he appeared earlier in the B.Ed examination with a view to improve his/her performance provided the candidate has, in the meanwhile, not passed any higher course in the said faculty.

For this purpose he/she would be allowed to appear only within three consecutive chances from the date of his/her passing the B.Ed. examination and that he/she will have to take the re-appear examination with the latest syllabus only.

MASTER OF EDUCATION (M.ED.) (CORRESPONDENCE STUDIES)

1.1. The duration of the course for the degree of Master of Education (M.Ed.) Correspondence shall be two year.

1.2. A person who possesses one of the following qualifications shall be eligible to join the course :-

- (a) a degree in any Faculty and also the degree of Bachelor of Education of this University;
- (b) a degree in any Faculty and also the degree of Bachelor of Teaching of this University;
- (c) a degree in any Faculty and also the degree of Bachelor of Education (Basic) of this University;
- (d) A degree in any Faculty and also the degree of Bachelor of Education (Yoga) of this University;
- (e) A degree in any Faculty and also the Postgraduate Senior Basic Trained Teachers Diploma of the Panjab University Education Department before 1956;
- (f) Any other qualifications recognized by the Syndicate as equivalent to (a), (b), (c) or (d).

1.3. M.Ed. Course shall be open only to the in-service teachers with two years paid work experience who are teaching in a school recognized by a Board of School Education established by law or in a College affiliated to or recognized by a University.

Provided that Part-time experience shall also be counted towards teaching experience, if the teaching was done as paid teaching and the teacher is working at the time of admission (in-service).

2.1. The examination shall be held once a year ordinarily in the month of May or on such dates as may be fixed by the Syndicate.

2.2. The last date for receipt of examination admission form and fee without late fee and with late fee to be paid by the candidate as fixed by the Syndicate from time to time shall be notified by the Controller of Examinations.

3.1. A student who possesses the qualifications laid down in Regulations 1.2 and 1.3 and is admitted to M.Ed. Course shall be on the rolls of the Department of Correspondence Studies and shall pay fee(s) to the University as the Syndicate may prescribe from time to time.

3.2. Every candidate will be examined in the subjects as laid down in the syllabus, prescribed from time to time. The examination will be open to the student whose name has been sent by the Chairperson/Coordinator of the Course in the Department of Correspondence Studies and who :-

- (i) has been on the rolls of the Department of Correspondence Studies during one academic year preceding the examinations; and
- (ii) has sent at least 66% of the response sheets to the Department of Correspondence Studies for evaluation and has secured not less than 30% of the maximum marks in assignments.

3.3. A student enrolled in the Department of Correspondence Studies who has not been able to appear in the examination or has appeared but has failed, may be allowed to continue his enrolment with the Department of Correspondence Studies for a period of three years immediately after the academic session during which he was first enrolled. For this purpose, he shall pay the Continuation Fee every year as may be fixed by the Syndicate from time to time. Such a candidate shall be allowed to appear in the examination for the next three consecutive years as an ex-student of the Department of Correspondence Studies.

4. A candidate who is unable to qualify in the examination within four consecutive chances shall not be admitted to the examination nor allowed to appear as a late student of the Department of Correspondence Studies.

5.1. The medium of examination for all papers shall be English.

5.2. The examination shall be held according to the syllabus approved by the appropriate University bodies.

6.1 The minimum number of marks required to pass the examination shall be 33 per cent in each paper and 40 per cent in the dissertation and 40% in the aggregate.

6.2. One chance for reappear (to be taken with the final year) will be given to the candidates scoring minimum of 40 per cent in two papers each and minimum of 25 per cent in the remaining third paper in the M.Ed. (Correspondence) First Year and the candidate be declared eligible to be promoted to the Second Year. During the Second Year M.Ed. (Correspondence) also one chance for reappear will be given on the same pattern.

7. The Controller of Examinations shall publish the results four weeks after the termination of the examination or as soon as possible.

8. Successful candidates shall be classified as under :-

- (a) Those who obtain 60 per cent or more of the .. First Division aggregate marks
- (b) Those who obtain 50 per cent or more but less .. Second Division than 60 per cent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division aggregate marks.

9. Each successful candidate shall receive, with his degree, a certificate stating the division in which he has passed.

10.1. A candidate who has passed the M.Ed. examination of this University may appear in one or more additional papers in which he has not already passed. The examination fee for appearing in each additional paper shall be as fixed by the Syndicate from time to time subject to the maximum of the full examination fee prescribed for the whole examination.

10.2. A candidate appearing in one or more additional papers under Regulation 10.1 shall be required to secure at least 40 per cent marks to Pass in that paper/papers.

10.3. A candidate who has qualified for the award of M.Ed. degree through Correspondence from the Panjab University may be allowed to re-appear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose, he may be given two chances within a period of five years from the date of his passing the M.Ed. examination. Improvement will not, however be allowed in dissertations/thesis/viva voce and practicals. The candidate will be charged a fee as prescribed by the Syndicate from time to time.

10.4. The result of such a candidate shall be declared only if he improves his performance.

10.5. A person who has passed M.Ed. examination in the third/second division may be allowed to appear as a private candidate for purpose of improving his previous performance. For this purpose he may be given two chances to improve his previous performance if he had not availed of any chances.

10.6. Provided that persons covered under Regulations 10.1 and 10.3 shall not be eligible for the award of any medal/prize for standing first in the examination.

(v) Faculty of Business Management and Commerce

BACHELOR OF COMMERCE (GENERAL AND HONOURS) EXAMINATIONS

1. The B.Com. (General and Honours) programme of study shall consist of 29 credits. One credit shall carry 50 marks.

2. The B.Com. (General) programme of study shall consist of 28 credits. One credit shall carry 100 marks.

3.1. (A) Admission to the first year of B.Com. (General) degree course shall be open to a person who has passed one of the following examinations conducted by a recognized Board/Council/University :

- (a) +2 examination or B.Com. Part-I (Old Scheme) of Panjab University with three of the following subjects securing at least 40 per cent marks in the aggregate :-
Commerce (or Theory of Commerce or Foundation Course in Commerce)
Accountancy (or Book Keeping and Accountancy).
Economics
Mathematics (or Statistics)
Business Organization (or Business Management or Theory and Practice of Management). Insurance (or General Insurance or Life Insurance)
Banking and Trade
Commercial Geography
Office Management and Secretarial Practice (or Office Organization and Management)
Mercantile Law (or any Company Law)
Auditing
Typewriting and Stenography/Computers (for typewriting)
- (b) +2 Examination or B.A Part I (Old Scheme) of Panjab University with at least two of the subjects mentioned in (a) securing at least 45% marks in aggregate;
- (c) +2 examination or B.A. Part I/B.Sc. Part I/Pre-Engineering/Pre- Medical Examination of the Panjab University under the Old Scheme not covered in (b) securing at least 50% marks.
- (d) Any other examination recognized by the University as equivalent to (a) or (b) or (c) as given above with requisite percentage of marks given under each clause.

Provided that a candidate seeking admission to the first year of B.Com. should have passed in the subject of English at the +2 examination and in cases where passing in English is not necessary according to the regulations of certain Boards/Bodies/Councils/Universities in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the parent Board/Body/Council/University in two consecutive chances subsequent to his admission.

Provided further that –

- (a) a compartment candidate at the +2 examination shall be eligible to offer in the B.Com. First Year Class the subject in which he has been placed under compartment subject to the provision under regulation 3 above.
 - (b) a candidate who has not passed English as one of the subjects at the +2 examination shall be allowed to offer in the B.Com. First Year class English (as communication skill) but he will have to clear English as a deficient subject, subject to the provision under Regulation 3 above;
 - (c) in case a candidate does not clear the relevant subject at any of the two consecutive chances allotted to him subsequent to the date of his admission, his provisional admission to the First Year of B.Com. Examination shall stand cancelled.
- (B) Subject to the reservations made by the University, the admission shall be on merit. The merit for this purpose shall be determined on the basis of the score of a candidate to be computed as follows :
- (i) Percentage of marks in the qualifying examination;
 - (ii) Add score of 4 for each of the subjects passed from the subjects referred in 3.1 A(a) not exceeding 16 in total.
- (C) B.A./B.Sc. Part II of Panjab University.
- (D) Any other examination recognized by the University as equivalent to (A) or (B) with the requisite Group/subject/s and percentage of marks or (C) above.

Provided that a candidate seeking admission to the First Year of B.Com. should have passed in the subject of English at the +2 examination and in cases where passing in that subject is not necessary according to the Regulations of certain Board/Body/Council/University in India, the admission of the candidate shall be provisional and will be confirmed only after he has cleared the subject of English as a deficient subject from the present Board/Body/Council/University in two consecutive chances subsequent to his admission.

- (E) Provided further that :
- (a) A candidate who has been placed under compartment in the +2 examination conducted by a Board/Bodies/Councils/University in India shall be eligible to seek admission to the First Year of B.Com. Course, provided he fulfils the following conditions :
 - (i) He should have been placed in compartment in one subject only;
 - (ii) He should have obtained at least 20% marks in the subject in which he had been placed in compartment; and
 - (iii) He should have obtained the requisite percentage of marks in the aggregate of the examination as laid down in the relevant regulations.
 - (b) A candidate who has not passed English as one of the subjects at the 10+2 examination shall be allowed to offer in the B.Com. First year class English (as communication skill) but he will have to clear English as a deficient subject, subject to the proviso under Regulation 3 above.

- (c) In case a candidate does not clear the relevant subject at any of the two consecutive chances afforded to him subsequent to the date of his admission, his provisional admission to First Year of B.Com. examination shall stand cancelled.

3.2. A person who has passed one of the following examinations shall be eligible to join the Second/Third Year class of the Bachelor of Commerce (General and Honours) course as the case may be :

- (a) Bachelor of Commerce (General and Honours) First/Second Year Examination of the University under 10+2+3 system.
- (b) Bachelor of Commerce First Year or Second Year examination under 10+2+3 system of education from any University, the B.Com. examination of which is recognized as equivalent to B.Com. examination of this University if the subjects/courses offered were the same as prescribed by this University. In case there is some deficiency in the subjects/courses, he shall have to clear the deficient subjects/courses, if any at the next two consecutive examinations. If he fails to clear the deficient subjects/courses, his result of B.Com. Second Year or B.Com. Third Year as the case may be, shall stand cancelled.

Provided that the marks obtained by the students in B.Com. First Year or Second Year examination as the case may be, shall be counted towards his division and the marks obtained in the examination concerned shall be normalized by increasing or decreasing the maximum marks in accordance with the maximum marks prescribed by the Panjab University.

4.1. The examination in First/Second/Third Year shall be open to a student who :-

- (a) has passed not less than one academic year previously the qualifying examination laid down in Regulation 3.

If the candidates placed under compartment in +2 cleared their compartment examination by appearing in the Supplementary Examination of the Board before the last date of admission, they shall be considered for admission to the next higher class provided they were eligible and subject to availability of seats.

- (b) has his name submitted to the Controller of Examinations by the Principal of the College he has most recently attended and produces the following certificates signed by the Principal of that College :-
 - (i) of having, remained on the rolls of an affiliated college for the academic year preceding the examinations;
 - (ii) of having attended not less than 66% of the full course of lectures delivered and tutorials held separately, for his class in each of the subjects offered (the course to be counted up to the last day when the classes break up for preparatory holidays);
 - (iii) of having obtained at least 25 per cent marks in the aggregate of all the papers to be calculated on the combined results of two house examinations, the first to be held in September and the second in November.

Explanation :- The house examination shall have 100 marks for each paper.

Provided that the Principal of a college may, at his discretion, hold a special test for students who fail to fulfil the requirements of (iii) above, by the third week of February. A student in order to become eligible for admission to the examination shall be required to have obtained atleast 30% marks in the aggregate of all the papers. The Examination forms of such candidates who fulfil the condition in the special test shall reach the University Office by the 1st of March with the prescribed late fee.

Provided further that a candidate must take the Second/Third Year examination within three years of his passing the First/Second Year examination, respectively.

4.2. The Principal of the college shall have authority to condone deficiency up to 10% of the total number of lectures delivered and of tutorials held in each subject separately.

5. The examinations for the First Year, Second Year and Third Year shall be held annually by the University on the dates fixed by the Syndicate.

For candidates placed in compartment, a supplementary examination shall be held on the dates fixed by the Syndicate.

6. A candidate shall submit his application for admission to examination on the prescribed form with the required certificates duly countersigned by -

- | | | | |
|------|--|---|--|
| (i) | Principal of the College | : | In the case of a student of an affiliated college. |
| (ii) | Principal of the College last attended | : | In the case of a late college student. |

7. The last date for receipt of Examination form and fee with and without late fee, as fixed by the Syndicate, shall be notified by the Controller of Examinations.

8. The amount of admission fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

9. The examinations for the First, Second and Third Year of the B.Com. (General and Honours) degree course shall be held according to the prescribed syllabus.

10. The medium of examination shall be English or Hindi or Panjabi or Urdu except for the Language as a Communication Skill courses in which it shall be the language concerned.

11.1 The minimum number of marks required to pass each examination shall be 35 per cent in each paper.

11.2. A candidate who obtains 35% of the aggregate marks of all the subjects but has failed in one subject only obtaining not less than 20 per cent marks in that subject shall be permitted to appear in that subject only at the next two consecutive examinations and if he passes at either of these examinations, he shall be deemed to have passed the examination.

A candidate to whom this concession is granted shall be eligible to join the next higher class provisionally, but if he fails to qualify in the compartment subject at the supplementary examination he shall be permitted to appear again in the subject alongwith the annual examination for the next year and if, he fails to qualify in the compartment subject even at the second attempt, his result of Second Year or Third Year as the case may be, shall be cancelled. For the compartment subject of the next annual examination, he may appear as a regular student or as a late college student.

Provided that a candidate for B.Com Part II examination who fails to qualify the compartment subject in two consecutive chances but stands passed in B.Com. Part III examination shall be given two additional chances immediately next to the second chance availed by him. In case he fails to qualify in the compartment subject even in these additional chances he shall be declared fail and his result for B.Com. Part III examination shall be cancelled forthwith.

Provided further that a candidate for B.Com. First Year examination who fails to qualify the compartment subject in two consecutive chances but stands passed in B.Com. Second Year examination shall be given two additional chances immediately next to the second chance availed by him. In case he fails to qualify in the compartment subject even in the additional chances he shall be declared fail and his result for B.Com. Second Year examination shall be cancelled forthwith. Such a candidate shall not be allowed to join/appear in B.Com. Third Year examination unless he passed B.Com. First Year examination.

11.3. A candidate who appears in the compartment subject at the supplementary the annual examination under this regulation shall :-

- (a) be required to pay examination fee as for the whole examination, and
- (b) not be eligible for a scholarship, a prize or a medal.

12. A student who has completed the prescribed course of instruction for the examination but has not been able to appear in the examination or has appeared but has failed, may be recommended by the Principal for admission to such examination as a late college student, without attending a fresh course of instruction in the next annual examination. On his second failure in the examination or failure to appear in the examination, he shall not be eligible to appear in the examination without attending a fresh course in an affiliated college. If he failed at the third attempt, he may again be permitted to appear in the next annual examination either as a college student or as a late college student, but if he fails even at for fourth attempt in the First Year examination, he shall not be permitted thereafter to appear in that examination either as a college student or as a late college student. This shall not affect the right of a candidate to re-appear in one subject under the compartment regulation. A candidate who fails in the Second Year/Third Year examination at the fourth attempt, shall repeat the above process.

13. The successful candidate shall be classified as under on the basis of aggregate marks obtained in the First Year, Second Year and Third Year Examinations taken together :-

- (a) Those who obtain 60 per cent or more of the .. First Division aggregate marks.
- (b) Those who obtain 50 per cent or more but below .. Second Division 60 percent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division aggregate marks.

The top ten candidates qualifying the examination in the first attempt shall be placed on the merit list.

14. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon thereafter as is possible.

15. A candidate who has passed B.Com. First Year/Second Year examination from another University, the B.Com. Final examination of which is recognised as equivalent to B.Com. examination of this University, may be allowed to join B.Com. Second Year/Third Year class of

the B.Com. course provided that he/she clears the deficient subjects/courses, if any, at the next three consecutive examinations. If he/she fails to clear the deficient subjects/courses in these three examinations, his/her result of B.Com. Second Year/Third Year, as the case may be, shall automatically stand cancelled.

16. The Result-cum-Detailed Marks Card shall be issued to each candidate of the First, Second and Third Year examination. Each successful candidate of the Third Year (Final) examination shall be awarded the degree of Bachelor of Commerce (General) or Bachelor of Commerce (Honours), as the case may be, stating the division in which he has passed.

17. A person who has qualified for the award of the B.Com (General) or B.Com. (Honours) degree from the Panjab University may be allowed to re-appear as a private candidate in the subject(s) in which he appeared earlier, with a view to improving his previous performance.

He may re-appear in the First, Second and Third year examinations or any of the examination(s) simultaneously or separately. For this purpose he may be given two chances within a period of two years from the year of his passing the B.Com. (General) or B.Com. (Honours) examination. He may avail of these chances along with the next two annual examinations.

For this purpose, he may appear in September and/or April in the academic year immediately following the year of his passing the B.Com. Third Year examination.

BACHELOR OF COMMERCE (HONOURS)

18. A candidate who has secured at least 50% marks in the aggregate of B.Com. (General) First Year examination shall be eligible to offer Honours in B.Com. course.

19. In addition to the B.Com. Second Year and B.Com. Third Year examinations, a candidate may offer Honours in anyone of the following four subjects :-

1. BUSINESS ECONOMICS
 - (i) Industrial & Transport Economics.
 - (ii) International Trade & Foreign Exchange.
2. BUSINESS LAW.
 - (i) Economic & Labour Legislation.
 - (ii) Banking & Insurance Legislation.
3. BUSINESS FINANCE & ACCOUNTING
 - (i) Business Finance & Financial Management.
 - (ii) Accounting Theory.
4. BUSINESS MANAGEMENT
 - (i) Management Techniques.
 - (ii) Organisational Behaviour.
5. Electronic Commerce

20. The Honours examination shall consist of two additional papers out of which paper (i) shall be taken along with the Second Year examination and paper (ii) with the B.Com. Third Year examination. Each paper shall carry two credits.

21. A candidate offering Honours in any of the prescribed subjects shall submit his examination form to the Controller of Examinations along with the prescribed fee and the following certificates signed by the Principal of the affiliated college :-

- (i) of good character;
- (ii) of having attended in an institution granted affiliation in the Honours subject, not less than 66 per cent of the full course of lectures delivered to the Honours class, in accordance with the programme of work in the subject, as approved by the Academic Council.

22. An additional fee as fixed by the Syndicate shall be paid by a candidate for appearing in the Honours papers at each of B.Com. Second Year and B.Com. Third Year examinations.

23. The minimum marks required to qualify for Honours in the B.Com. course shall be :-

- (a) 50% marks in the aggregate of B.Com. First, Second and Third Year examinations;
- (b) 45% marks in each paper separately and 50% marks in aggregate in Honours subject.

Note : The students who have been admitted to B.Com. I and B.Com. II in 1994-95, shall continue to be governed by existing Regulation 2 in respect of credits and marks till the completion of their course.

24. (a) A candidate who has taken Honours in a subject for the B.Com. examination and is to re-appear in a subject or subjects (except the subject in which he has taken Honours) under the Compartment regulation, either in the General course of B.Com. Second Year examination or B.Com. Third Year examination, shall be allowed to take the Honours papers, but his result of the Honours examination shall be declared only when he clears the examination within the period as specified in the compartment regulation.

(b) A candidate who has completed the prescribed course of instruction for B.Com. General as well as the Honours either Second or Third Year, but has not appeared in or has not completed the examination may be allowed to appear in the annual examination of the following year as a late college student in the Honours examination, alongwith general course examination of B.Com. Second Year or B.Com Third Year, as the case may be.

25. A candidate who wishes to seek re-evaluation of his answer books may apply to the Controller of Examinations, on the prescribed form as per rules laid down by the University from time to time.

26. (i) A regular candidate of an affiliated College may offer a subject, including Honours, in which his College is not affiliated, by attending the prescribed courses of instructions in that subject in another College affiliated in it; the Principal of the later College shall certify that the student has completed the prescribed number of lectures, etc. The Principal of the College in which the student is enrolled shall report the student's name to Controller of

Examinations of the University for confirmation.

(ii) A student can also prepare a paper of Honours or an optional paper on his own. If the paper involves practicals, the students shall be governed by (i) above.

REPEALS :

The admissions to the Part I and Part II of the B.Com. degree course, according to the regulations at pages 289 to 297 of the Calendar, Volume II, 1984, shall be discontinued from and including the session beginning July, 1988. The admissions to B.Com. Part III course shall be discontinued from the session July, 1989.

TRANSITORY REGULATION

1.1. The candidates of the old scheme who had passed B.Com. Part I/II examination from this University and are in the pipe-line will, however, be allowed to appear in B.Com. Parts II & III examinations respectively, as private candidates under the old scheme till 1993, as per chances admissible under the relevant regulations. Those who fail to clear by 1993 will join the course under the new scheme.

1.2. The candidates who had passed B.Com. Part I examination from this University under the old scheme will also have the option to join the course under the new scheme.

1.3. A candidate who has either passed B.A./B.Sc./B.Com. Part II (Old Scheme) or has failed in B.A./B.Sc./B.Com. Part III (Old Scheme) examination of this University provided he/she has passed B.A./B.Sc./B.Com. Part II (Old Scheme) examination be allowed to join B.A./B.Sc./B.Com. Second Year (New Scheme) Course as the case may be if he/she is otherwise eligible and also subject to the condition that he/she shall have to clear the deficient subject/s of B.A./B.Sc./B.Com. Part I (New Scheme) examination only within the permissible chances as per University rules/regulations failing which his/her admission to the B.A./B.Sc./B.Com. Second Year (10+2+3) (New Scheme) Course shall stand cancelled.

1.4. A candidate who has passed his/her 1st year and/or 2nd year examination of B.Com. Course conducted by a college affiliated to another University in India under specific authorisation by the University concerned, be allowed to migrate to a college affiliated to this University/Department of Evening Studies/Department of Correspondence Studies in the 2nd Year/3rd Year class of the respective course on the condition that such a candidate will have to clear the deficient subjects, if any within the permissible chances as prescribed under the Regulations and his/her results will be computed after taking into account the total marks secured by him in the subjects offered by him/her in this University i.e. the marks secured by the candidate in the college examination plus the marks secured in the deficient subjects at the University.

BACHELOR OF BUSINESS ADMINISTRATION (BBA)

1. The Bachelor of Business Administration (BBA) shall be three years integrated course. The system of examination shall be annual. The examination for each year will be held at the end of each academic session.

2.1. The admission to the course shall be based on an Entrance Test to be conducted by Panjab University, provided the candidate is otherwise eligible.

2.2. A unit shall be of 30 students. Ordinarily college shall not be given more than one unit.

3.1. The admission to the 1st year of the course shall be open to a person who has passed :—

(i) 10+2 examination from a recognized Board/University with at least 50% marks.

or

(ii) Any other examination with 50% marks recognized by the Syndicate as equivalent to (i).

3.2. A person who has passed Bachelor of Business Administration First/Second Year examination of the University shall be eligible to join the second/third year class of Bachelor of Business Administration.

4.1. The examination in first/second/third year shall be open to a student who :—

(a) has passed not less than one academic year previously, the qualifying examination laid down in Regulation 3.1.

(b) has his name submitted to the Controller of Examinations by the Principal of that college that he has most recently attended and the Principal has certified that the candidate :—

(i) has remained on the rolls of the affiliated college for the academic year preceding the examination.

(ii) has attended not less than 75% of the full course of lectures delivered for his/her class in each of the subjects offered (the course to be counted up to the last day when the classes break up for preparatory holidays).

(iii) has obtained at least 25% marks in the aggregate of all the papers to be calculated on the combined result(s) of the house examination(s).

Provided that the Principal of a college may at his discretion, hold a special test for students who fail to fulfil the requirements of (iii) above at the end of the academic session. The percentage of marks required to be obtained in such test shall be 30%.

Provided further that a candidate must take the second/third year

Examination within three years of his passing the first or second year examination respectively.

4.2. The Principal of the college shall have authority to condone deficiency of lectures up to 10% of the total number of lectures delivered in each subject separately.

5.1. The examination for the 1st, 2nd and 3rd year shall be held by the University once a year in April/May.

5.2. For candidates placed in compartment, a supplementary examination shall be held ordinarily in the month of September/October of the same year.

6. The last date of receipt of examination form and fee with and without late fee shall be decided by the Syndicate.

7. The admission fee and tuition fee shall be fixed by the Syndicate.

8. The examinations for the course shall be held according to prescribed current syllabus and guidelines of the University.

9. The medium of instruction shall be English.

10.1. 20% marks in each paper shall be based on internal assessment. Fifty percent of internal assessment shall be based on house examination and the other fifty percent on the basis of assignments and class room performance (classroom performance would include attendance, case discussion & class participation).

Provided that the variation in percentage of marks in internal assessment and external examination in each paper shall not exceed twenty per cent of the aggregate marks.

10.2. The college shall maintain the records relating to assessment up to 6 months from the date of declaration of result and shall be open to inspection by a committee constituted by the University.

11.1. The minimum number of marks required to pass the examination in each year shall be :-

(a) 40% in each paper of the External examination.

(b) 40% in the Internal Assessment.

11.2. A candidate, who qualified in all the subjects, but has failed in one subject only obtaining not less than 20% marks in the subject, shall be placed under compartment in that subject. He shall be required to qualify the compartment paper at the next two consecutive examinations, i.e. supplementary and the next annual examination.

11.3. A candidate having compartment under 11.2 shall be eligible to join the next higher class provisionally. If he fails to qualify in the compartment subject in two consecutive chances under 11.2, his result of second or third year examination, as the case may be, shall be cancelled, provided that a candidate for 3rd year examination, who fails to qualify the compartment subject in two consecutive chances but stands passed in BBA 3rd year examination shall be given one additional chance immediately next to the second chance availed by him. In case he fails to qualify in the compartment subject even in this additional chance, he shall be declared fail and his result of third year shall be cancelled.

11.4. That a candidate for BBA Part-I examination who fails to qualify the compartment

paper in two consecutive chances but stands passed in BBA Part-II examination be given one additional chance to clear the compartment paper. In case he fails to qualify in the additional chance he shall be declared fail and his result for BBA Part-II examination shall be cancelled forthwith.

12.1. A candidate who is placed in compartment in any of examinations shall not be eligible for a scholarship, prize or a medal.

12.2. A student who has completed the prescribed course of instruction for the examination for 1st, 2nd and 3rd year, as the case may be, but has not been able to appear in the examination or has appeared but has failed, may be recommended by the Principal for admission to such examination as a late college student, without attending a fresh course of instruction in the next annual examination. On his second failure or failure to appear in the examination, he shall not be eligible to appear in the examination without attending a fresh course in an affiliated college. If he failed at the third attempt, he may again be permitted to appear in the next annual examination as a late college student.

12.3. After the Fourth chance to appear for the 1st, 2nd or 3rd year examination, the candidate shall be debarred from appearing in the examination. However, this will not affect the right of a candidate to appear in one subject under the compartment regulations 11.2.

13. The successful candidates shall be classified on the basis of aggregate in first, second and third year into the following divisions :-

- (a) Those who obtain 60 per cent or more of the .. First Division
aggregate marks.
- (b) Those who obtain 50 per cent or more but less .. Second Division
than 60 percent of the aggregate marks.
- (c) Those who obtain less than 50 per cent of the .. Third Division
aggregate marks.

DIPLOMA IN MARKETING MANAGEMENT

(To take effect from the admission of 1975)

1. The duration of the course leading to the Diploma of Marketing Management shall be one year. The examination shall be divided into two semesters. The examination in first semester and second semester shall ordinarily be held in the months of December and April/May respectively or on such other dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his examination fee for each Semester at the time of admission to the course, along with other charges, i.e., tuition fee etc.

2.2. The Head of the University Business School shall forward to the Controller of Examinations at least five weeks before the commencement of the examination for each semester a list of the students alongwith their admission forms and fees who have satisfied the requirements of regulations and are qualified to appear in the examination.

2.3. Whenever the application or fee of the candidate is received more than three days after the last date prescribed above, he shall pay an additional fee as fixed by the Syndicate, provided that such application shall be entertained only up to three weeks before the commencement of the examination.

3. The minimum qualification for admission to first semester of the course shall be :-

- (a) (i) A Bachelor's/Postgraduate degree in any discipline of the University or a degree of any other University which has been recognized by the Syndicate as equivalent thereto with not less than 45% marks in the aggregate.

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Punjabi (Gurmukhi script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognised by the Syndicate, 45% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

or

- (ii) A pass in the final examination conducted by the –

(a) Institute of Chartered Accountants of India or Institute of Chartered Accountants in England and Wales or (b) Institute of Cost and Works Accountants of India or Institute of Cost &

* To take effect from the admissions of 1977.

Management Accountants incorporated by Royal Charter, London,
or (c) Institute of Company Secretaries of India.

or

*(iii) AMIE examination with at least 50% marks.

(b) *(i) Full time paid work experience for two years after graduation.

*(ii) Organisational sponsorship is essential.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project and viva voce shall be assigned for internal assessment.

Seminar, Project and Workshop will be assessed internally on 100% basis. Viva-Voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussion, Syndicate sessions, field trips etc., to the Controller of Examinations atleast one week before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to six months from the date of declaration of the results.

Project reports shall be submitted to the Head of the University Business School) at least 10 days before the commencement of the examination. Reports received after the prescribed date shall not be accepted.

6.1. The first semester examination shall be open to a regular student who :-

- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and –
- (ii) has attended not less than 66 percent of the lectures, seminars, case discussions, Syndicate sessions, field Trips, Project work etc., for each paper; (a deficiency up to 10 per cent may be condoned by the Head of the University Business School).

6.2. The second semester examination shall be open to a regular student who :-

- (a) has been on the rolls of the University Business School during one semester preceding the second semester examination;
- (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., for each paper; (a deficiency up to 10% may be condoned by the Head of the University Business School); and
- (c) has passed the First Semester examination or is covered under 'Reappear' Regulation 10.

7. The medium of instruction and examination shall be English.

8.1. The minimum number of marks to pass the examination in each semester shall be :-

- (i) 35% in each paper in the University examination separately as well as

jointly with internal assessment;

- (ii) 35% in the seminar, project and viva-voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. Grace marks shall be given @ one per cent of the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall, however, be given only for passing the examination or for earning the higher division and spot for passing the examination with distinction.

9. A candidate who fails in one paper, but obtains 50% marks in the aggregate of the semester, shall be declared to have passed.

10. (a) A candidate who fails in the First Semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second semester but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination, simultaneously with the second semester examination.

If he fails to pass the first semester examination even in the second attempt his result for the second semester examination shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in second semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he had in April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the result.

Explanation : - 50% of 5 papers will be taken as 2 and that of 7 papers as 3 for purposes of exemption under this Regulation.

(c) A candidate who fails to clear the second semester examination even in the special examination held in August shall be given one more chance. He may appear either in December of the same year or in April examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the second semester examination even after availing of the second chance as specified above shall be required to leave the course.

11. If a candidate is required to reappear in a paper which is 100% internal assessment he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. This work assignment may be determined by the Head of the University Business School.

12. A candidate who failed in the 1st or 2nd semester examination and is not covered under the 'Reappear' regulations may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

*To take effect from the admissions of 1978.

13. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

***14.** Successful candidate shall be classified as under :-

- | | | | |
|-------|--|----|----------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction. |
| (ii) | Those who obtain 60% or more of the aggregate marks but less than 75% marks in all the semester examinations taken together. | .. | First Division. |
| (iii) | Those who obtain below 60% of the aggregate marks in all the semester | .. | Second Division. |

examinations taken together.

15. As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

DIPLOMA IN PERSONNEL MANAGEMENT AND LABOUR WELFARE

(To take effect from the admissions of 1975)

1. The duration of the course leading to the Diploma of Personnel Management and Labour Welfare shall be one year. The examination shall be divided into two semesters. The examination for first semester and second semester shall ordinarily be held in the months of December and *April/May* respectively, or on such other dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his examination fee for each Semester at the time of admission to the course, along with other charges, i.e., tuition fee etc.

2.2. The Head of the University Business School shall forward to the Controller of Examinations at least five weeks before the commencement of the examination for each semester, a list of the students alongwith their admission forms and fees who have satisfied the requirements of regulations and are qualified to appear in the examination.

2.3. The last date for receipt of examination admission application form and fee with and without late fee shall be as fixed by the Syndicate.

3. The minimum qualification for admission to First Semester of the course shall be :-

- (a) (i) A Bachelor's/Post-graduate degree in any discipline of the University or a degree of any other University which has been recognized by the Syndicate as equivalent thereto with not less than 45% marks in the aggregate :

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Panjabi (Gurmukhi Script) and/or in a Classical Language (Sanskrit/Persian/Arabic)] or degree of any other University obtained in the same manner, recognized by the Syndicate 45% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

or

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or Institute of Chartered Accountants in England & Wales, or (b) Institute of Cost & Works Accountants of India or Institute of Cost & Management Accountants incorporated by Royal Charter, London, or (c) Institute of Company Secretaries of India.

* To take effect from the admissions of 1977.

or

- *(iii) AMIE examination with at least 50% marks.
- (b) *(i) Full time paid work experience for two years after graduation.
- *(ii) Organizational sponsorship is essential.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project and viva-voce shall be assigned for internal assessment.

Seminars, Projects and Workshop will be assessed on 100% basis, viva-voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips etc., to the Controller of Examinations atleast one week before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University up to six months from the date of declaration of the results.

Project reports shall be submitted to the Head of the University Business School at least 10 days before the commencement of the examination Reports received after the prescribed date shall not be accepted.

- 6.1. The first semester examination shall be open to a regular student who :-
- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and
 - (ii) has attended not less than 60 per cent of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., for each paper; (a deficiency up to 10 per cent may be condoned by the Head of the University Business School).
- 6.2. The second semester examination shall be open to a regular student who :-
- (a) has been on the rolls of the University Business School during one semester preceding the second semester examination;
 - (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., for each paper; (a deficiency up to 10% may be condoned by the Head of the University Business School;
 - (c) has passed the first semester examination or is covered under 'Reappear' Regulation 9.
7. The medium of instruction and examination shall be English.
- 8.1. The minimum number of marks to pass the examination for each semester shall be :-
- (i) 35% in each paper in the University examination, separately as well as jointly with internal assessment;
 - (ii) 35% in seminar, project and viva voce;

- (iii) 50% in the aggregate of each semester.

8.2. Grace marks shall be given @ one per cent of the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second semester but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination, simultaneously with the second semester examination.

If he fails to pass the first semester examination even in the second attempt his result for the second semester examination shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in second semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he had failed in April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the result.

Explanation :- Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose of exemption under this Regulation.

(c) A candidate who fails to clear the second semester examination even in the special examination held in August shall be given one more chance. He may appear either in December of the same year or in April examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the second semester examination even after availing of the second chance as specified above shall be required to leave the course.

10. If a candidate is required to reappear in a paper which is 100% internal assessment he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Head of the University Business School.

11. A candidate who failed in the 1st or 2nd Semester examination and is not covered under the 'Reappear' regulations may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

12. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

13. Successful candidates shall be classified as under :-

- | | | | |
|------|--|----|---------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction |
| (ii) | Those who obtain 60% or more of the aggregate | .. | First Division |

marks but less than 75% marks in all the semester examinations taken together.

- (iii) Those who obtain below 60% of the aggregate .. Second Division marks in all the semester examinations taken together.

14. As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

(i) POSTGRADUATE DIPLOMA IN MARKETING MANAGEMENT, (ii) POSTGRADUATE DIPLOMA IN PERSONNEL MANAGEMENT & LABOUR WELFARE, (iii) POSTGRADUATE DIPLOMA IN INTERNATIONAL TRADE

(Effective from the admissions of 2002-2003)

1. The duration of the course leading to the Postgraduate Diplomas shall be one year. The examination shall be divided into two semesters. The examination for first semester and second semester shall ordinarily be held in the months of December and April/May respectively, or such dates as may be fixed by the Syndicate.

2. The Chairman of the concerned Department/Principal of the college shall forward to the Controller of Examinations, at least five weeks before the commencement of the examination for each semester, a list of the students along with their admission forms and fees who have satisfied the requirements of regulations and are qualified to appear in the examination.

3. The minimum qualification for admission to First Semester of the course shall be :-

- (i) A Bachelor's/Post-graduate degree in any discipline of the University or a degree of any other University which has been recognized by the Syndicate as equivalent thereto with not less than 45% marks in the aggregate :

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Panjabi (Gurmukhi Script) and/or in a Classical Language Sanskrit/Persian/Arabic] or a degree of any other University obtained in the same manner, recognized by the Syndicate 45% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

or

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or Institute of Chartered Accountants of England and Wales, or (b) Institute of Cost & Works Accountants of India or Institute of Cost & Management Accountants incorporated by Royal Charter, London, or (c) Institute of Company Secretaries of India.

or

- (iii) AMIE examination with at least 50% marks.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

- (i) POSTGRADUATE DIPLOMA IN MARKETING MANAGEMENT, (ii) POSTGRADUATE DIPLOMA IN 343
PERSONNEL MANAGEMENT & LABOUR WELFARE, (iii) POSTGRADUATE DIPLOMA IN
INTERNATIONAL TRADE

30% marks in each paper excluding seminar, project and viva-voce shall be assigned for internal assessment.

Seminars, Projects and Workshop will be assessed on 100% basis. Viva-voce shall be conducted jointly by the internal and external examiners.

The Chairman of the concerned Department/Principal of the college shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips etc., to the Controller of Examinations atleast one week before the commencement of the examination.

5. The first semester examination shall be open to a regular student who :-
 - (i) has been on the rolls of the Department/College during one semester preceding the first semester examination; and
 - (ii) has attended not less than 75% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work, etc., for each paper.
6. The second semester examination shall be open to a regular student who :-
 - (a) has been on the rolls of the Department/College during one semester preceding the second semester examination;
 - (b) has attended not less than 75% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work, etc., for each paper;
 - (c) has passed the first semester examination or is covered under 'Re-appear' Regulation.
7. The minimum number of marks to pass the examination for each semester shall be :-
 - (i) 35% in each paper in the University examination, separately as well as jointly with internal assessment;
 - (ii) 35% in seminar, project and viva voce;
 - (iii) 45% in the aggregate of each semester.

8. Grace marks shall be given @ one per cent of the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second semester but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination, simultaneously with the second semester examination.

344 (i) POSTGRADUATE DIPLOMA IN MARKETING MANAGEMENT, (ii) POSTGRADUATE DIPLOMA IN PERSONNEL MANAGEMENT & LABOUR WELFARE, (iii) POSTGRADUATE DIPLOMA IN INTERNATIONAL TRADE

(b) A candidate who fails in second semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he had failed in April, in two consecutive examinations to be held with semester examinations.

*Explanation :-*Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose of exemption under this Regulation.

(c) A candidate who is unable to clear the second semester examination even after availing of the chances as specified above shall be required to leave the course.

10. If a candidate is required to reappear in a paper, which is 100% internal assessment, he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Chairman of the concerned Department/Principal of the College.

11. A candidate who failed in the I or II Semester examination and is not covered under the 'Reappear' Regulations may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

12. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

13. Successful candidates shall be classified as under :-

- | | | | |
|-------|--|----|---------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction |
| (ii) | Those who obtain 60% or more of the aggregate marks but less than 75% marks in all the semester examinations taken together. | .. | First Division |
| (iii) | Those who obtain 50% of the aggregate marks but less than 60% marks in all the semester examinations taken together. | .. | Second Division |

- (iv) Those who obtain below 50% of the aggregate marks in all the semester examinations taken together. .. Third Division

14. As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

M.COM. (SEMESTER SYSTEM)

(To take effect from the admissions of 1975)

1. The duration of the course leading to the degree of Master of Commerce (M.Com.) shall be two academic years. Each year shall be divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December and for the second and the fourth semesters in the month of April/May, or on such dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his examination fee for each semester at the time of admission to the course, along with other charges i.e. tuition fee, etc.

2.2. The Head of the University Business School/Principal of the college shall forward to the Controller of Examinations at least five weeks before the commencement of the examination for each semester, a list of the students who have satisfied the requirements of the regulations and are qualified to appear in the examination.

2.3. The last date for receipt of admission application form and fee with and without late fee shall be as fixed by the Syndicate.

3. The minimum qualification for admission to the first semester of the course shall be :-

- (a) A Bachelor's degree in Commerce or Business Administration with not less than 45% marks in the aggregate; OR
- (b) B.Com. (Hons.) Degree with not less than 45% marks in the aggregate; OR
- (c) A graduate with Honours in Economics OR Mathematics OR Statistics OR Commerce with not less than 45% marks in the aggregate; OR
- (d) A graduate with 50% marks in the aggregate having offered either Economics, Mathematics, Statistics or Commerce as a subject in the examination :

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Punjabi (Gurmukhi Script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized

by the Syndicate; 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together; OR

- (e) An associate of the (i) Institute of Chartered Accountants of India or England or (ii) Institute of Cost and Works Accountants of India or England; OR
- (f) A pass in the final examination conducted by the Institute of Company Secretaries of India; OR
- (g) Any other qualification recognized by the Syndicate for this purpose.

Provided that a candidate who seeks admission on the basis of qualifications mentioned in (c), (d), (f) above shall be required to qualify within one year from the date of admission (either with Semester I examination or with Semester II examination) in a special examination in two papers on (i) Commercial and Taxation Laws, and (ii) Accounting and Auditing, in accordance with the Syllabus as may be prescribed by the Senate.

Further that the maximum marks shall be 100 in each paper and the pass marks shall be 35% as in B.Com. examination. There shall be no internal assessment in these papers and marks in these papers will not be counted for the Semester examination.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project and viva voce shall be assigned for internal assessment.

Seminar, Project and workshop will be assessed internally on 100% basis. Viva voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School/Principal of the college shall forward these marks on the basis of periodical tests, written assignment, case discussion, syndicate sessions, field trips etc., to the Controller of examinations at least two weeks before the commencement of the examination.

5. The Head of the Department/Principal of the college will preserve the records on the basis of which the internal assessment awards have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of the results.

Project Reports shall be submitted to the Head of Department/Principal of the college at least 10 days before the commencement of the examination. Reports received after the prescribed date shall not be accepted.

6.1. The First Semester examination shall be open to a regular student who (i) has been on the rolls of the Department/College, during one Semester preceding the first semester examination, and (ii) has attended not less than 66% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work, etc., for each paper; a deficiency up to 10% may be condoned by the Head of the Department/Principal of the college.

6.2. The Second, Third and Fourth Semester examinations shall be open to a regular student who :-

- (a) has been on the rolls of the Department/College during one semester preceding the Second, Third or Fourth Semester examination, as the case may be;
- (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work, etc., for each paper; a deficiency up to 10% may be condoned by the Head of the Department/Principal of the College; and
- (c) has passed, First, Second or Third Semester examination respectively or is covered under 'Reappear' Regulation 9.

7. The medium of instruction and examination shall be English.

8.1. The minimum number of marks to pass the examination in each semester shall be :-

- (i) 35% in each paper in the examination separately as well as jointly with internal assessment;
- (ii) 35% in seminar, project and Viva-voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. Grace marks shall be given @ one per cent of the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first or third semester but has secured at least 35% marks separately as well as jointly with internal assessment in no less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second and the fourth semester respectively but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination simultaneously with the second or the fourth semester examination as the case may be.

A candidate on reappearing shall pay admission fee per paper in each semester examination subject to a maximum fee as prescribed for the examination concerned and the admission fee for reappear would be in addition to the admission fee charged for other semester examination, if any, in which he was appearing.

If he fails to pass the first or the third semester examination even in the second attempt his result for the second or the fourth semester examination, as the case may be, shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in the second semester but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for the semester shall be permitted to continue his studies in the third semester but he will be required to reappear in such papers in which he had failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the April examination result. If he fails even in the special examination, he shall be required to leave the course.

(c) A candidate who fails in the fourth semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he has failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of the declaration of the result.

Explanation :-Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose of exemption under this Regulation.

(d) A candidate who fails to clear the fourth semester examination even in the special examination held in August shall be given one more chance. He may appear either in December of the same year or in April examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the fourth semester examination even after availing of the second chance as specified above shall be required to leave the course.

(e) If a candidate is required to reappear in a paper which is 100% internal assessment, he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Head of the University Business School/Principal of the College.

10. A candidate who fails in the First, Second, Third or Fourth semester and is not covered under 'Reappear' Regulation 9 may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

11. A candidate, who having passed the second semester examination discontinues his studies, may be permitted to join the 3rd semester within two years of his passing the second semester examination.

12. The internal assessment awards of a candidate who fails in the examination and does not rejoin the University Business School/College as a regular student shall be carried forward to the next examination.

(To take effect from admissions of 1984).

13. As soon as is possible after the termination of the examination, the Controller of Examinations shall publish the result of the examination.

14. Successful candidates shall be classified as under :-

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|------|--|----|----------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction. |
| (ii) | Those who obtain 60% or more of the | .. | First Division. |

aggregate marks but less than 75% marks in all the semester examinations taken together.

- (iii) Those who obtain below 60% of the aggregate marks in all the semester examinations taken together. .. Second Division.

MASTER OF BUSINESS ADMINISTRATION

(To take effect from the admissions of 1975)

1. The duration of the course leading to the degree of Master of Business Administration (M.B.A.) shall be two academic years. Each year shall be divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December and for the second and the fourth semesters in the month of April/May, or on such dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his examination fee for each Semester at the time of admission to the course, along with other charges, i.e., tuition fee etc.

2.2. The Head of University Business School shall forward to the Controller of Examinations at least five weeks before the commencement of the examination for each semester, a list of the students who have satisfied the requirements of regulations and are qualified to appear in the examination.

2.3. The last date for receipt of admission application form and fee with and without late fee shall be as fixed by the Syndicate.

3. The minimum qualification for admission to the first semester of the course shall be :-

- (i) A Bachelor's/Post-graduate degree in any discipline of the University or a degree of any other University which has been recognised by the Syndicate as equivalent thereto with not less than 50% marks in the aggregate.

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Punjabi (Gurmukhi Script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognised by the Syndicate, 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together.

or

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or England, (b) Institute of Cost and Works Accountants of India or England, and (c) Institute of Company Secretaries of India.

or

- (iii) AMIE examination with 50% marks or more after having passed the diploma examination with 60% marks or above and have at least 5 years research/teaching or professional experience.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project and viva voce shall be assigned for internal assessment.

Seminar, Project and workshop will be assessed internally on 100% basis. Viva voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips etc., to the Controller of Examinations at least two weeks before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to six months from the date of declaration of the results.

Project reports shall be submitted to the Head of the University Business School at least ten days before the commencement of the examination. Reports received after the prescribed date shall not be accepted.

6.1. The first semester examination shall be open to a regular student who—

- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and
- (ii) has attended not less than 66% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., in each paper; a deficiency up to 10% may be condoned by the Head of the University Business School.

6.2. The second, third, fourth, fifth or sixth semester examinations shall be open to a student who-

- (a) has been on the rolls of the University Business School during one semester preceding the second, third, fourth, fifth and sixth semester examination, as the case may be;
- (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., in each paper, a deficiency up to 10% may be condoned by the Head of the University Business School; and
- (c) has passed the first, second, third semester examinations respectively or

is covered under reappear Regulation 9, below.

7. The medium or instruction and examination shall be English.

8.1. The minimum number of marks to pass the examination in each semester shall be—

- (i) 35% in each paper in the University examination separately as well as jointly with internal assessment;
- (ii) 35% in seminar, project and viva voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. Grace marks shall be given @ one per cent or the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks, shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first or third semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies for the second and the fourth semester respectively but he will be required to reappear in the next April/May examination in such paper i.e. which he had failed in the December examination simultaneously with the second or the fourth semester examination as the case may be.

A candidate on reappearing shall pay admission fee per paper in each semester examination subject to a maximum fee as prescribed for the examination concerned and the admission fee for reappear would be in addition to the admission fee charged for other semester examination, if any, in which he was appearing.

If he fails to pass the first or the third semester examination even after the second attempt his result for the second or the fourth semester examination, as the case may be, shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in the second semester but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the third semester but he will be required to reappear in such papers in which he had failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the April examination result. If he fails even in the special examination, he shall be required to leave the course.

(c) A candidate who fails in the fourth semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he has failed in the April examination in a special examination to be held in August but not before the expiry or six weeks from the date of the declaration of the result.

Explanation :—Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose or exemption under this Regulation.

(d) A candidate who fails to clear the fourth semester examination even in the

special examination held in August shall be given one more chance. He may appear either in December of the same year or April examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the fourth semester examination even after availing of the second chance as specified above shall be required to leave the course.

(e) If a candidate is required to reappear in a paper which is 100% internal assessment, he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Head of the University Business School.

10. A candidate who fails in the First, Second, Third or Fourth semester and is not covered under 'Reappear' Regulation 9 may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

11. A candidate, who having passed the second semester examination, discontinues studies, may be permitted to join the 3rd semester within two years of his passing the second semester examination.

12. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

A candidate who fails in the examination may appear in the next consecutive examinations an ex-student.

13. As soon as is possible after the termination of the examination, the Controller of examinations shall publish a list of the candidates who have passed.

14. Successful candidates shall be classified as under :

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|-----|---|----|-------------------------------------|
| (i) | Those who obtain 75% or more of
the total aggregate marks in all the | .. | First Division
with Distinction. |
|-----|---|----|-------------------------------------|

semester examinations taken together.

- (ii) Those who obtain 60% or more of the aggregate marks but less than 75% marks in all the semester examinations taken together. .. First Division.
- (iii) Those who obtain below 60% of the aggregate marks in all the semester examinations taken together. .. Second Division.

MASTER OF BUSINESS ADMINISTRATION (EXECUTIVE)

(Three Year Course)

1. The duration of the course leading to the degree of Master of Business Administration (M.B.A.) (Executive) shall be three academic years. Each year shall be divided into two semesters. The examination for the first, third and fifth semesters shall ordinarily be held in the month of December and for the second, fourth and sixth semesters in the month of April/May or on such dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his examination fee for each semester at the time of admission to the course along with other charges i.e. tuition fees etc.

2.2. The Head of the University Business School shall forward to the Controller of Examinations, at least five weeks before the commencement of the examination in each semester, a list of the students who have satisfied the requirements of the Regulations and are qualified to appear in the examination.

2.3. The last date for receipt of examination form and fee without and with late fee shall be as fixed by the Syndicate.

3. The minimum qualification for admission to the first semester of the course be–

- (i) a Bachelor's or Master's Degree in any discipline with not less than 50% marks in the aggregate or any other examination with 50% marks recognised by the University as equivalent thereto;

OR

Final examination of the Institute of Chartered Accountants of India or Institute of Cost and Works Accountants of India or the Institute of Company Secretaries of India;

OR

Diploma in Personnel Management and Labour Welfare or Diploma in Marketing Management with not less than 60% marks in the aggregate, provided the candidate holds a Bachelor's degree.

- (ii) Two years whole time executive experience in a commercial or Industrial establishment after passing the qualifying examination as given above. Members of all India or State Administrative/Technical Services and Defence Personnel holding administrative posts with not less than 2 years executive experience will also be eligible. Organisational sponsorship is essential.

4. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project, workshop and viva voce shall be assigned for internal assessment.

Seminar, Project and Workshop will be 100% internal assessment, viva voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips etc., to the Controller of Examinations at least two weeks before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to six months from the date of declaration of the results.

Project reports shall be submitted to the Head of the University Business School, at least 10 days before the commencement of the examination. Reports received after the prescribed date shall not be accepted.

6.1. The first semester examination shall be open to a regular student who—

- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and
- (ii) has attended not less than 66% of the total lectures, seminars, case discussions, Syndicate sessions, workshops, field trips, project work etc., in each paper; a deficiency up to 10 per cent may be condoned by the Head of the University Business School.

6.2. The second, third, fourth, fifth and sixth semester examinations shall be open to a student who -

- (a) has been on the rolls of the University Business School during the semester preceding the second, third, fourth, fifth and sixth semester examinations, as the case may be;
- (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., in each paper; a deficiency up to 10% may be condoned by the Head of the University Business School.

7. The medium of instruction and examination shall be English.

8.1. The minimum number or marks to pass the examination in each semester shall be–

- (i) 35% in each paper in the University examination separately as well as jointly with internal assessment;
- (ii) 35% in seminar, project workshop and viva voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. Grace marks shall be given @ one per cent of the aggregate marks of the University examination in each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks, shall however, be given only for passing the examination or for earning higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first or third semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second and the fourth semester respectively but he will be required to re-appear in the next April/May examination in such papers in which he had failed in the December examination simultaneously with the second or the fourth semester examination as the case may be.

If he fail to pass the first or the third semester examination even in the second attempt his result for the second or the fourth semester examination, as the case may be, shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in the second or fourth semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the third and the fifth semesters respectively but he will be required to re-appear in such papers in which he had failed in the April/May examination at a special examination to be held in August/September but not before the expiry of six weeks from the date of declaration of the April examination result. If he fails even at the special examination, he shall be required to leave the course.

(c) A candidate who fails in the fifth semester examination but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the sixth semester but he will be required to re-appear in the next April/May examination in such papers in which he had failed in the December examination simultaneously with the sixth semester examination.

If he fails to pass the fifth semester examination even in the second attempt he will be given one more chance and permitted to reappear in the regular December examination. The sixth semester result of such a candidate shall not be cancelled but kept in abeyance till he clears the fifth semester in the December examination. If he fails to pass the fifth semester even in the December examination, his result for the sixth semester shall be cancelled and he will be required to leave the course.

(d) A candidate who fails in the sixth semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he has failed in

April/May examination, at a special examination to be held in August/September but not before the expiry of 6 weeks from the date of declaration of result.

A candidate who fails to clear the sixth semester examination even in the special examination held in August/September shall be given one more chance. He may appear either in the December examination of the same year or April examination next year in such papers in which he had failed at the special examination held in August/September.

10. A candidate who fails in the first, second, third, fourth, fifth or sixth semester and is not covered under the re-appear Regulation 9, may be given one more chance and allowed to appear at the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass any semester examination even after repeating the entire examination, he will be required to leave the course.

11. A candidate, who having passed second semester or any subsequent semester examination, discontinues his studies, may be permitted to join the next semester within two years of his passing the qualifying semester examination.

12. A candidate who is covered under Regulation 9, 10 or 11 shall be required to complete the course within 5 years of his joining the first semester.

13. The internal assessment award of the candidate who fails in the examination shall be carried forward to the next examination.

14. As soon as is possible after the termination of the examination, the Controller of Examinations shall publish a list of candidates who have passed.

15. Successful candidates shall be classified as under :

- | | | | |
|-------|--|----|----------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction. |
| (ii) | Those who obtain 60% or more of the aggregate marks but less than 75% marks in all the semester examinations taken together. | .. | First Division. |
| (iii) | Those who obtain below 60% of the aggregate marks in all the semester examinations taken together. | .. | Second Division. |

MASTER OF BUSINESS ADMINISTRATION (INTERNATIONAL BUSINESS) MBA (IB)

1. The duration of the course leading to the degree of Master of Business Administration (International Business) shall be two academic years. Each year shall be divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December and for the second and the fourth semesters in the month of April/ May, or on such dates as may be fixed by the Syndicate

2.1. Every candidate shall pay his examination fee as prescribed by the Syndicate from time to time along with other charges, i.e. tuition fees, etc.

2.2. The Head of the Department of University Business School shall forward to the Controller of Examinations at least five weeks before the commencement of the examination for each semester a list of the students who have satisfied the requirements of regulations and are qualified to appear in the examination.

2.3. The last date for receipt of admission application form and fee with and without late fee shall be fixed by the Syndicate from time to time.

3. The minimum qualification for admission to the first semester of the course shall be -

- (i) A Bachelor's degree in any discipline or a degree of any other University which has been recognised by the Syndicate as equivalent thereto with not less than 50% marks in the aggregate.

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Punjabi (Gurmukhi Script)] and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognised by the Syndicate, 50% marks in the aggregate shall be calculated by taking

into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together;

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or England, (b) Institute of Cost and Works Accountants of India or England, and (c) Institute of Company Secretaries of India;
- (iii) AMIE examination with a minimum of 50% marks or more after having passed the diploma examination with a minimum of 60% marks and have at least 5 year research/teaching or professional experience.

4. Every candidate shall be examined in the subject as laid down in the syllabus prescribed from time to time.

50% marks in each paper excluding seminar, project and viva voce shall be assigned for internal assessment.

Seminar, Project and Workshop will be assessed internally on 100% basis. Viva voce shall be conducted jointly by the internal and external examiners.

The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips etc., to the Controller of Examinations at least two weeks before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared, for inspection, if needed by the University, up to six months from the date of declaration of the results.

Project Reports shall be submitted to the Head of the Department, at least 10 days before the commencement of the examination. Reports received after the prescribed date shall not be accepted.

6.1. The First Semester examination shall be open to a student who-

- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and
- (ii) has attended not less than 66% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., for each paper; a deficiency up to 10% may be condoned by the Head of the University Business School.

6.2. The Second, Third and Fourth Semester examinations shall be open to a regular student who-

- (a) has been on the rolls of the University Business School during one semester preceding the Second, Third or Fourth semester examination, as the case may be;
- (b) has attended not less than 66% of lectures, seminars, case discussions Syndicate sessions, field trips, project work etc., for each paper; a deficiency up to 10% may be condoned by the Head of the University Business School;

- (c) has passed the First, Second or Third Semester examination respectively or is covered under Re-appear Regulation 9.

7. The medium of instruction and examination shall be English.

8.1. The minimum number of marks to pass the examination in each semester shall be-

- (i) 35% in each paper in the University examination separately as well as jointly with internal assessment;
- (ii) 35% in seminar, project and viva voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. Grace marks shall be given @ one per cent of the aggregate marks of the University examination for each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks, shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9. (a) A candidate who fails in the first or third semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies for the second and the fourth semester respectively, but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination simultaneously with the second or the fourth semester examination as the case may be.

A candidate on reappearing shall pay admission fee per paper in each semester examination subject to a maximum fee as prescribed for the examination concerned and the admission fee for reappear would be in addition to the admission fee charged for other semester examination, if any as fixed by the Syndicate in which he was appearing.

If he fails to pass the first or the third semester examination even after the second attempt his result for the second or the fourth semester examination, as the case may be, shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in the second semester but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue the studies in the third semester but he will be required to reappear in such papers in which he had failed in the April examination, in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the April examination result. If he fails even in the special examination, he shall be required to leave the course.

(c) A candidate who fails in the fourth semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to re-appear in such papers in which he has failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of the declaration of the result.

*Explanation :-*Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose of exemption under this Regulation.

(d) A candidate who fails to clear the fourth semester examination even in the special examination held in August shall be given one more chance. He may appear either in December of the same year or April examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the fourth semester examination even after availing of the second chance as specified above shall be required to leave the course.

(e) If a candidate is required to reappear in a paper which is 100% internal assessment, he will be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Head of the University Business School.

10. A candidate who fails in the First, Second, Third, or Fourth semester and is not covered under 'Reappear' Regulation 9 may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

11. A candidate, who having passed the second semester examination, discontinues his studies, may be permitted to join the 3rd semester within two years of his passing the second semester examination.

12. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

A candidate who fails in the examination may appear in the next consecutive examination as an ex-student.

13. As soon as possible after the termination of the examination the Controller of Examinations shall publish a list of the candidates who have passed.

14. Successful candidates shall be classified as under :-

- | | | | |
|-------|--|----|----------------------------------|
| (i) | Those who obtain 75% or more of the total aggregate marks in all the semester examinations taken together. | .. | First Division with Distinction. |
| (ii) | Those who obtain 60% or more of the aggregate marks but less than 75% marks in all the semester examinations taken together. | .. | First Division. |
| (iii) | Those who obtain below 60% of the aggregate marks in all the semester examinations taken together. | .. | Second Division. |

MASTER OF BUSINESS ADMINISTRATION (HUMAN RESOURCE) MBA (HR)

1. The duration of the Course leading to the Degree of Master of Business Administration (Human Resource) shall be two academic years, each year being divided into two semesters. The examination for the first and the third semesters shall ordinarily be held in the month of December and for the second and the fourth semesters in the month of April/May, or on such dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his tuition fees and other charges for a semester in two instalments first at the time of admission to the course and second three months thereafter.

2.2. The amount of admission fee for each semester shall be as prescribed by the Syndicate from time to time.

2.3. The Head of the University Business School shall forward to the Controller of Examinations, at least five weeks before the commencement of the examination in each semester, a list of the students along with their admission forms and examination fees who have satisfied the requirements of regulations, and are qualified to appear in the examination.

2.4. The last date for receipt of examination admission forms and examination fees with or without late fee shall be fixed by the Syndicate.

3. The minimum qualification for admission to the first semester of the course shall be-

- (i) A Bachelor's/Post-graduate degree in any discipline of the University or a degree of any other University which has been recognized by the Syndicate as equivalent thereto with not less than 50% marks in the aggregate;

Provided that in case of candidates having Bachelor's degree of the University through Modern Indian Languages [Hindi/Urdu/Punjabi (Gurmukhi Script)]

and/or in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate, 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together;

OR

- (ii) A pass in the final examination conducted by the (a) Institute of Chartered Accountants of India or England, (b) Institute of Cost and Works Accountants of India or England, and (c) Institute of Company Secretaries of India;
- (iii) AMIE examination with 50% marks or more after having passed the Diploma examination with 50% and have at least 5 years research/teaching or professional experience.

4. (a) Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

(b) 50% marks in each paper excluding seminar, project and Viva-voce shall be assigned for internal assessment.

(c) Seminar, Project and Workshop will be assessed internally on 100% basis. Viva-voce shall be conducted jointly by the internal and external examiners.

(d) The Head of the University Business School shall forward these marks on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips, etc., to the Controller of Examinations, at least two weeks before the commencement of the examination.

5. The Head of the University Business School will preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to six months from the date of declaration of the results.

6.1. The first semester examination shall be open to a regular student who-

- (i) has been on the rolls of the University Business School, during one semester preceding the first semester examination; and
- (ii) has attended not less than 66% of the lectures, seminars, case discussions, Syndicate sessions, field trips, project work etc., in each paper; (a deficiency up to 10% of the total lectures of each paper may be condoned by the Head of the University Business School).

6.2. The Second, Third and Fourth semester examinations shall be open to a student who -

- (a) has been on the rolls of the University Business School during one semester preceding the Second, Third and Fourth semester examination as the case may be.
- (b) has attended not less than 66% of lectures, seminars, case discussions, Syndicate sessions, field trips, project work, etc., in each paper (a deficiency up to 10% of the total lectures in each paper may be condoned by the Head of the University Business School); and

- (c) has passed the First, Second or Third Semester examination respectively or is covered under 'Reappear' Regulation 9.

7. The medium of instruction and examination shall be English.

8.1. The minimum number of marks to pass the examination for each semester shall be—

- (i) 35% in each paper in the University examination separately as well as jointly with internal assessment;
- (ii) 35% in seminar, project and viva-voce;
- (iii) 50% in the aggregate of (i) and (ii) above.

8.2. (a) A candidate who appears in all the papers and who fails in one or more papers (written, practical, sessionals or viva-voce) and/or the aggregate (if there is a separate requirement of passing in the aggregate) shall be given grace marks up to a maximum of 1 per cent of the total aggregate marks (excluding marks for internal assessment) to make up the deficiency, if by such addition the candidate can pass the examination. While awarding grace marks fraction working to 1/2 or more will be rounded to a whole.

Provided that grace marks be also awarded to a candidate if by awarding such marks he can earn exemption.

(b) A candidate who reappears to clear the paper/s in which he has been declared to reappear shall be awarded grace marks up to 1% of the total marks of the paper/s in which he reappears, if by such addition the candidate can pass in that paper/s.

(c) Grace marks shall be given @ one per cent of the total aggregate marks of the University examination in each semester. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. Grace marks shall however be given for the award of a higher class to a candidate, provided that no grace marks have already been given for passing the examination. Provided further that grace marks shall not be allowed for the award of first division with distinction.

9. (a) A candidate who fails in the first or third semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second and the fourth semester respectively but he will be required to reappear in the next April/May examination in such papers in which he had failed in the December examination simultaneously with the second or the fourth semester examination, as the case may be.

If he fails to pass the first or the third semester examination even after the second attempt, his result for the second, or the fourth semester examination, as the case may be, shall be cancelled and he will be required to leave the course.

(b) A candidate who fails in the second semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the third semester but he will be required to reappear in such papers in which he had failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the April examination result. If he fails even in the special examination, he shall be required to leave the course.

(c) A candidate who fails in the fourth semester examination but had secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to appear in such papers in which he has failed in the April examination in a special examination to be held in August but not before the expiry of six weeks from the date of the declaration of the result.

Explanation :- Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purposes of exemption under this Regulation.

(d) A candidate who fails to clear the fourth semester examination even at the special examination held in August shall be given one more chance. He may appear either in December of the same year or April examination next year in such papers in which he had failed at the special examination held in August.

A candidate who is unable to clear the fourth semester examination even after availing of the second chance as specified above shall be required to leave the course.

(e) If a candidate is required to reappear in a paper which is internally assessed on 100% basis, he may be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment may be determined by the Head of the Department.

10. A candidate who fails in the First, Second, Third or Fourth semester and is not covered under 'Reappear' Regulation 9 may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he will have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he shall be required to leave the course.

11. A candidate, who having passed the second semester examination, discontinues his studies, may be permitted to join the 3rd semester within two years of his passing the

second semester examination.

12. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

A candidate who fails in the examination may appear in the next examination as an ex-student.

13. As soon as is possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

14. Candidates who pass all the four examinations at the first attempt, obtaining 70% or more marks of the aggregate shall be declared to have passed in first division with distinction. Those who obtain 60% or more of the aggregate marks but less than 70% in all the semester examinations taken together shall be placed in first division. Those who obtain below 60% of the aggregate marks in all the semester examinations taken together shall be placed in the second division.

POST-GRADUATE DIPLOMA IN INTERNATIONAL TRADE

1. The duration of the course leading to the Post-Graduate Diploma in International Trade shall be one academic year. The examination shall be divided into two semesters. The examination for first semester and second semester shall ordinarily be held in the months of December and April/May respectively, or on such other dates as may be fixed by the Syndicate.

2.1. Every candidate shall pay his tuition fees and other charges for a semester in two instalments—first at the time of admission to the course and second three months thereafter.

2.2. The examination fee for each semester shall be as prescribed by the Syndicate from time to time.

2.3. The Head of the University Business School shall forward to the Controller of Examinations, at least five weeks before the commencement of the examination for each semester, a list of the students along with their admission forms and examination fees who have satisfied the requirements of regulation and are qualified to appear in the examination.

2.4. The last date for receipt of examination admission forms and examination fees with or without late fee, shall be fixed by the Syndicate.

3. The minimum qualification for admission to the first semester of the course shall be :-

- (a) A Bachelor's degree in any discipline with not less than 55 per cent marks in the aggregate of the University or a degree from any other University which has been recognised by the Syndicate as equivalent thereto;

or

- (b) A Master's or equivalent degree in any discipline with not less than 50 per cent marks in aggregate of the University or a degree from any other University which has been recognised by the Syndicate as equivalent thereto;
or
- (c) Associateship of the Institute of Cost and Works Accountants of India;
or
- (d) Associateship of the Institute or Chartered Accountants of India;
or
- (e) A Bachelor's degree in any discipline with not less than 50% marks in the aggregate and with at least two years paid work experience at the executive level after graduation;
- (f) A pass in the Final examination conducted by the Institute of Company Secretaries of India.

4. (a) Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

(b) 50 per cent marks in each paper, excluding Project, Seminars, Workshops and Viva-voce shall be assigned for internal assessment.

(c) Performance of the candidates at Seminars, Workshops and Projects, shall be assessed internally.

(d) Viva-voce shall be conducted jointly by the internal and external examiners.

(e) The Head of the University Business School shall forward marks of internal assessment on the basis of periodical tests, written assignment, case discussions, Syndicate sessions, field trips, etc., to the Controller of Examinations, at least one week before the commencement of the examination.

5. The Head of the University Business School shall preserve the records on the basis of which the internal assessment awards have been prepared for inspection, if needed by the University, up to six months from the date of declaration of the results.

6.1. The first semester examination shall be open to a student who-

- (i) has been on the rolls of the University Business School during one semester preceding the first semester examination; and
- (ii) has attended not less than 66% of the total lectures, seminars, case discussions, Syndicate sessions, Workshops, field trips, project work etc., in each paper; (a deficiency up to 10 per cent of the total lectures for each paper, may be condoned by the Head of the University Business School).

6.2. The second semester examination shall be open to a student who-

- (a) has been on the rolls of the University Business School during one semester preceding the second semester examination;
- (b) has attended not less than 66 per cent of lectures, seminars case discussions, Syndicate sessions, field trips, workshops, project work etc.,

in each paper (a deficiency up to 10 per cent of the total lectures for each paper may be condoned by the Head of the University Business School); and

- (c) has passed the first semester examination or is covered under 'Reappear' Regulation 9.

7. The medium of instruction and examination shall be English.

8. The minimum number of marks to pass the examination in each semester shall be :-

- (i) 35 per cent in each paper in the University examination separately as well as jointly with, internal assessment;
- (ii) 35 per cent in Seminar, Workshop, Project and Viva-voce;
- (iii) 50 per cent in the aggregate of each semester.

9. (a) A candidate who fails in the first semester but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% of the papers prescribed for that semester shall be permitted to continue his studies in the second semester but he shall be required to reappear in the next April/May examination in such paper in which he had failed in the December examination, simultaneously with the second semester examination.

If he fails to pass the first semester examination even after the second attempt, his result for the second semester examination shall be cancelled and he shall be required to leave the course.

(b) A candidate who fails in the second Semester examination but has secured at least 35% marks separately as well as jointly with internal assessment in not less than 50% papers prescribed for that semester shall be allowed to reappear in such papers in which he had failed in April examination in a special examination to be held in August but not before the expiry of six weeks from the date of declaration of the result.

*Explanation :-*Fifty per cent of 5 papers will be taken as 2 and that of 7 papers as 3 for purpose of exemption under this Regulation.

(c) A candidate who fails to clear the second semester examination even in the special examination held in August shall be given one more chance. He may appear either in December of the same year or in April-May examination next year in such papers in which he had failed in the special examination held in August.

A candidate who is unable to clear the second semester examination even after availing of the second chance as prescribed above shall be required to leave the course.

10. If a candidate is required to appear in a paper which is assessed internally in 100% basis he may be given one more opportunity to qualify in that paper without attending a fresh course of lectures. The work assignment in his case shall be determined by the Head of the University Business School.

11. A candidate who failed in the 1st or 2nd semester examination and is not covered under the 'Reappear' regulations may be given one more chance and allowed to appear in the next regular examination without attending a fresh course of lectures but he

shall have to repeat the entire examination.

If a candidate fails to pass in a semester examination even after the second attempt he will be required to leave the course.

12. The internal assessment awards of the candidate who fails in the examination shall be carried forward to the next examination.

13. Candidates who pass both the semesters of the examination in first attempt obtaining 70 per cent or more marks of the aggregate of both the semesters shall be declared to have passed in first division with distinction. Those who obtain 60% or more of the aggregate marks but less than 70% in both the semester examinations taken together shall be placed in first division. Those who obtain below 60% of the aggregate marks in both the semester examinations taken together shall be placed in the second division.

14. (a) A candidate who appears in all the papers and who fails in one or more papers (written, practicals, sessionals or viva voce) and/or the aggregate (if there is separate requirement of passing in the aggregate) shall be given grace marks up to a maximum of 1 per cent of the total aggregate marks (excluding marks for internal assessment to make up the deficiency, if by such addition the candidate can pass the examination. While awarding grace marks fraction working to $\frac{1}{2}$ or more will be rounded to a whole.

Provided that grace marks be also awarded to a candidate if by awarding such marks he can earn exemption.

(b) A candidate who reappears to clear the paper/s in which he has been declared to reappear shall be awarded grace marks up to 1% of the total marks of the paper/s in which he reappears if by such addition the candidate can pass in that paper/s.

(c) Grace marks up to 1 per cent of the total marks of first semester and second semester examinations shall be added to the aggregate of both first semester and second

semester examinations for the award of a higher class to a candidate, provided that no grace marks have already been given for passing the examination either in first semester or in second semester. Provided further that grace marks shall not be allowed for the award of first division with distinction.

(d) A candidate who reappears in the examination for purposes of improving the division may be given grace marks up to 1 per cent of the total marks as follows :-

- (i) A candidate who reappears in one semester only. 1 per cent of the marks in the semester which he reappears.
- (ii) A candidate who reappears in both the semesters. 1 per cent of the marks in both the semesters taken together.

Provided that no candidate shall be given more marks than the minimum that may be required for securing the higher division.

15. As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

**DOCTOR OF PHILOSOPHY IN THE FACULTY OF
BUSINESS MANAGEMENT & COMMERCE**

1.1. The enrolment to the Doctor of Philosophy in Faculty of Business Management and Commerce shall be open to a candidate who has obtained Master's degree with not less than 50 per cent marks in the aggregate from Panjab University or from any other University (approved by the Academic Council) in any one of the following subjects :

- (i) Commerce or Management.
OR
- (ii) Economics, Mathematics, Statistics, Sociology, Psychology, Public Administration, Operations Research, Social Work, Engineering and Laws.
OR
- (iii) Any subject other than those mentioned in (i) and (ii) above provided that the candidate has either not less than 5 years' work experience at the managerial (including administrative service) level or is a member of the Faculty in the Department of University Business School, Panjab University with not less than 5 years' experience of teaching postgraduate classes.
OR
- (iv) Those MFC candidates, who qualify the pre-Ph.D. programmes of the University Business School can get themselves registered for Ph.D.

Provided further that candidates with qualification, mentioned in (ii) & (iii) above shall be eligible for enrolment only if the area of research relates to the Faculty of Business Management and Commerce.

1.2. The following categories of candidates, who are graduates and have either a minimum 5 years' standing in the profession (practice or service) or 5 years' experience of teaching postgraduate classes, shall also be eligible for enrolment :

- (a) A member (Associate or Fellow) of the Institute of Chartered Accountants of India.
- (b) A member (Associate or Fellow) of the Institute of the Cost & Works Accountants of India.
- (c) A member (Associate or Fellow) of the Institute of Company Secretaries of India.

2.1. Application for enrolment for the degree of Doctor of Philosophy shall be considered by a Research Board in Business Management and Commerce (hereinafter referred to as Research Board) which shall consist of-

- (i) Dean, Faculty of Business Management and Commerce, Ex-officio;
- (ii) Chairperson, University Business School, Panjab University (hereinafter referred to as the University Business School);
- (iii) Professors in the University Business School;
- (iv) One Reader by rotation in the University Business School;
- (v) Two members nominated by the Vice-Chancellor;

The term of the office of the Board shall be two years.

2.2. The functions of the Research Board shall be-

- (i) to enrol candidates for the Ph.D. course;
- (ii) to prescribe course work;
- (iii) to recommend to the Faculty of Business Management & Commerce the subject of thesis and the appointment of supervisor/joint supervisors;
- (iv) to grant exemption or extension as the case may be (in accordance with Regulation 4.1);
- (v) to recommend recognition of approved centres;
- (vi) to recommend examiners for oral examination as required under Regulation 8.1 and for the thesis.

3.1. A person who wishes to be accepted as a candidate for Ph.D. Research shall, before starting research work, apply to the Research Board through the Chairperson of the University Business School, on the prescribed form of enrolment, with a fee as prescribed by the Syndicate from time to time (not refundable).

3.2. On being enrolled, every candidate shall pay a fee as fixed by the Syndicate from time to time. A person who is awarded a research scholarship by the University or by the University Grants Commission or by any other such body or is a teacher in the University

Business School or a College affiliated to this University may, however, be exempted from this fee.

3.3. Before enrolling a candidate for the doctoral course the Research Board shall satisfy itself, after scrutiny, which may include a written test and/or a viva voce examination that the applicant has necessary aptitude, qualifications and calibre for research.

4.1. The duration of Ph.D. course shall be three academic years.

Provided that the Research Board may, on the recommendation of the supervisor, for reasons to be recorded, accord exemption for a period not exceeding one year and allow a candidate to submit his thesis after two years of enrolment and research.

Provided further that extension may be granted, to a candidate who is unable to complete his research work and thesis within the prescribed period of 3 years, by the Research Board up to a maximum of two years (one year at a time) on the recommendation of and for reason to be recorded by the supervisor.

Every application for grant of extension shall be accompanied by a fee as prescribed by the Syndicate from time to time.

4.2. A candidate enrolled for Ph.D. shall pursue his research work in the University Business School.

Provided that the Research Board may permit a candidate, after allocation of the subject of thesis and the appointment of supervisor to pursue his research work at an approved centre. If the supervisor is not satisfied with the progress of a candidate who is permitted to continue his research work at an approved centre, the supervisor may require the candidate to continue further work in the University Business School.

4.3. A candidate who has cleared the course work and the comprehensive oral examination may be permitted to go to another country for a part of his research work. But he shall be required to stay at the University Business School, on his return for a minimum period of six months before he is permitted to submit his thesis.

4.4. The admissions to the Ph.D. course shall ordinarily be completed by July 31 each year and the prescribed course work shall commence with effect from August 1. The Research Board may, however, for reasons to be recorded, postpone admissions and/or the commencement of the course work.

5. The Ph.D. Programme shall consist of prescribed courses and a thesis. For candidates who are admitted under Regulations. 1.1 (i) and (ii) above, the course work will be spread over to two semesters. For others, the duration of the prescribed course work shall be three semesters.

The courses shall be prescribed by the Research Board. The Research Board shall also specify the areas for Ph.D. research and every candidate shall be required at the time of enrolment to indicate area of his research and he shall work only in the specified area.

However, Ph.D. candidates who are whole time members of the Faculty of the University Business School, may seek exemption from attending classes in one or more courses. The research Board after proper scrutiny of the candidates earlier work and experience, may grant such exemption but they will be required to comply with other requirements of the course (test,

examination etc.) and take comprehensive oral examination in their area of specialization.

6. After satisfactory compliance of the prescribed course requirement, every candidate shall take a comprehensive oral examination in his area of specialization. He shall thereafter be registered for Ph.D. work for which he shall furnish synopsis and bibliography of the proposed thesis along with the title which may however be modified later to the extent it does not run counter to the broad contents of the thesis proposed.

The subject of thesis shall be allocated to the candidate and a supervisor shall be appointed.

7.1. There shall be 100 per cent internal assessment in the course work. The satisfactory compliance of the course work shall mean a minimum of 50 per cent marks in each course.

7.2. If a candidate is unable to qualify in the course work, he may be given two more consecutive chances within a period of one year to comply with the course requirement and the additional work assignment shall be determined by the faculty member concerned. If he still does not qualify, his enrolment shall be cancelled.

8.1. The comprehensive oral examination shall be conducted by the Chairperson and the three other members of the faculty nominated by the Research Board in the candidates' area of specialization.

8.2. The minimum requirement for qualifying in the comprehensive oral examination shall be 50 per cent marks.

8.3. If a candidate fails to qualify in the comprehensive oral examination in the first attempt, he shall be given two more chances, at an interval of not less than 3 months each. If he still does not qualify, his enrolment shall be cancelled.

9. Every candidate shall report in writing at the end of every six months from the date of allotment of the thesis subject to the supervisor the work done by him during the six months. The supervisor will take such action on this report as he considers suitable depending on the nature of the report and other circumstances of the case.

10.1. It shall be one of the duties of the supervisor to submit to the Research Board a brief report on the candidate's research work twice a year viz., January and July.

10.2. If a supervisor gives unsatisfactory report on the work of a candidate, the position will be considered by the Research Board in order to decide whether the candidate should be allowed to continue his research for the Ph.D. degree.

10.3. In the event of a difference arising between a candidate and a supervisor, a reference shall be made to the Dean of Faculty of Business Management & Commerce who may decide the dispute himself or refer it to some other competent person.

11.1. Immediately after completion of the period of registration, a candidate shall submit along with his application for Ph.D. degree four copies of his thesis along with its summary neatly printed or type-written or published in his own name accompanied by a fee as prescribed by the Syndicate from time to time and a certificate from his supervisor and countersigned by the Chairperson of the University Business School of his having completed his research indicating the period for which the candidate has done research work and whether the thesis is worthy of consideration for the award of Ph.D. degree.

11.2. Along with the thesis, a candidate shall furnish, for approval of the examiners, a brief abstract of the thesis giving an account of the investigation/research conducted and its main findings which will not exceed 2,000 words.

11.3. A declaration in writing shall be submitted by the candidate through the supervisor countersigned by the Chairperson of the department to the effect that-

1. he has not submitted the thesis to any other University;

or

the thesis has been submitted to other University as well but that thesis is not substantially the same as now being submitted to this University; and

2. the thesis submitted by the candidate is the work of his own and is not on the basis of which the Ph.D. degree has already been awarded by any University.

11.4. The thesis shall comply with the following conditions :

(i) the greater portion of the work submitted therein must have been done subsequent to his passing the qualifying examination; and

(ii) the work must contain some material contribution to knowledge and afford evidence of originality shown by the discovery of new facts, or by the exercise of independence and critical power.

12. If a candidate fails to submit his thesis within the prescribed period including the extensions granted, his enrolment shall be cancelled. However, delays up to 3 months in the submission of the thesis beyond the prescribed/extended period may be condoned by the Dean, Faculty of Business Management and Commerce.

13. No conjoint research with the supervisor shall be permitted in regard to the subject-matter of the thesis. The thesis must consist of candidate's own work which must be his personal achievement, provided, however, that a candidate may submit, as subsidiary matter in support of his thesis any printed contribution for the advancement of his subject which may be published independently or conjointly. Where such subsidiary matter is submitted, a candidate shall indicate specifically his personal contribution to such conjoint work duly attested by the supervisor.

14. Every candidate shall give an undertaking that he will not publish his thesis without the previous permission of the Syndicate. If this permission is granted, the candidate shall acknowledge in the publication that the thesis as published was submitted partly or wholly to the University for the Ph.D. degree and shall also supply to the Controller of Examinations three copies of the published thesis, one copy to be placed in the University Business School and two copies in the University Library. The candidate will also furnish the University with copies of reviews of his publication which, along with the book, shall be brought to the notice of the Syndicate.

15.1. The thesis shall be referred to three examiners appointed by the Syndicate on the recommendation of the Research Board in Business Management and Commerce and the Vice-Chancellor. The examiners may recommend-

that the thesis be accepted for the award of Ph.D. degree;

or

that the thesis be rejected;

or

that the thesis be allowed to be resubmitted with improvement and for this purpose may make such suggestions as they may deem fit. Provided that the candidate shall ordinarily resubmit the revised thesis after six months unless he is permitted to resubmit earlier in pursuance of the suggestions made by the examiners.

15.2. If at least two out of three examiners agree that the thesis be accepted for the award of Ph.D. degree, the candidate shall be called for viva voce examination.

15.3. In case only one examiner recommends the acceptance of the thesis and one or both the remaining examiners recommend the revision of the thesis, the thesis shall be revised

16. Viva voce shall be held in accordance with the rules prescribed in this behalf by the Syndicate, before a final decision on the thesis. The examiners must send along with their reports questions for use by the Board of examiners conducting the oral examination. Such a Board shall consist of (a) Chairperson of the Department; (b) Supervisor/Supervisors (in case of joint supervision); and (c) an external examiner to be appointed by the Vice-Chancellor/Syndicate.

17. The examiners shall indicate in their report whether :

the thesis is fit for publication by the candidate in its original or modified form. In the latter case, they may make definite suggestions for improvement;

or

the thesis is of such an outstanding merit that the University should undertake its publication at its own cost.

18. A thesis shall be resubmitted, if so recommended by the examiners, only once, and it shall be examined by the examiner/s who assessed the original thesis and did not originally recommend it for the award of the degree unless both or any of them are unable or unwilling to do so.

19. A revised thesis must be resubmitted by the candidate not earlier than six months but within one year from the date of intimation of the decision of the University to him. The revised thesis shall reach the University accompanied by half the amount of fee prescribed in Regulation 11.1 on one of the following dates whichever falls immediately next to the expiry of the time allowed herein :

First term	..	July 31
Second term	..	October 31
Third term	..	January 15

20. The reports of both the examiners on the thesis as well as of the other examiners for the viva-voce shall be considered by the Syndicate. The Syndicate may decide-

- (i) whether the degree be awarded to the candidate;
- (ii) whether the thesis is fit for publication by the candidate in its original form or in any modified form;
- (iii) whether the thesis is of such outstanding merit that the University would be justified in publishing it at its own cost;
- (iv) whether the thesis be rejected; and
- (v) whether the candidate be allowed to resubmit the thesis after revision.

21. The Controller of Examinations shall notify the result in accordance with the decision of the Syndicate.

22. A person already registered for the Ph.D. degree, before these regulations come into force, shall, if he so desires continue to be governed by the regulations, which were in force at the time of registration. The thesis will be entertained under old regulations only if this option has been exercised earlier.

DIPLOMA IN OFFICE ORGANISATION AND PROCEDURES

(To take effect from the admissions of 1975)

1. The duration of the course leading to Diploma in Office Organisation and Procedures shall be one academic year.

2. The examination shall ordinarily be held in the month of April or on such dates as may be fixed by the Syndicate.

3. The last date for receipt of examination admission forms with and without late fee shall be fixed by the Syndicate.

4.1. The examination fee to be paid by the candidates shall be as prescribed by the Syndicate from time to time.

4.2. A person desirous of receiving instruction through Correspondence Studies shall pay the fees as prescribed from time to time.

- 5.** The admission to the course shall be open to any person who has obtained-
- (a) (i) The Bachelor's Degree of the Panjab University with not less than 40 % marks in the aggregate or any other qualification recognised as equivalent thereto.

Provided that in case of candidates having Bachelor's degree of the University

*This shall apply to the students of Department of Correspondence Studies only.

through Modern Indian Languages [Hindi/Urdu/Panjabi (Gurmukhi Script)] and/or .in a Classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognised by the Syndicate, 40% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in language excluding the additional optional paper, English and the elective subject taken together.

- (ii) A Master's degree of the Panjab University or of any other University recognised as equivalent thereto :

Provided that a candidate who has passed in additional subject/s subsequent to obtaining the B.A./B.Sc. degree, 40% marks shall be calculated by taking into account the marks obtained in English and any other one/two elective subject/s and/or additional subject/s as the case may be.

- * (b) is employed in one of the following offices :

- (i) Offices of the Central and State Governments/Local Bodies and Semi Govt. Organisations.
- (ii) Statutory Universities and Boards of Secondary Education.
- (iii) Public Undertakings of Central and State Governments.
- (iv) Public Limited Companies, Private Limited Companies and Public Trusts.

or

- * (c) is an ex-army person and produces release certificate.

6. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time.

7. The medium of the examination shall be English.

8. 40 per cent marks in each paper shall be assigned for Internal Assessment. The Head of the University Business School/Principal of affiliated Colleges shall forward these marks on the basis of periodical test/written assignments/oral discussions etc. to the Registrar at least two weeks before the commencement of the examination. The record on the basis of which the Internal Assessment Awards have been prepared will be preserved for inspection, if needed by the University up to six months from the declaration of the result. This shall not, however, apply to the students of Deptt. of Correspondence Studies.

9. The examination shall be open to a student, whose name has been sent by the Head, University Business School/Principal of the affiliated Colleges/Chairperson, Deptt. of Correspondence Studies, as the case may be, and who :-

- (i) has been on the rolls of the University Business School/affiliated college/ Department of Correspondence Studies, as the case may be, during one academic year preceding the examination;
- (ii) has sent at least 40 per cent of the response sheets to the Department of Correspondence Studies for evaluation;

*These shall not apply to the students of Department of Correspondence Studies.

- (iii) has attended not less than 66 per cent of lectures/seminars etc. delivered to his class for each subject provided that a deficiency up to 10 per cent may be condoned by the Head of the University Business School/Principal of the affiliated college; and
- *(iv) has completed the prescribed practical training of two months during the academic year preceding the examination.

10. (a) A candidate who has been on the rolls of the University Business School/affiliated college/Department of Correspondence Studies and has completed the prescribed course of lectures and practical training but is (i) unable to appear in the examination or (ii) unable to pass, may be admitted to the examination on the recommendation of the Head of the University Business School/Principal of the affiliated colleges/Chairperson of the Department of Correspondence Studies during the next two consecutive years, without attending the course again.

(b) A candidate who has been on the rolls of the Department of Correspondence Studies and fails to appear or having appeared fails in the examination may be allowed to continue his enrolment for a period of two years immediately succeeding the year in which he completed the course on payment of a fee as prescribed by the Syndicate from time to time and to appear in the examination as an ex-student of the Correspondence Studies.

11. The minimum number of marks required to pass the examination shall be (i) 35 per cent in each paper in the University examination separately as well as jointly with internal assessment (where there is a provision for internal assessment and (ii) 40 per cent in the aggregate.

12. Grace marks may be given in accordance with the University Regulations.

13. A candidate who obtains 40 per cent of the aggregate number of marks in all the subjects but fails in one subject only, obtaining not less than 25 per cent of the marks in that subject, may be admitted to the supplementary examination in that subject to be held in the month of September of the same year, or if he fails to pass or present himself for that examination, then at the next annual examination. If he obtains 35 percent marks in that subject in the University examination separately as well as jointly with internal assessment (where there

is a provision for internal assessment) in either of these examinations, he shall be declare to have passed the examination.

Such a candidate shall be required to pay admission fee for the whole examination and shall not be eligible for a prize or a medal. A candidate, who fails to pass or to appear in the two chances allowed, shall be declared to have failed in the whole examination and must appear in all the subjects if he desires to appear in it again.

14. A candidate who fails to qualify in this examination in three consecutive examinations shall not be allowed to continue his studies in the course.

15. Successful candidates securing 60 per cent or more of the aggregate number of marks shall be placed in the first division, those who secure 50 per cent or more but less than 60 per cent shall be placed in the second division, and those who secure less than 50 per cent shall be placed in the third division.

16. Four weeks after termination of the examination or as soon thereafter as possible the Controller of Examinations shall publish a list of candidates who have passed, showing the division in which they have passed.

17. Each successful candidate shall be granted a Diploma in Office Organisation and Procedures showing the division in which he has passed together with the marks obtained by him and the aggregate marks.

MASTER OF COMMERCE (ANNUAL SYSTEM) (THROUGH CORRESPONDENCE)

1. The duration of course leading to the degree of Master of Commerce shall be two academic years and the examinations shall consist of two parts, viz. Part I at the end of course of first year and Part II at the end of course second year. Examination for each part shall ordinarily be held once a year in the month of April/May or on such dates as may be fixed by the Syndicate and notified by the Controller of Examinations.

2.1. Every candidate shall pay his examination fee along with other charges i.e. tuition fee etc. with and without late fee as may be fixed by the Syndicate.

2.2. The Chairperson of the Department of Correspondence Studies/Principal of the College shall forward to the Controller of Examinations a list of students who have satisfied the requirement of regulations and are qualified to appear in the examination before or on the last date as may be fixed by the Syndicate from time to time and notified by the Controller of Examinations.

- 3.** The minimum qualifications for admission to the First Year of the course shall be :-
- (a) A bachelor's degree in Commerce/Business Administration with not less than 45 % in the aggregate; OR
 - (b) B.Com. (Honours) Degree with not less than 45% marks in the aggregate; OR

- (c) A graduate with Honours in Economics OR Mathematics OR Statistics OR Commerce with not less than 45% marks in the aggregate; OR
- (d) A graduate with 50% marks in the aggregate having offered Economics, Mathematics, Statistics or Commerce as a subject in the examination.

Provided that in case of candidates having 'Bachelor's degree of the University through Modern Indian Language (Hindi/Urdu/Punjabi) (Gurmukhi Script) and or in a classical Language (Sanskrit/Persian/Arabic) or degree of any other University obtained in the same manner recognized by the Syndicate; 50% marks in the aggregate shall be calculated by taking into account full percentage of marks in all the papers in Language excluding the additional optional paper, English and the elective subject taken together; OR

- (e) An associate of the (i) Institute of Chartered Accountants of India or England or (ii) Institute of Cost and Work Accountants of India or England; OR
- (f) A pass in the final examination conducted by the Institute of Company Secretaries of India; OR
- (g) Any other qualifications recognized by the Syndicate for this purpose.

4. The medium of instructions and examination shall be English. However, the candidate can answer the questions in English, Hindi or Punjabi.

5.1. Every candidate shall be examined in the papers (including Project and Viva-voce) as laid down in the syllabus prescribed from time to time. The written examination to be conducted by the University in each paper, except for papers of Project and viva-voce, shall carry 75% marks and internal shall carry 25% marks.

5.2. For the students of Department of Correspondence Studies, the Chairperson of Department of Correspondence Studies shall forward internal assessment marks on the basis of written assignments to the Controller of Examinations at least two weeks before the commencement of examination.

5.3. For the students of a college, the Principal of the college shall forward internal assessment marks on the basis of periodical tests, written assignments, case discussion, Syndicate sessions, field trips etc. to the Controller of Examinations at least two weeks before the commencement of the examinations.

5.4. Project shall be assessed internally. Project report shall be submitted to the Chairperson, Department of Correspondence Studies/Principal of the college at least two months before the commencement of the examination. Project reports received after the prescribed date shall not be accepted unless approved by Chairperson, Department of Correspondence Studies/Principal of the College.

5.5. (a) The rules regarding project report will be the same as for students of UBS, College and Correspondence Studies.

- (b) A student may undertake a summer training research project based on 6-8 and weeks of summer training or a research project.
- (c) The report shall be submitted within two weeks of opening of College/ University for the next academic session.
- (d) A viva voce examination based on the project report shall be held within

two weeks by an internal and an external examiner.

- (e) The examiner shall be appointed from University Departments and affiliated Colleges.
- (f) In the light of (a) to (e) any consequential change in the rules of correspondence studies shall follow.

5.6. Viva-voce shall be conducted jointly by an internal and an external examiner appointed by the University.

6. The Chairperson of the Department of Correspondence Studies/Principal of the College shall preserve the record on the basis of which the internal assessment awards are prepared for inspection, if needed by the University for six months from the date of declaration of the result.

7.1. (i) Part I examination shall be open to a candidate who has been on the rolls of the Department of Correspondence Studies/College during academic year preceding Part-I examination.

OR

(ii) has been on the rolls of the Department of Correspondence Studies/College during any of the two previous academic years provided that he is covered under the "Re-appear" Regulations 9.1 and 9.2.

7.2. (i) Part-II examination shall be open to a candidate who has passed M.Com.-I from Department of Correspondence Studies and has been on the rolls of the Department of Correspondence Studies/College during the academic year preceding Part-II examination.

(ii) Candidates having passed M.Com. I from a affiliated College/University Business School, P.U. only if they have studied in annual system in M.Com.-I, in special cases, with prior permission of the Vice-Chancellor only.

(iii) Candidates having passed M.Com. I from Universities other than P.U. be allowed subject to the clearance of deficient subjects in special cases on condition to be decided by the Vice-Chancellor.

(iv) Has been on the rolls of the Department of Correspondence Studies/College during any of the two previous academic years provided he is covered under the 'Re-appear' Regulations 9.3 & 9.4 and has paid prescribed continuation fee, if any, every year as an ex-student.

7.3 (i) A candidate of the Department of Correspondence Studies who fails to submit at least 80% of all the assignments of the session shall not be eligible to appear in the University examination.

(ii) A candidate of a college who fails to attend at least 66% of lectures, seminars, case discussion, syndicate sessions, field trips, project work etc. for each paper shall not be eligible to appear in the University examination. However, a deficiency up to 10% may be condoned by the Principal of the college.

8.1. The minimum marks to pass the examination in each Part shall be as under :-

- (i) 35% in each paper in the University examination separately as well as jointly with internal assessment;
- (ii) 35% in Project;

- (iii) 35% in Viva-voce;
- (iv) 50% in aggregate of (i), (ii) and (iii) above.

8.2. Grace marks shall be given @ 1% of the aggregate marks of the University examination in each Part. A candidate may avail of the grace marks either in the aggregate or in one or more papers as may be to his advantage. The grace marks shall, however, be given only for passing the examination or for earning the higher division and not for passing the examination with distinction.

9.1. A candidate who fails in Part-I examination but has secured in not less than 50% of the papers at least 35% marks in the University examination separately as well as jointly with the internal assessment and at least 50% of aggregate marks shall be permitted to continue his studies for Part-II but he will be required to re-appear in the supplementary examination to be held in the month of September/October of the same year and/or in the annual examination to be held in April/May next year in such papers in which he had failed in April/May examination.

9.2. A candidate who fails in the University Part-I examination but has secured at least 35% marks separately as well as jointly with the internal assessment in all the papers but fails to get 50% marks in the aggregate shall have the option to re-appear in not more than 50% of the papers in the supplementary examination to be held in the month of September/October of the same year and/or in the annual examination to be held in April/May next year and shall be permitted to continue his studies for Part-II.

9.3. A candidate who fails in the Part-II examination but has secured in not less than 50% of the papers at least 35% marks in the University examination separately as well as jointly with the internal assessment and at least 50% of aggregate marks shall be allowed to re-appear in the supplementary examination to be held in the month of September/October of the same year and/or in the annual examination to be held in the month of April/May next year in such papers in which he had failed in April/May examination.

9.4. A candidate who fails in the Part II examination but has secured at least 35% marks separately as well as jointly with the internal assessment in all the papers but fails to get 50% marks in the aggregate shall have the option to re-appear in not more than 50% of the papers in the supplementary examination to be held in the month of September/October of the same year, and in the annual examination to be held in April/May next year.

9.5. 50% of 5 papers will be taken as 2 and that of 7 papers as 3 for the purpose of these regulations.

- Note :**
- (i) A candidate who fails to pass Part-I examination in three consecutive years shall have to leave the course.
 - (ii) A candidate who fails to pass Part-II examination in three consecutive years but has passed Part-I examination may be given a special chance and allowed to appear in the next regular examination without attending the course on the recommendation of the Chairperson of the Department of Correspondence Studies/Principal of the College on payment of the prescribed continuation fee, if any.
 - (iii) A candidate who fails to pass Part-II examination even after availing the special chance shall have to leave the course.

10.1. (i) For the students of Department of Correspondence Studies the internal assessment awards of a candidate who has submitted assignments as per Regulation 7.3(i) but fails in the examination and does not rejoin the Department of Correspondence Studies as a regular student shall be carried forward to the next examinations.

(ii) For the students of a College the internal assessment awards of a candidate who has attended the required number of lectures as per Regulation 7.3 (ii) but fails in the examination and does not rejoin the College as a regular student shall be carried forward to the next examination.

10.2. In case a student who has not submitted his assignments as per Regulation 7.1(i) and wants to appear as an ex-student of Department of Correspondence Studies, he will be allowed to do so only after the submission of assignments of the session in which he wants to appear.

11. As soon as it is possible after the termination of the examination, the Controller of Examinations shall publish a list of candidates who have passed the examination.

12. If a candidate fails in Project/Viva-voce he will be given one more opportunity to pass that paper within one year.

13. A candidate who qualifies for the M.Com. degree shall be allowed to have up to two chances to re-appear as a private candidate in the papers in which he wants to improve his previous performance within a period of 5 years from the date of his passing of M.Com. examination. The candidate will be charged prescribed fee. Improvement will not, however, be allowed in internal assessment, project and viva-voce.

14.1. A candidate who is allowed to re-appear in the M.Com. examination under the regulation 13 may reappear in both Part-I and Part-II examinations simultaneously or Part I or Part II separately. Marks already obtained in Part I or Part II may be carried forward and combined with the other part for purposes of improving the previous performance.

14.2. The successful candidates shall be classified as under :-

- (i) Those who obtain 75% or more of the aggregate marks in Part I and Part II examinations taken together. : First Division with Distinction
- (ii) Those who obtain 60% or more of the aggregate marks but less than 75% marks in Part I and Part II examinations taken together. : First Division
- (iii) Those who obtain below 60% of the aggregate marks in Part I and Part II examinations taken together. : Second Division

MASTER OF FINANCE & CONTROL (M.F.C.)

(Effective from the admissions of 1996)

1. The duration of course leading to the Degree of Master of Finance & Control shall be two academic years and the examination shall consist of two parts, viz. Part I at the end of course of first year and Part II at the end of course of second year. Examination for each part shall ordinarily be held once a year in the month of April/May or on such dates as may be fixed by the Syndicate and notified by the Controller of Examinations.

2.1. Every candidate shall pay his/her examination fee (at the time of admission to the course) along with other charges, i.e. tuition fee etc. with and without late fee as may be fixed by the Syndicate.

2.2. The Chairperson of the Department of Correspondence Studies shall forward to the Controller of Examinations a list of students who have satisfied the requirements of regulations and are qualified to appear in the examination before or on the last date prescribed as may be fixed by the Syndicate from time to time and notified by the Controller of Examinations.

3. The minimum qualification for admission to Part I of the course through Correspondence shall be :-

- (a) A graduate in Commerce or Business Administration with not less than 45% marks in the aggregate;

OR

- (b) A graduate [other than mentioned in 3(a) above] with not less than 50% marks in the aggregate;

OR

- (c) A Postgraduate in any discipline with not less than 45% marks;

OR

- (d) A pass in the final examination conducted by the (i) Institute of Chartered Accountants of India or Institute of Chartered Accountants in England and Wales, or (ii) Institute of Costs and Works Accountants of India or Institute of Cost and Management Accountants incorporated by Royal Charter, London, or (iii) Institute of Company Secretaries of India;

OR

- (e) AMIE with not less than 50% marks.

4. The medium of instruction and examination shall be English.

5. Every candidate shall be examined in the subjects as laid down in the syllabus prescribed from time to time. Every candidate shall be required to submit two response sheets for each paper. Each response sheet shall be evaluated out of 10 marks. These 20 marks in each paper shall constitute the Internal Assessment. The written examination in each paper shall carry 80 marks.

The Chairperson, Department of Correspondence Studies shall forward these Internal Assessment marks to the Controller of Examinations at least two weeks before the commencement of the examination.

Note : It shall be the sole responsibility of the candidate to ensure the receipt of response sheets by the stipulated date to be fixed by the Chairperson of the Department of Correspondence Studies each year.

6. The Chairperson of the Department of Correspondence Studies will preserve the record on the basis of which the Internal Assessment Awards have been prepared for inspection if needed by the University, up to six months from the date of declaration of the result.

7.1. The Part I examination shall be open to a candidate who either has been on the rolls of the Department of Correspondence Studies during one academic year preceding the Part I Examination.

OR

has been on the rolls of the Department of Correspondence Studies during any of the two previous academic years provided he/she is covered under the Re-appear Regulation 9 and has paid the prescribed continuation fee every year as an ex-student of the Department of Correspondence Studies.

7.2. The Part II examination shall be open to a candidate who either has been on the rolls of the Department of Correspondence Studies during one academic year preceding the Part II

examination after passing Part I examination.

OR

has been on the rolls of the Department of Correspondence Studies during any of the two previous academic years provided he/she is covered under the Re-appear regulation 9 and has paid the prescribed continuation fee every year as an ex-student of the Department of Correspondence Studies.

8.1. The minimum number of marks to pass the examination in each part shall be :-

- (i) 35% in each paper in the University examination separately as well as jointly with the internal assessment; and
- (ii) 50% in the aggregate.

8.2. Grace marks shall be given @ 1% of the aggregate marks of the University examination in each part. A candidate may avail of the grace marks either in the aggregate or in one or more paper as may be to his advantage. The grace marks, shall, however, be given only for passing the examination or for earning the higher divisions and not for passing the examination with distinction.

9.1. A candidate who fails in the Part-I Examination but has secured in not less than 3 papers at least 35% marks separately as well as jointly with the internal assessment and at least 50% of aggregate marks shall be permitted to continue his studies for Part-II but he will be required to re-appear in the supplementary examination to be held in the month of September/October of the same year in such paper/s in which he had failed in the April/May Examination. If a candidate fails to clear the re-appear paper/s in the supplementary examination in the month of September/October, he shall be given one more chance to clear the re-appear paper in the annual examination to be held in the month of April/May.

9.2. A candidate who fails in the Part I Examination but secured at least 35% marks separately as well as jointly with the internal assessment in all the papers but fails to get 50% marks in the aggregate shall have the option to re-appear in not more than three papers in the supplementary examination to be held in the month of September/October of the same year and shall be permitted to continue his studies for Part II. If a candidate fails to clear the re-appear paper/s in the supplementary examination in the month of September/October, he shall be given one more chance to clear the re-appear paper/s in the annual examination to be held in the month of April/May.

9.3. A candidate who fails in the Part II examination but has secured at least 35% marks separately as well as jointly with the internal assessment and at least 50% of aggregate marks in not less than 3 papers shall be allowed to re-appear in the supplementary examination to be held in the month of September/October of the same year in such paper/s in which he had fails in the April/May examination. If a candidate fails to clear the reappear paper/s in the supplementary examination in the month of September/October, he shall be given one more chance to clear the re-appear paper/s in the annual examination to be held in the month of April/May.

9.4 A candidate who fails in the Part II examination but has secured at least 35% marks separately as well jointly with the internal assessment in all the papers but fails to get 50% marks in the aggregate shall have the option to re-appear in not more than three papers in the supplementary examination to be held in the month of September/October of the same year. If a candidate fails to clear the re-appear paper/s in the Supplementary examination in the month of September/October he shall be given one more chance to clear the re-appear paper/s in the annual examination to be held in the

month of April/May.

- Note :**
- (i) A candidate who fails to pass Part I examination in three consecutive years shall be required to leave the course.
 - (ii) A candidate who fails to pass Part II examination in three consecutive years but has passed Part I examination may be given a special chance and allowed to appear in the next regular examination without attending the course on the recommendation of the Chairperson of the Department of Correspondence Studies and on payment of prescribed continuation fee.
 - (iii) A candidate who fails to pass Part II examination even after availing the special chance shall be required to leave the course.

10. The internal assessment awards of a candidate who fails in the examination shall be carried forward to the next examination.

11.1. A candidate who has qualified for the award of M.F.C. degree from Panjab University may be allowed to reappear as a private candidate in the paper/s in which he wants to improve his previous performance. For this purpose two chances may be given within a period of five years from the date of his passing the M.F.C. examination. The candidate will be charged the prescribed fee. Improvement will not, however, be allowed in assignment, dissertation/thesis and viva-voce.

11.2. A person who is allowed to reappear in the M.F.C. examination under this regulation may reappear in both Part-I and Part-II examinations simultaneously or Part-I or Part-II or both the Parts separately.

11.3. Marks already obtained in Part-I or II may be carried forward and combined with the other part for purposes of improving the previous performance.

11.4. A person who chooses to appear in both the parts separately but find that has improved the previous performance even with the marks of one part may not reappear in the other Part.

11.5. The result of the candidate shall be declared only if he improves his performance.

Provided that such a person shall not be eligible for the award of any medal/prize for standing first in the examination.

12. As soon as possible after the termination of the examination, the Controller of Examinations shall publish a list of the candidates who have passed.

13. Successful candidates shall be classified as under :

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|-------|--|---|---------------------------------|
| (i) | Those who obtain 75% or more marks in the aggregate in Part I and Part II examinations taken together. | : | First Division with Distinction |
| (ii) | Those who obtain 60% or more marks in the aggregate but less than 75% marks in the Part I and Part II examinations taken together. | : | First Division |
| (iii) | Those who obtain below 60% of the aggregate marks in Part I and Part II examinations taken together. | : | Second Division |

(vi) Faculty of Law
BACHELOR OF LAWS

1.1. The Department of Laws, Panjab University, shall conduct the following courses :
Three-Year (6 Semesters) integrated course leading to the Degree of LL.B. (Bachelor of Laws).

Explanation

Each year will be divided into two semesters :-

- (i) From July to November/December;
- (ii) From January to the end of April.

1.2. The Panjab University may grant affiliation to a college for starting a 3-year (6 semesters) course leading to the degree of LL.B. (Bachelor of Laws) on such conditions as the

University may prescribe from time to time.

2. The minimum qualification for admission to the first year class of the LL.B. course shall be one of the following :-

- (a) A Bachelor's degree in any faculty of the Panjab University with at least 45% of the aggregate marks;
- (b) A degree in any faculty of any other University recognized as equivalent to the corresponding degree of the Panjab University, with at least 45% of the aggregate marks.

Provided that in case of candidates having Bachelor's degree of the University or any other University recognized by the Syndicate, through Modern Indian Languages (Hindi or Urdu or Panjabi/Gurmukhi Script) and/or in a classical Language (Sanskrit or Persian or Arabic) the aggregate of 45% marks shall be calculated by taking into account the percentage of aggregate marks that he had secured at the language examination, excluding the marks for the additional optional paper, English and the elective subject taken together.

- (c) A Master's degree from the Panjab University;
- (d) A Master's degree from any other University recognized as equivalent to the Master's degree of the Panjab University.

3. No candidate admitted to the course shall be allowed to appear in a semester examination unless he has completed at least 66 percent of the lectures for each of the subject/paper delivered during that semester and 66 percent of such Law Moots, Tutorials, Visits to Courts and lectures delivered by experts to fifth/ sixth semester students as part of their paper/study, curriculum including practical work as may be prescribed from time to time for particular semester.

Provided that the deficiency may be condoned by the Chairperson/Head of the Department of Laws as under :-

- (i) Up to 30 lectures in various paper/s to the best advantage of the candidate; and
- (ii) Up to 8 lectures in the Law Moots, Tutorials, Visits to the Courts.

Provided that no condonation shall be allowed in regard to lectures delivered by experts.

Provided further that no condonation shall be allowed in case a candidate has attended less than 33% lectures for each paper/subject/tutorials/Moots.

4. Each semester examination shall be held in November and May each year or on such other date or dates as may be fixed from time to time.

5. The examination for the various courses of each semester shall consist of written examinations or such other test as may be decided from time to time by the Senate.

6.1. (a) Promotion from 1st to 2nd, 3rd to 4th and 5th to 6th semesters shall be allowed to a student who fulfils the attendance and other requirements under the rules, even if he fails to appear or qualify in the papers prescribed for 1st, 3rd or 5th semesters as the case may be.

- (b) Promotion/admission to 2nd year (3rd semester) or 3rd year (5th semester) shall be

allowed to a student provided he has passed in 5 out of 10 papers prescribed for 1st year (1st & 2nd semesters) and 10 out of 20 papers prescribed for 1st and 2nd year (1st, 2nd, 3rd & 4th semesters) as the case may be.

- (c) A candidate shall be allowed to appear in the 1st & 2nd semesters, 3rd & 4th semesters and 5th & 6th semesters examination within 3 years of his joining 1st, 3rd and 5th semester as the case may be.

6.2. A candidate who has exhausted all the chances of LL.B. in terms of Regulation 8.1 may re-appear as a late college student within two years of the exhaustion of his chances in such of the remaining papers of LL.B. which he had not been able to clear.

Provided that a candidate who would have been governed by this Regulation, had it been a part of Regulation 8.1 may also reappear as a late college student within 2 years of the coming into force of this Regulation in such of the remaining papers of LL.B., which he has not been able to clear in terms of Regulation 8.1.

7. A candidate who qualifies in all the papers of 1st, 2nd, 3rd, 4th, 5th & 6th semesters examinations shall be awarded LL.B. (Bachelor of Laws) degree.

8.1. The amount of examination fee for each semester examination/reappear examination shall be fixed by the Syndicate from time to time.

8.2. Every candidate for an examination shall submit his application form along with prescribed examination fee by the prescribed date along with the certificates required in clauses 3 and 5 of these regulations and by other regulations.

9. The medium of instruction and examination shall be English.

10. The examination shall be held according to the current syllabi and courses of reading prescribed by the University at the time of examination.

11. The minimum number of marks required to pass the examination shall be 45 percent in each paper.

12. The successful candidates shall be classified as under :-

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|--|----|---------------------------------|
| (a) Those who obtain 75% or more marks in the aggregate of all the LL.B. papers. | .. | First Division with Distinction |
| (b) Those who obtain 60% or more marks but less than 75% marks in aggregate of all the LL.B. papers. | .. | First Division |
| (c) Those who obtain 50% or more marks but less than 60% in the aggregate of all the LL.B. papers. | .. | Second Division |
| (d) those who obtain 45% or more marks but less than 50% in the aggregate of all the LL.B. papers. | .. | Third division |

TRANSITORY REGULATION

13. A candidate who has obtained B.L. (2 years) degree from the Panjab University under the old regulations shall be allowed to join 5th Semester subject to the following conditions :-

- (a) Such candidate shall surrender his B.L. degree.
- (b) Such candidate shall have to pass those papers of 1st to 4th semester examination as per the current syllabi which he had not passed earlier.
- (c) Such candidate shall be exempted from appearing in those papers of 5th and 6th semester which he had earlier passed in 1st to 4th semester examinations.
- (d) Such candidate shall be governed for the award of LL.B. degree by the current regulations.

ADVANCED DIPLOMA IN LABOUR LAWS

1.1. The duration of the Course for Advanced Diploma in Labour Laws shall be one years. It shall be a part-time Course, open to inservice candidates associated with appropriate organisations as may be approved by the Head of the Department of Laws in consultation with Board of Control and others eligible under the Regulations.

1.2. The examination shall be held once a year ordinarily in the month of March/April on such dates as may be fixed by the Syndicate.

1.3. The date of commencement of the examination and the last date for receipt of examination admission form with requisite fee, as fixed by the Syndicate, shall be notified by the Controller of Examinations.

1.4. The examination fee to be paid by candidates shall be as prescribed by the Syndicate from time to time.

2.1. The minimum qualifications for admission to the Course shall be :-

(a) A Post-Graduate degree in Business Administration, Commerce, Psychology, Sociology, Economics or Public Administration of the Panjab University in second class (50 per cent marks);

or

(b) A B.L. (Bachelor of Laws: Non-Professional) or LL.B. (Bachelor of Laws) degree of the Panjab University in second class (50 per cent marks);

or

(c) A Bachelor's degree or a Post-Graduate degree in any Faculty of Panjab University in second class (50 per cent marks) and having at least 2 years relevant work experience;

or

(d) A degree of any other University in second class (50 per cent marks) recognized by the Syndicate as equivalent to (a) or (b) or (c). Provided that in cases falling under (c), the candidate must fulfil the requirement of 2 years relevant work-experience;

or

(e) A Post-Graduate degree in Social work in second class (50 per cent marks); recognised by the Panjab University.

2.2. A candidate who is studying Law' shall not be allowed to pursue his studies for this Course along with his studies for the Third Year (5th/6th Semester) in Law.

2.3. The candidates admitted to the course would be required to submit Dissertation/ Project Report/Term Paper covering between 50 and 75 foolscap pages.

2.4. Three type-written copies of the Dissertation/Project Report/Term Paper shall be submitted by a candidate to the Chairperson/Head of the Department along with a certificate by the Supervisor/s (a) either one month before the commencement of the examination or (b) up to the date of the commencement of the examination, with the permission of the Chairperson/ Head of the Department or (c) within three months after the commencement of the examination with the prior permission of the D.U.I. on the recommendation of the Chairperson/Head of the Department.

3.1. A person who possesses the qualifications laid down in Regulation 2.1. and produces the following certificates signed by the Head of the Department of Laws shall be eligible to appear in the examination :-

- (i) of good character;
- (ii) of having remained on the rolls of the Department of Laws for the academic year preceding the examination;
- (iii) of having attended not less than 66 per cent in the aggregate of lectures/ seminars/case-discussions/field topics;
- (iv) of having satisfactorily done his class assignments.

3.2. A deficiency in the required number of lectures/seminars/case-discussions/field-trips may be condoned :-

- (a) up to 15 by the Head of the Department;
- (b) up to 25 by the Dean of University Instruction on recommendation of the Head of the Department.

3.3. A candidate who has attended the prescribed number of lectures but does not appear in the examination and has not submitted his Dissertation/Project Report/Term Paper or having appeared in examination and having submitted his Dissertation/Project Report/Term Paper has failed, may be permitted on recommendation of the Chairperson/Head of the Department of Laws to appear in the examination and submit the Dissertation/Project Report/Term Paper as a private candidate before the next two consecutive examinations. A candidate who having attended the prescribed number of lectures does not appear in the examination or appears but fails shall not be permitted to re-join the course.

3.4. If a candidate has failed in the Diploma examination but obtained the prescribed pass marks in the Dissertation/Project Report/Term Paper, the marks obtained in Dissertation/Project Report/Term Paper may be carried forward for the next two consecutive examinations in which he is eligible to appear under Regulation 3.3.

3.5. If a candidate fails in the examination but obtains pass marks in at least two papers, he may be allowed to re-appear in the remaining paper/s in which he fails to pass/appear within two consecutive chances.

Provided that a candidate must clear all the papers including the Dissertation /Project Report of the said course within 3 years of his date of admission to the said course. In case he fails to clear all of his papers and dissertation within the prescribed period of three years, he may be given one more chance immediately after that and he will have to appear in all the papers. Such a candidate shall have the option to carry forward the marks obtained by him in Dissertation/Project Report. A candidate who does not clear the examination even at the extra chance given to him he shall not be eligible to rejoin the course as provided in Regulation 3.3.

4.1. The examination shall be held in accordance with the prescribed syllabus.

4.2. (a) Every candidate shall apply for approval of the subject of his Dissertation/Project Report to the Chairperson/Head of the Department of Laws within four weeks of his admission.

(b) The Head of the Department shall nominate a teacher/s to supervise and guide the Dissertation/Project.

(c) Three type-written copies of the Dissertation/Project Report shall be submitted

by a candidate to the Controller of Examinations through Chairperson/Head of the Department alongwith a certificate by the Supervisor/s that Dissertation/Project Report has been written by the candidate under the guidance of the Supervisor/s (a) either one month before the commencement of the examination, or (b) up to the date of commencement of the examination with the permission of the Chairperson/Head of the Department, or (c) within three months after the commencement of the examination with the prior permission of the D.U.I. on the recommendation of the Chairperson/Head of the Department.

A candidate who does not submit his dissertation within the above prescribed period, his result will be declared as 'fail'.

5. The medium of examination shall be English.

6.1. The minimum number of marks required to pass the examination shall be 50 per cent in each paper and in Dissertation/Project Report.

6.2. Successful candidates shall be classified as under :-

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|-----|--|----|---------------------------------|
| (a) | Those who obtain 75% or more of the aggregate marks | .. | First Division with Distinction |
| (b) | Those who obtain 65% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) | Those who obtain 50% or more but less than 65% of the aggregate marks. | .. | Second Division |

7. The Controller of Examinations shall publish the result four weeks after the termination of examination or as soon as possible.

8. Each successful candidate shall be granted a Diploma showing the division in which he has passed together with the marks obtained by him and the aggregate marks.

ADVANCED DIPLOMA IN TAXATION

1.1. The duration of the Course for Advanced Diploma Course in Taxation shall be one year. It shall be a part-time Course, open to in-service candidates associated with appropriate organisations as may be approved by the Head of the Department of Laws in consultation with the Board of Control and others, eligible under the regulations.

1.2. The examination shall be held once a year ordinarily in the month of March/April on such dates as may be fixed by the Syndicate.

1.3. The date of commencement of the examination and the last date for receipt of examination admission form with requisite fee as fixed by the Syndicate shall be notified by the Controller of Examinations.

1.4. The examination fee to be paid by the candidate shall be as prescribed by the Syndicate from time to time.

2.1. The minimum qualifications for admission to the Course shall be :-

- (a) A Bachelor's degree in Commerce of the Panjab University in second class (50 per cent marks);
or
- (b) B.L. (Bachelor of Law: Non-Professional) or LL.B. (Bachelor of Laws) degree of the Panjab University in second class (50 per cent marks);
or
- (c) A Bachelor's degree of the Panjab University in second class (50 per cent marks) and having at least 2 years relevant work experience or at least two years experience as officer of a Scheduled Bank;
or
- (d) A degree of any other University in second class (50 per cent marks) recognised by the Syndicate as equivalent to (a) or (b) or (c). Provided that in cases falling under (c), the candidate must fulfil the requirement regarding experience as specified;
or
- (e) An Accountancy examination as is recognised by the Central Board of Direct Taxes and which is also recognised by the Panjab University;
or
- (f) A Chartered Accountant.

2.2. A candidate who is studying Law shall not be allowed to pursue his studies for this Course along with his studies for the Third Year (5th/6th semester) in Law.

2.3. The candidates admitted to the course would be required to submit Dissertation/Project Report/Term Paper covering between 50 and 75 foolscap pages.

2.4. Three type-written copies of the Dissertation/Project Report/Term Paper shall be submitted by a candidate to the Chairperson/Head of the Department along with a certificate by the Supervisor/s (a) either one month before the commencement of the examination or (b) up to the date of the commencement of the examination, with the permission of the Chairperson/Head of the Department or (c) within three months after the commencement of the examination with the prior permission of the D.U.I. on the recommendation of the Chairperson/Head of the Department.

3.1. A person who possesses the qualifications laid down in Regulation 2.1 and produces the following certificates signed by the Head of the Department of Laws shall be eligible to appear in the examination :-

- (i) of good character;
- (ii) of having remained on the rolls of the Department of Laws for the academic year preceding the examination;
- (iii) of having attended not less than 66 per cent in the aggregate of lectures/seminars/case-discussions/field topics;

(iv) of having satisfactorily done his class assignment.

3.2. A deficiency in the required number of lectures/seminars/case discussions/field-trips may be condoned :-

- (a) up to 15 by the Head of the Department; and
- (b) up to 25 by the Dean of University Instruction on recommendation of the Head of the Department.

3.3. A candidate who has attended the prescribed number of lectures but does not appear in the examination and has not submitted his Dissertation/Project Report/Term Paper or having appeared in examination and having submitted his Dissertation/Project Report/Term Paper has failed, may be permitted on recommendation of the Chairperson/Head of the Department of Laws to appear in the examination and submit the Dissertation/Project Report/Term Paper as a private candidate before the next two consecutive examinations. A candidate who having attended the prescribed number of lectures does not appear in the examination or appears but fails shall not be permitted to rejoin the course.

3.4. If a candidate has failed in the Diploma examination but obtained the prescribed pass marks in the Dissertation/Project Report/Term Paper, the marks obtained in Dissertation/Project Report/Term Paper may be carried forward for the next two consecutive examinations in which he is eligible to appear under Regulation 3.3.

3.5. If a candidate fails in the examination but obtains pass marks in at least two papers, he may be allowed to re-appear in the remaining paper/s in which he fails to pass/appear within two consecutive chances.

Provided that a candidate must clear all the papers including the Dissertation/Project Report of the said course within 3 years of his date of admission to the said course. In case he fails to clear all of his papers and dissertation within the prescribed period of three years, he may be given one more chance immediately after that and he will have to appear in all the papers. Such a candidate shall have the option to carry forward the marks obtained by him in Dissertation/Project Report. A candidate who does not clear the examination even at the extra chance given to him he shall not be eligible to rejoin the course as provided in Regulation 3.3.

4.1. The examination shall be held in accordance with the prescribed syllabus.

4.2. (a) Every candidate shall apply for approval of the subject of his Dissertation/Project Report to the Chairperson/Head of the Department of Laws within four week of his admission.

(b) The Head of the Department, shall nominate a teacher/s to supervise and guide the Dissertation/Project.

(c) Three type-written copies of the Dissertation/Project Report shall be submitted by a candidate to the Controller of Examinations through Chairperson/Head of the Department along with a certificate by the Supervisor/s that Dissertation/Project Report has been written by the candidate under the guidance of the Supervisor/s (a) either one month before the commencement of the examination, or (b) up to the date of commencement of the examination with the permission of the Chairperson/Head of the Department, or (c) within three months after the commencement of the examination with the prior permission of the D.U.I. on the recommendation of the Chairperson/Head of the Department.

A candidate who does not submit his dissertation within the above prescribed period, his result will be declared as 'fail'.

5. The medium of examination shall be English.

6.1. The minimum number of marks required to pass the examination shall be 50 per cent in each paper and in Dissertation/Project Report.

6.2. Successful candidates shall be classified as under :-

- | | | | |
|-----|--|----|---------------------------------|
| (a) | Those who obtain 75% or more of the aggregate marks | .. | First Division with Distinction |
| (b) | Those who obtain 65% or more but less than 75% of the aggregate marks. | .. | First Division |
| (c) | Those who obtain 50% or more but less than 65% of the aggregate marks. | .. | Second Division |

7. The Controller of Examinations shall publish the result four weeks after the termination of the examination or as soon as possible.

8. Each successful candidate shall be granted a Diploma showing the division in which he has passed together with the marks obtained by him and the aggregate marks.

MASTER OF LAWS

1.1. The duration of the course of instruction for the Master of Laws examination shall be two years.

1.2. The examination shall be held in two parts, viz., Part I at the end of the first year and Part II at the end of the second year.

The examination in Part I and Part II shall ordinarily be held annually in the month of April/May or on such dates as may be fixed by the Syndicate.

1.3. The last date for receipt of examination admission form and fee with and without

late fee as fixed by the Syndicate from time to time, shall be notified by the Controller of Examinations.

2.1. A person who has passed one of the following examinations shall be eligible to join the first year (Part I) class of the LL.M. Course :-

- (a) LL.B. degree examination of this University; or
- (b) any equivalent examination of another University recognised by the Syndicate for this purpose.

2.2. A person who has passed in at least three out of four papers of the LL.M. Part I examination shall be eligible to join LL.M. Part II class.

However, if he fails to pass in at least two out of the four papers, he shall be declared as fail and he shall not be eligible for re-admission to LL.M. Part-I However, he may appear in all the four papers of LL.M. Part-I examination as a private candidate subject to other relevant regulations. In case, a candidate passes at least three out of four papers, he shall be eligible to re-appear in the remaining paper as a private candidate.

3.1. The examination in Part I/II as the case may be, shall be open to a student who has submitted his name to the Controller of Examinations by the Head of the University Department of laws and produces the following certificates signed by the Head of the University Department :-

- (i) of good character;
- (ii) of having remained on the rolls of the University Department for the academic year preceding the examination.
- (iii) of having attended not less than 66 per cent of the lectures delivered to his class in each of the subjects;
- (iv) of having satisfactorily done his class assignments.

3.2. A deficiency in the required number of lectures may be condoned as under :-

- (a) Up to 15 - By the Head of the Department.
- (b) Up to 30 - By the Syndicate.

3.3. A candidate shall have to clear the course offered for LL.M. Part I and Part II examination within a span of five years from the date of his admission to LL.M. Part I Class.

3.4. A candidate who has completed the prescribed course of instructions LL.M. for Part I/II examination, as the case may be in the University Department of Laws but has not appeared in the examination or having appeared has failed, may be allowed on the recommendation of the Chairperson/Head of the Department to appear in the examination as a late college student, without attending a fresh course of instruction :-

Provided that such a candidate shall have to clear the courses offered for LL.M. Part I and Part II examinations within a span of five years from the date of his admission to the LL.M. Part I class.

4.1. The amount of examination fee to be paid by a candidate for examination for each Part shall be as fixed by the Syndicate from time to time.

MASTER OF LAWS

4.2. A candidate who reappears in the examination or in any paper thereof shall pay an admission fee as may be prescribed by the Syndicate from time to time.

5.1. The examination of LL.M. Part I and Part II shall be held in accordance with the Syllabus prescribed by the Board of Studies in Law and approved by the Faculty of Law.

5.2. (a) A candidate of LL.M. Part-II shall apply to the Chairman of the Department of Laws for approval of the subject of his dissertation in LL.M. Part-II within two weeks of his admission to LL.M. Part-II.

(b) The Chairperson in consultation with the Academic Committee shall appoint a suitable teacher to supervise and guide the student in preparing of his dissertation.

(c) Each LL.M. Part-II student shall be examined in viva-voce by a Board of Examiners to be appointed by the Academic Committee and approved by the D.U.I. comprising the Chairman, Supervisor and two Senior Professors of the Department.

5.3. (a) A candidate shall submit dissertation with the approval of the Chairperson, within one month of commencement of examination and viva-voce shall be conducted when dissertation award of the candidate has been received.

(b) Three type-written copies of the dissertation shall be submitted to the Controller of Examinations through the Chairperson along with a certificate by the Supervisor that dissertation has been written by the candidate under his supervision and guidance.

(c) A candidate may submit his dissertation irrespective of the number of courses which he has failed to pass or failed to appear it.

(d) A candidate who has failed in LL.M. Part-I or Part-II examination but has obtained pass marks in dissertation and viva-voce combined may, at his option, be allowed to carry forward the marks in dissertation and viva-voce for a period of five years from the date of admission to LL.M. Part-I class without fresh assessment of the dissertation and assessment in viva-voce.

(e) A candidate in a particular group in LL.M. Part-II examination who passes in two out of the three papers (excluding dissertation and viva-voce) may be allowed to reappear in the paper in which he has failed to pass or failed to appear.

6. The medium of the examination shall be English.

7. The minimum number of marks required to pass Part I/II examination, as the case may be, shall be :-

- (i) 45 per cent in each paper; and
- (ii) 50 per cent in the aggregate.

Provided that in case a candidate having passed in all papers individually, fails to secure 50 per cent marks in the aggregate, he shall have the option to choose any of the paper/s to appear in order to obtain 50 per cent marks in the aggregate within five years from his admission as provided in Regulation 3.3.

8.1. Successful candidates of Part II examination shall be classified, as under, and

the division obtained shall be stated in the Degree Certificate :-

- | | | | |
|-----|---|----|----------------------------------|
| (a) | Those who obtain 75 per cent or more of the aggregate number of marks in Part I and Part II examinations taken together | .. | First Division with Distinction. |
| (b) | Those who obtain 60 per cent or more but less than 75% of the aggregate number of marks in Part I and Part II examinations taken together | .. | First Division |
| (c) | Those who obtain less than 60 per cent of the aggregate number of marks in Part I and Part II examinations taken together | .. | Second Division |

8.2. The Controller of Examinations shall publish the result four weeks after the termination or the examination or as soon thereafter as possible.

8.3. Each successful candidate of Part I shall receive a certificate of having passed that Part of the examination.

9. LL.M. students who got/get less than 55% marks in the aggregate shall be given chance for improvement from the date of passing the LL.M. degree examination.

Provided that improvement in performance by a candidate shall not affect the *inter-se* merit position determined on the basis of original examination and those who have passes LL.M. would be allowed improvement chance within two years from the date of gazette notification by the Government of India i.e. 6-5-06.

DOCTOR OF PHILOSOPHY IN THE FACULTY OF LAW

1. Every candidate for the degree of Doctor of Philosophy in Law, shall be required to :-

- (a) Produce a certificate that he has taken the Master of Laws degree of this University or of the University of the Panjab, Lahore, before 1948, or of any other University whose degree of Master of Laws is recognised by this University, at least two years previously. Provided that the Syndicate may in a suitable case allow any other person to supplicate, for the degree of Doctor of Philosophy in Law.

- (b) Submit a thesis complying with the following conditions :-
- (i) The greater portion of the work submitted therein must have been done subsequent to his passing the Master of Laws examination.
 - (ii) The work must contain some material contribution to knowledge and afford evidence of original work.
 - (iii) A declaration in writing through his supervisor to the effect that the thesis submitted for the Ph.D. degree is not substantially the same as the one already submitted by him in another University.

2. Applications for submission of thesis for the degree of Doctor of Philosophy shall be considered by the Board of Studies in Law.

3. Every candidate shall register himself with the University for which he shall pay a fee of Rs. 50. An external candidate shall not supplicate for the Ph.D. until three years after such registration.

4. Every candidate shall furnish the Board of Studies with a synopsis of his proposed thesis but the title of the thesis need not be specified along with it.

The candidate may seek approval of the title of the thesis later but he shall submit the thesis not earlier than six months from the date of approval of the title.

If a candidate seeks permission to modify the title of his thesis, he shall submit the thesis not earlier than six months from the date of approval of the modified title but the Faculty may relax this limit if they decide that the modification is of minor nature.

5. The Board of Studies in Law shall make recommendation to the Law Faculty with regard to suitability of the proposed subject of thesis and shall also recommend a supervisor whose duty shall be to guide the candidate and to certify as to the fitness of the thesis for examination.

6. External candidate shall submit thesis only after residence for a period of two years subsequent to registration, within the territorial jurisdiction of the University and after having undertaken research in the Panjab University Department of Laws for this period. Every external candidate shall pay a supervision fee per mensem for at least 24 months as prescribed by the Syndicate form time to time.

7. It shall be one of the duties of the Supervisor to submit to the Board of Studies in Law a brief report about the work of the candidate after every six months of the period of research under him.

8. Immediately after completion of the period of registration, the candidate shall submit along with his application for the Ph.D Degree, four copies of his thesis neatly printed, or typewritten or published in his own name accompanied by a fee and certificate (as may be prescribed by the

*1. An internal candidate shall mean either a person who has passed the Master of Laws examination of this University or who is a member of the teaching staff of a Panjab University Teaching Department, of a college affiliated to this University.

2. An external candidate shall mean a person who has passed the Master of Laws examination of any other University in India.

3. The Indian Law Institute, New Delhi is recognised for research work in the case of internal candidates and not for external candidates. (Para 2, Syndicate proceedings, dated 30.11.1963).

Syndicate from time to time) from his supervisor, of his having completed his research, indicating the period for which the candidate has done research work and whether the thesis is worthy of consideration for award of Ph.D. degree.

The thesis shall be accompanied by a declaration signed by the candidate that it is entirely his own work, and a certificate that it has not previously formed the basis for the award of any degree, diploma, associateship, fellowship for other similar title of recognition.

***9.** An internal candidate must have done research work on the approved subject for at least two years after Master of laws examination. He shall submit his thesis at any time within 3 years from the date of approval of the subject thereof by the Board of Studies in Laws.

10. Application for extension of the period for submission of the thesis may be considered by the Board of Studies in Law on the recommendation of the Supervisor who shall indicate the period for such extension, keeping in view the progress already made by the candidate in his work.

11. No conjoint Research with the Supervisor shall be permitted in regard to the subject matter of the thesis. The thesis must consist of the candidate's own work which must be his personal achievement provided that a candidate may submit as subsidiary matter in support of his thesis any printed contribution for the advancement of his subject which may be published independently or conjointly. Where such subsidiary matter is submitted the candidate shall indicate specifically his personal contribution to such conjoint work duly attested by the supervisor.

12. Internal candidates may permitted to carry on their research for the degree of Ph.D. at some other approved place of study or research.

13. Every candidate for the Ph.D. degree shall declare in his application form that the thesis submitted by him for the Ph.D. degree whether approved or rejected, shall not be published without the permission of the Syndicate.

14. A candidate for this degree shall be required to appear for an oral test in respect of the subject matter of his thesis, unless exempted, as a special case, by the external examiners. The procedure for the oral test shall be as laid down by the Syndicate. The candidate may also have to take a written paper (or practical examination or both) on the subjects relevant thereto if the examiners consider necessary but the examiners may waive this if the candidate's work is other wise satisfactory.

15. The thesis shall be referred to two external examiners appointed by the Syndicate on the recommendation of the Board of Studies in Law and the Vice-Chancellor. Both the examiners shall read the thesis and the answer papers, if any, and shall satisfy themselves that the thesis is the candidate's own work and shall each present a report to the Syndicate stating whether in their opinion, the candidate is, by reason of his attainments, a fit person to receive the degree of Doctor of Philosophy. The reports of the external examiners shall be considered by the Syndicate and if both the external examiners unanimously recommend award of the degree, the Syndicate may recommend to the Senate that the degree be awarded.

Each examiner shall state in his report :-

- (i) whether the degree be awarded to the candidate;
- (ii) whether the thesis is fit for publication by the candidate in its original form or in any modified form;
- (iii) whether the thesis is of such outstanding merit that the University would be justified in publishing it at its own cost;
- (iv) whether the thesis be rejected;
- (v) whether the candidate be allowed to resubmit the thesis after revision.

In the case of (v) the thesis shall not be resubmitted earlier than six months from the date of decision of the Syndicate and shall constitute a fresh examination for which the candidate shall pay half the prescribed fee.

16. The Controller of Examinations shall publish the result in accordance with the decision of the Syndicate.

DEGREE OF DOCTOR OF PHILOSOPHY IN THE FACULTY OF LAW

1. A candidate for the degree of Doctor of Philosophy (Ph.D) in the Faculty of Law should have obtained, Master's degree in Law (securing ordinarily 50% marks) from the Panjab University or from any other University whose degree is recongnised as equivalent to that of the Panjab University.

2. Every candidate shall apply to the Head of the Department of Laws for being allowed to seek enrolment for the degree for Ph.D. This application shall be on the prescribed enrolment form

and shall be accompanied by a fee as prescribed by the Syndicate from time to time. This fee shall not be refundable except when the candidate is found ineligible for enrolment in which case it shall be refunded after a deduction of 25%.

3. The application on the prescribed form for enrolment shall be considered by the Head of the Department of Laws thrice in a year as under :-

- (a) From July 15 to July 31,
- (b) From November 15 to November 30, and
- (c) From March 15 to March 31.

4. The Head of the University Department of Laws will, in consultation with Professor/s and Readers in the Department, decide whether or not the candidate be enrolled keeping in view the candidate's qualifications and the facilities available. However, if a Professor or a Reader of the University Department of Laws is himself a candidate seeking enrolment he shall not be so consulted. The date on which the candidate is allowed to enrol himself shall be intimated by the Head of the Department to the candidate as also to the University.

5. Every candidate shall, on enrolment, pay a fee per mensem as prescribed by the Syndicate from time to time, to the University, provided that :-

- (i) A person who holds a Panjab University or a University Grants Commission scholarship shall on being enrolled, be exempted from this fee.
- (ii) Exemption from payment of this fee may be allowed in accordance with the Rules as may be framed by the Syndicate.

6. Within six months of the date of enrolment, the candidate shall apply to the University, through the Head of the University Department of Laws, for registration.

The application for registration will contain :-

- (a) a tentative title of thesis and the broad area of work; and
- (b) a tentative design of the research project.

Provided that the candidate may defer the submission of the tentative design of research work, in which case he must submit the same not later than six months from the date of aforesaid application for registration.

7. Before forwarding the application required by Regulation 6, the Head of the Department will, with the help of a committee of experts in the proposed area of the candidate's work co-opted by him, satisfy himself, after proper scrutiny and test including viva voce, that the candidate has adequate competence for work in his field of study. The said committee shall ordinarily comprise of Professors and Readers working in the Department who are experts in the proposed area of candidate's work. However, if a Professor or a Reader working in the University Department of Laws himself happens to be a candidate, he shall not be a member of the said committee. An outside expert in the proposed area may also be co-opted. The Head of the Department shall also satisfy himself that the subject offered is one which can be pursued with profit.

8. While forwarding the application the Chairperson/Head of the Department shall also recommend a suitable Supervisor to guide the applicant in his research work. He may, if he considers necessary, recommend 2 or 3 joint supervisors from the related areas to guide and supervise the work

of the candidate in case of an interdisciplinary topic. The choice of supervisor for guiding research shall ordinarily be restricted to teachers working in the Department of Laws, Panjab University unless there are sufficient reasons for appointing any other scholar of eminence, jurist as supervisor.

9. All applications, under Regulation 6, for registration as well as approval of the title, etc. shall after scrutiny by the Registrar's office, be forwarded for consideration of the Board of Studies in Law.

10. The Board of Studies in Law shall consider each application and determine whether, in their opinion :-

- (a) the subject proposed for research; and
- (b) the supervisor/s recommended

are suitable and, if so, they may recommend the same for approval of the Faculty of Law. If, however, the Board of Studies in Law considers that the subject and/or the Supervisor are not suitable, they may either reject the application or may suggest suitable changes for reasons to be recorded.

11. The subject of the thesis and the supervisor recommended by the Board of Studies in Law shall be considered by the Faculty of Law. The Faculty shall have power co-opt any other expert for the particular meeting in which this matter is taken up. The Faculty of Law will decide whether or not the applicant be registered. The decision of the Faculty shall be final.

12. Every candidate shall, before submitting his thesis pursue whole time research work for three years from the date of his enrolment. Provided that the requirement regarding whole time research shall not apply to a candidate who is teaching Law in any University Law Department, Faculty, a Law College affiliated to any University or in any Govt. or Semi-Govt. Institution or who is doing research in any University or recognised Institution or who is Judicial Officer, practising advocate, or a Law Officer. He would, however, pursue the research work for the requisite period of three years.

Provided further that the requirement regarding whole time research shall also not apply to a candidate who is otherwise eligible for doing Ph.D. but is not covered in any of the categories mentioned above. He would, however, be required to pursue research work for the requisite period of five years.

Provided further that the faculty may on the recommendation made by the Head of the Department of Laws in consultation with the Supervisor, grant for reasons to be recorded, exemption for a period not exceeding one year.

13. A candidate supplicating for the Ph.D. Degree should research at :-

- (i) The Panjab University Department of Laws, or
- (ii) at such other centre or centres where fruitful research work can be done as are approved by the Dean of the Faculty of Law on a recommendation made by the Head of the Department of Laws in consultation with the Supervisor of the candidate.

Provided, however, that every candidate shall pursue research at the Panjab University Department of Laws for at least 40 weeks. This period of 40 weeks may be staggered over a period of three years. Provided further that least 12 weeks must be so spent every year. The Dean, in consultation with the Head of the Department, may condoned upto a maximum of 6 weeks, the shortage in the requisite period of 40 weeks but this condonation shall be granted for special reasons to be recorded

in writing.

14. A candidate may apply to the Faculty of Law through the Head of the Department and Board of Studies in Law for permission to modify the title of the thesis. In such a case he shall not be allowed to submit his thesis before the expiry of 6 months from the date of approval of the modified title by the Faculty.

15. Every candidate shall submit a six monthly report, in writing, regarding the progress of his research work. The supervisor may, on scrutiny of the six monthly report, send for the candidate to assess the progress made by him. The Supervisor shall forward his report to the Head of the Department and shall, in consultation with the Head of the Department, take such action on the report as he considers suitable.

16. Every supervisor shall submit a report on the candidate's research work twice a year, viz. :-

- (i) Between October 16 and 31.
- (ii) Between April 16 and 30.

Reports of supervisor shall in all cases, be submitted through the Head of the Department to the Faculty of Law for information and for action, if any, that the Faculty may consider necessary.

17. In the event of a difference, arising between a candidate and the Supervisor, the matter shall, in the first instance, be referred to the Head of the Department. If, however, the Head of the Department is unable to settle it, the matter shall be referred to the Dean of the Faculty. If the Supervisor happens to be the Head of the Department, the matter shall be referred to the Dean of the Faculty directly.

If the matter is referred to the Dean of the Faculty, he will take a decision in consultation with the Head of the Department except when the Head of the Department himself happens to be the Supervisor. The Dean may, if deemed necessary, consult any other expert as well. The decision of the Dean shall be final.

18. If the Supervisor and the Head of the Department do not consider the work of a candidate satisfactory, the matter will be reported to the Faculty of Law. The Faculty of Law shall decide whether the candidate should be allowed to continue his research for the Ph.D. degree.

19. A candidate who is unable to complete, his thesis within three/five years, as the case may be from the date of enrolment, may apply through the Supervisor and the Head of the Deptt. for grant of extension. Extension may be granted by the Faculty or Law up to a maximum of two years, i.e. every candidate must submit his thesis on the expiry of the total period of five/seven years from the date of enrolment.

Provided that :-

- (1) extension shall not be granted for more than a year at a time;
- (2) every application for grant of extension will be accompanied by a fee as prescribed by the Syndicate from time to time.

If the thesis is received after the prescribed or extended period, the Dean of the Faculty may condone delay up to three months. In highly exceptional and difficult cases where the candidate could not, for reasons beyond his control, submit the thesis within the prescribed or extended period, the Faculty of Law may recommend to the Vice-Chancellor that the candidate be granted further extension. The Vice-Chancellor may, on the individual merit of each case and on the recommendation of the Faculty, grant extension to the extent he may deem necessary.

20. If a candidate fails to submit his thesis within the period allowed under Regulation 19, his enrolment shall stand cancelled. He may, however, be allowed to enrol himself again with some other subject.

21. If a candidate was doing research work for the Ph.D. Degree of another University under a Supervisor, who subsequently joins the Panjab University Department of Laws as a member of the teaching staff, the candidate may be allowed to enrol himself as a candidate for the Ph.D. degree in this University under the same supervisor subject to his fulfilling the requirements of these regulations. Such a candidate can, however, submit his thesis after one year of enrolment in the Panjab University provided that he has put in research work for a minimum period of three years since his enrolment in the said other University.

22. On completion of the research work in accordance with these regulations the candidate shall submit four printed or type written copies of the thesis along with :-

- (a) a fee as prescribed by the Syndicate from time to time.
- (b) a certificate, in the prescribed form from the supervisor indicating the period for which the candidate has done research work.
- (c) a certificate from the supervisor that the thesis is worthy of consideration for the award of the Ph.D. degree.
- (d) a brief statement by the candidate indicating the extent to which the research work done by him has, in his view, advanced the study on the subject and constitutes an original contribution.
- (e) a certificate by the candidate that the thesis does not contain in form or in substance, without explicit acknowledgement, any part of the published or unpublished work of some other person.
- (f) an undertaking, in writing, by the candidate that the thesis will not be published by him without the previous permission of the Syndicate.

23. The thesis submitted by the candidate must be :-

- (a) a piece of original research work constituting a contribution to knowledge in the relevant field.
- (b) satisfactory in literary presentation.

24. The candidate may incorporate in his thesis the substance of any work which he may have published on the subject. He shall, however, not submit, as his thesis, any such work for which a degree or Diploma has been awarded by this or any other University. Nor shall he submit any work which was submitted to this or any other University for the award of a degree and which was rejected for the purposes of such award.

25. No conjoint research with the supervisor shall be permitted in regard to the subject matter of the thesis.

26. The thesis shall be referred to two examiners appointed by the Syndicate on the recommendation of the Board of Studies and the Vice-Chancellor.

27. The examiners may recommended that the thesis be accepted for the award of the Ph.D. degree.

or

that the thesis be rejected.

or

that the thesis be allowed to be resubmitted with appropriate modification or improvements made in the light of the suggestions as the examiner/s may deem fit to make.

The modified/improved thesis shall be submitted by the candidate to the University office along with a certificate from the Chairperson/Head of the Department of Laws about the fulfilment of the requirement of the examiner/s. The revised thesis shall be forwarded to the examiner/s for final report. The viva voce shall be held only on receipt of the unanimous report from the examiner/s recommending acceptance of the thesis. The reports shall then be placed before the Syndicate for consideration of the award of the degree.

28. If a thesis is required to be revised, the candidate shall ordinarily resubmit the revised thesis within one year of the date of supply of comments of the Examiner/s to him by the University. Special extension up to a maximum of one year may be given by the Dean of the Law Faculty on the recommendation of the Head of the Department.

29. A thesis shall be re-submitted, if so recommended by the examiner/s only once, and it shall be examined by the examiners who assessed the original thesis unless both or any of them are unable or unwilling to do so in which case new examiner/s shall be appointed.

30. A candidate who so resubmits his thesis must do so accompanied by half the amount of fee prescribed in Regulation 22.

31. In case there is a difference of opinion between the two examiners in regard to the acceptance of thesis, the Vice-Chancellor may refer the thesis to a third examiner.

Provided that if out of two examiners originally appointed for evaluation of the thesis :-

- (a) one recommends its acceptance, the other its rejection and the aforesaid third examiner recommends its revision the revised thesis shall be sent for evaluation to the third examiner;
- (b) one recommends acceptance, the other its revision and the aforesaid third examiner agrees with the latter, the revised thesis shall be sent for evaluation to the examiner who originally recommended revision.

32. The examiners shall indicate in their report whether :-

the thesis is fit for publication by the candidate in its original or modified form. In the latter case, they may make definite suggestions for improvement.

or

the thesis is of such an outstanding merit that the University should undertake its publication at its own cost.

33. Except in the case of a thesis which is rejected, viva-voce shall be held in accordance with the rules prescribed in this behalf by the Syndicate, before a final decision is, given on the thesis. The examiners may send, if they so desire along with their reports questions for use by the Board conducting the viva-voce examination. Such a Board shall consist of three examiners including supervisor/s and at least one of the external examiners

appointed by the Vice-Chancellor. If two out of three members of the Board are present, the viva voce shall be conducted provided that one of them is an external examiner.

34. A candidate whose thesis is rejected shall not be registered again for the Ph.D. degree with the same subject.

35. The reports of the examiners on the thesis as well as of the examiners for the viva-voce shall be considered by the Syndicate. The Syndicate may decide :-

(i) Whether the degree of Doctor of Philosophy be awarded.

or

(ii) Whether the thesis be rejected.

or

(iii) Whether the candidate be required to revise the thesis and resubmit it for re-examination.

36. After the completion of the formal examination including viva-voce and before the declaration of the result by the University, the candidate shall make a formal presentation of the thesis in the form of a lecture in the presence of the Department faculty and research students interested in the subject.

37. The Controller of Examinations shall notify the result in accordance with the decision of the Syndicate.

38. If the Syndicate decides that the degree of Doctor of Philosophy be awarded to a candidate and the degree is, thereafter, awarded to him, the candidate shall not publish the thesis except with the permission of the Syndicate.

39. If the permission to publish is granted by the Syndicate the candidate shall supply to the Controller of Examinations three copies of the published thesis (one copy for record in the University Library and two copies for the Library of the Department of Laws) along with the copies of the reviews, if any, about the published thesis which would be brought to the notice of the Syndicate.

TRANSITORY REGULATION

40. A person already registered for the Ph.D. degree, before these regulations come into force, shall, if he so desires, either continue to be governed by the old regulations or opt. for being governed by these regulations. This option should be exercised at any time within six months of the coming into force of the present regulations.

DOCTOR OF LAWS

1. No person shall be accepted as a candidate for the degree of Doctor of Laws unless :-

(i) he is a Master of Laws with Honours, of not less than 3 years standing,

*By July 31 of the year

of the Panjab University;

or

- (ii) he is a Master of Laws of not less than 6 years standing of the Panjab University, and is certified for reasons of his eminent legal attainments by the Research Degree Committee appointed under Regulation 2, to be a fit person to be allowed to supplicate for the degree of Doctor of Laws;

or

- (iii) he is employed as a teacher of the Panjab University and has passed not less than 3 years previously the Master of Laws examination from this University or any other examination recognised as equivalent thereto;

or

- (iv) he is, by reason of his contribution to legal studies, or professional and academic distinctions, permitted by the Research Degree Committee, appointed under Regulation 2, on the recommendation of the Law Faculty, To supplicate for the degree of Doctor of Laws.

2. A Research Degree Committee in Law shall be appointed by the Syndicate consisting of (i) the Dean of the Law Faculty (ii) two eminent Jurists nominated by the Syndicate and (iii) Chairperson/Head of the Department of Laws. The term of the Committee will be for a period of two years and the appointment of the members shall be made in time, so that the Committee can function from January following. Any vacancy occurring during the course of the term, shall be filled by the Syndicate for the remaining term of the Committee.

3. Application for permission to supplicate for the degree of Doctor of Laws may be made to the Registrar on the prescribed form at the *commencement of any academic year mentioning the applicant's academic and professional distinctions and contributions to legal study and submitting with it four copies each of published material, if any. He shall also state for approval of the Law Faculty the subject on which he proposes to produce his thesis which must relate to some branch of Law or the history or philosophy of Law.

4. The thesis shall be submitted to the Controller of Examinations within a period of two years of the approval of its subject by the Law Faculty, or within another year if extension, for special reasons, has been granted by the Law Faculty.

A candidate must submit four printed or type written copies of thesis composed by him accompanied by a fee as prescribed by the Syndicate from time to time.

The thesis shall embody original work of the highest order and shall be a valuable and substantial contribution to the advancement of the science of study of law. It must be on one main theme, and no candidate can submit as a thesis a series of unconnected papers.

5. The candidate shall indicate generally in a preface to his thesis in about one thousand words, and specially in notes, the sources from which his information is taken, the extent to which he has availed himself of the work of others and the portions of the thesis which he claims as original. He shall further state whether his research has been conducted independently, under advice or in co-operation with others, and in what respect his investigations appear to him to advance the study of law.

6. The thesis shall be accompanied by a declaration signed by the candidate that it has been composed entirely by himself, and a certificate that the thesis has not previously formed the basis for the award of any degree, diploma, associateship, fellowship or other similar title or recognition.

7. The Syndicate shall appoint two examiners for each thesis who are specialists in the subjects, on the recommendation of the Dean of the Law Faculty.

8. The thesis together with any other contribution and papers submitted shall be referred to the Board of Examiners, appointed under Regulation 7, at whose discretion the candidate may be further required to submit to an oral or a written examination, provided, however, that it shall be competent for the Syndicate in the case of a Board of Examiners outside India, to arrange for the holding of an oral or written examination by a Board of Examiners in India, should the first mentioned Board of Examiners consider this necessary prior to coming to a decision. After receipt of a report from the Board of Examiners on the thesis and on the oral or written examination, if any, the Syndicate shall decide whether the candidate has qualified for the degree or not. The degree shall not be awarded unless so recommended by both the examiners.

9. A candidate shall not be permitted to submit a thesis for the degree of Doctor of Laws on more than two occasions.

10. Successful candidates shall publish their theses before the award of the Doctorate degree at a Convocation and shall inscribe it : “Thesis approved for the degree of Doctor of Laws in the Panjab University.

(vii) Faculty of Engineering & Technology

**BACHELOR OF ENGINEERING IN AERONAUTICAL, CHEMICAL, CIVIL, ELECTRICAL,
ELECTRONICS & ELECTRICAL COMMUNICATION, MECHANICAL, METALLURGICAL
& MATERIAL PRODUCTION, COMPUTER SCIENCE, INDUSTRIAL FOOD
TECHNOLOGY AND INFORMATION TECHNOLOGY**

1. The duration of the course of instructions for Bachelor of Engineering in any of the disciplines will be four years. The teaching period will be divided in eight semesters of approximately 15 weeks each.

2. The subjects to be studied in each semester will be as per scheme of examination indicating the minimum number of lectures to be delivered, distribution of marks in written examination, practical examination, viva-voce examination, internal assessment, sessionals, etc. for each subject. The medium of instruction and examination will be English.

3. The admission to the first semester course in any branch will be through an Entrance Test. It will be open to a candidate who has passed 10+2 examination of the Central Board of Secondary Education, New Delhi or its equivalent with Physics and Mathematics as compulsory subjects along with one of the following subjects :

1. Chemistry
2. Biotechnology
3. Computer Science
4. Biology

4. 1st, 3rd, 5th and 7th Semester examinations will be held in the month of November/December and 2nd, 4th, 6th and 8th semester examinations will be held in the month of April/May every year or on such other dates, as may be fixed by the Syndicate. Besides for 7th & 8th semesters an Additional examination shall be conducted ordinarily in the month of July/August every year.

5. There shall be at least ten lectures/tutorials/practicals/drawing classes during the semester for every hour per week of a subject shown in the schedule of teaching. A student shall be eligible to appear in the examination only if he has attended at least 75% of the classes held as mentioned above. The attendance shall be certified by the Chairperson of the Department of Chemical Engineering/Principal of the Engineering College concerned.

6. The Chairperson of the Chemical Engineering Department/Principals of Engineering Colleges as the case may be will have the power to condone the shortage of attendance up to 10% only per subject on the merit of the case.

7. A candidate who does not fulfil the attendance requirements in any subject will have to repeat the course of instructions in that subject.

8. A candidate shall be allowed to join the next higher semester provided he has undergone a regular course of studies in all the previous semesters in a sequential order.

9. (a) In addition to the regular papers prescribed for the semester, a candidate appearing in a particular semester examination for the first time will be allowed to appear in a maximum of 10 subjects of lower semester/semesters of which not more than 5 should be theory papers and not more than 5 should be practical papers.

(b) A candidate will be allowed a maximum of 4 attempts to appear in any semester examination. These attempts will be spread over four successive University examinations for odd semesters in November/December and for even semesters in April/May. If a candidate does not avail any chance to appear in any examination, whatever, may be the reason, he/she will not be allowed the relaxation in duration of four years.

(c) A candidate will be required to pass in all the subjects of B.E. course, where minimum pass marks are prescribed in a maximum duration of 8 academic years counted from academic session

in which candidate is admitted in B.E. First Semester. If a candidate fails to pass the examination in the period of eight years, his/her candidature will stand cancelled automatically. This period of eight academic years will also include the entire period during which he/she has suspended his/her studies on his/her own or has failed in the examination or debarred by University from taking any examination.

10. (a) A candidate will be deemed to have passed in a subject if he obtains 40% marks in the aggregate of the subject (after including marks for university examination and internal assessment put together). Provided further that the candidate must obtain a minimum of 40% marks in the theory subject in the examination conducted by the University also.

EXPLANATION : No pass marks are required for internal assessment/sessionals marks.

(b) NON THEORY PAPERS

- (i) A candidate will be deemed to have passed in a non theory subject (Practicals Seminar/Project/Vocational Training etc.) if he/she obtains the following minimum marks, if not specified in the Scheme otherwise.
- (ii) 40% in the examination marks (if the University Exam. is prescribed); and
- (iii) 50% in internal assessment/sessionals marks. However, a candidate will be required to pass the sessionals assessment, before appearing in the University examination, if any.

11. (a) THEORY PAPER

If the candidate fails in a subject he/she will have to re-appear in the University examination part only in the subsequent examination. However, there will be no improvement in the internal assessment/sessionals for theory papers.

(b) NON THEORY PAPER

If a candidate fails in the examination part of a subject he will have to re-appear in that part in a subsequent examination. If a candidate fails in internal assessment/sessionals he will be required to improve his internal assessment/sessionals marks by doing extra work to the satisfaction of the Head of Department provided this improvement can be only up to 50% marks.

12.1. If an error is detected in the sessionals marks despite every possible care having been exercised, the teacher in charge of the sessionals awards will bring the fact to the notice of the Principal for its being placed before the Board of Moderators. If the Board of Moderators approves the change, then revised awards shall be submitted to the University duly countersigned by the members of the Board of Moderators and Principal of that college for consideration.

12.2. The internal assessment and sessionals marks submitted by the teacher concerned

will be scrutinized by a committee which will have the powers to moderate the marks before submitting to the University. The Committee shall be appointed by the University on the recommendations of the Conveners of the various Boards of Studies in Engineering except Chemical Engineering. For the Department of Chemical Engineering, the Board of Control will also carry out the functions of this committee of moderators for internal assessment. However, the Principal of the affiliated college will be ex-officio member of all Boards of Moderators.

13. A detailed marks card will be issued for each semester. A candidate will be awarded the degree of Bachelor of Engineering on passing all the subjects prescribed for the degree.

14. The divisions will be awarded as follows :

- (a) Those who obtain 70 per cent or more of the aggregate marks. : First division with Honours. Provided each subject has been cleared at the first attempt (i.e. first time a candidate has actually sat for the subject in the University examination)
- (b) Those who obtain 60 per cent and above but less than 70 per cent of the aggregate marks. : First Division
- (c) Those who obtain less than 60 per cent of the aggregate marks. : Second Division

15. Fee for reappearing in each semester examination will be as prescribed by the Syndicate from time to time.

A candidate on reappearing shall pay admission fee as prescribed by the Syndicate from time to time.

**BACHELOR OF ENGINEERING IN SOFTWARE, TELECOMMUNICATION AND
INFORMATION TECHNOLOGY, MICRO ELECTRONICS, BIOTECHNOLOGY,
INSTRUMENTATION & CONTROL ENGINEERING AND MATERIAL ENGINEERING
(IN UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY).**

1. The duration of the course of instruction for Bachelor of Engineering in any of the discipline shall be four years. The teaching period will be divided into 8 Semesters of approximately 15 weeks each.

2. The subject to be studied in each semester will be as per scheme of examination indicating the minimum number of lectures to be delivered, distribution of marks in written examination, Practical examination, viva-voce examination, internal assessment etc. for each subject. The medium of instruction and examination will be English.

3. The admission to the first semester course in any branch will be through an Entrance Test. It will be open to a candidate who has passed 10+2 examination of the Central Board of Secondary Education, New Delhi or its equivalent with Physics and Mathematics as compulsory subjects along with one of the following subjects :

1. Chemistry
2. Biotechnology
3. Computer Science
4. Biology

4. 1st, 3rd, 5th and 7th semesters examination will be held in the month of November/December and 2nd, 4th, 6th and 8th semesters examination will be held in the month of April/May every year or on such other dates as may be fixed by the Syndicate. Besides, for 7th and 8th semesters additional examination shall be conducted ordinarily in the month of July/August every year.

5. There shall be at least ten (lectures + tutorials) practicals/drawing classes during the semesters for every hour per week of a subject shown in the schedule of teaching. A student shall be eligible to appear in the examination only if he has attended at least 75% of the total classes held in each subject during the semester as mentioned above. The attendance shall be certified by the Director of the Institute.

6. A candidate who does not fulfil the attendance requirement in any subject will have to repeat the course of instruction in that subject.

7. A candidate shall be allowed to join :-

- (i) Second Semester provided that he has undergone a regular course of studies of first semester as provided under the regulations.
- (ii) Third Semester provided that he has undergone a regular course of studies of First and Second Semesters as provided under the regulation in sequential order.
- (iii) Fourth Semester provided that he has undergone a regular course of studies of First, Second & Third semesters as provided under the regulation in sequential order.
- (iv) Fifth Semester provided that he has undergone a regular course of studies of First, Second, Third & Fourth semesters as provided under the regulations in sequential order and has passed the First Semester examination.
- (v) Sixth Semester provided that he has undergone a regular course of studies of First, Second, Third, Fourth and Fifth Semesters as provided under the

regulations in sequential order and has passed First and Second Semester examinations.

- (vi) Seventh Semester provided that he has undergone a regular course of studies of first, Second, Third, Fourth, Fifth and Sixth semesters as provided under the regulations in sequential order and has passed First, Second, and Third, semesters examinations.
- (vii) Eighth Semester provided that he has undergone a regular course of studies of First, Second, Third, Fourth, Fifth, Sixth & Seventh semesters as provided in the regulations in sequential order and has passed First, Second, Third and Fourth semesters examinations.

8. (a) In addition to the regular papers prescribed for the semester, a candidate appearing in a particular semester examination for the first time will be allowed to appear in a maximum of 10 subjects of lower semester/semesters of which not more than 5 should be theory papers and not more than 5 should be practical papers.

(b) A candidate will be required to pass in all the subjects of B.E. course, where minimum pass marks are prescribed in a maximum duration of 6 academic years counted from the academic session in which candidate is admitted in B.E. First Semester. If a candidate fails to pass the examination in the period of six years, his/her candidature will stand cancelled automatically. This period of six academic years will also include the entire period during which he/she has suspended his/her own studies on his/her own or has failed in the examination or debarred by University from taking any examination.

9. (a) A candidate will be deemed to have passed in a subject (Theory as well as Non-theory papers) if he/she obtains at least 40% of marks in the aggregate of subject (i.e. marks obtained in the University examination + Internal assessment). In addition, it will be necessary for the candidate to obtain at least 40% marks in the University examination. No pass marks are required in the internal assessment; however, internal assessment marks will be added as such. Subjects where

only internal evaluation is prescribed, the candidate must obtain at least 40% marks in the internal assessment.

(b) The candidate must get at least 50% marks in aggregate in each semester.

10. If the candidate fails in a subject he/she will have to re-appear in the University examination part only in the subsequent examination. However, there will be no improvement allowed in the internal assessment.

11. The internal assessment submitted by the teacher concerned will be scrutinized by the Board of Control of the institute which will have the power to moderate the marks which will be submitted to the University.

12. A detailed marks card will be issued for each semester. A candidate will be awarded the degree of Bachelor of Engineering on passing all the subjects prescribed for the degree.

13. The divisions will be awarded as follows :-

- (a) Those who obtain 70 per cent or more of the aggregate. Provided each subject has been cleared at the first attempt (i.e. First time a candidate actually sat for the subject in the University examination). : First Division with Honours.
- (b) Those who obtain 60% and above but less than 70 per cent of the aggregate marks. : First Division
- (c) Those who obtain 50 per cent and above but less than 60 per cent of aggregate marks. : Second Division

14. Fee for appearing in each semester examination will be as prescribed by the Syndicate from time to time.

A candidate on reappearing shall pay admission fee as prescribed by the Syndicate from time to time.

POST-GRADUATE DIPLOMA COURSE IN CIVIL, MECHANICAL, ELECTRICAL AND CHEMICAL ENGINEERING

1. The examinations for Post-Graduate Diploma Courses in Engineering (Civil,

Mechanical, Electrical and Chemical) shall be held twice a year at the end of each semester in the months of November and May or on such other dates, as may be fixed by the Syndicate.

2. The last dates by which examination admission forms and fees must reach the Controller of Examinations shall be four weeks before the dates fixed for commencement of the examinations of the semesters concerned, provided that an admission form and fee may be entertained after that with a late fee as prescribed by the Syndicate from time to time, but not later than two weeks before the commencement of the examination.

3. The amount of examination fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time, for each theory paper.

4. A person holding one of the following qualifications shall be eligible for admission to the Post-Graduate Diploma Course in Engineering :-

- (a) Bachelor of Engineering degree with at least 60 per cent marks in the aggregate in the branch selected for the Diploma course, from the Panjab University;
- (b) Bachelor of Engineering with at least 60 per cent marks in the aggregate or other equivalent degree from another University recognised by the Syndicate, for purposes of admission to this course.

5. The examination for the Post-Graduate Diploma Course in Engineering shall be open to any college student, who :-

- (a) Possesses the qualifications as laid down in Regulation 4;
- (b) has remained on the rolls of the University Department or a college affiliated in the Faculty of Engineering and Technology for the Post-Graduate Diploma Course in Engineering in the branch of Engineering selected by the candidate for one academic semester preceding the examination;
- (c) has his name submitted to the Controller of Examinations by the Head of the University Department or the Principal of the affiliated college, as the case may be, and produces the following certificates signed by the Head of the University Department or the Principal of the college, as the case may be :-
 - (i) of good character;
 - (ii) of having attended for each subject not less than 85 per cent of the lectures and 85 per cent of the total sessionals work in tutorials, design, laboratory work and seminars and of having acquitted himself creditably in all the exercises and periodical examinations conducted in the University Department or the college from time to time. Provided that a deficiency in the number of lectures and practicals may be condoned up to 10 per cent by the Principal/Head of the University Department, as the case may be.

6. A whole-time teacher in the University Department or in the Engineering Colleges affiliated for the Post-graduate Diploma Course or an engineer working in a Department/ Industry/ Laboratory within the territorial jurisdiction of the University may be allowed to join this course on fulfilment of the conditions laid down in Regulations 4 and 5 above. He shall register himself for the first semester examination before beginning to attend the lectures and sessionals work

etc. He shall, however, not be allowed to study for more than two theory papers in any semester.

7. A candidate who fails in the examination may be allowed to reappear without attending a fresh course in the next three consecutive examination/s. If he fails to clear the examination within two years of four chances he must attend the full course before he can appear in the examination again.

He shall pay admission fee as prescribed by the syndicate from time to time, per paper in each semester examination subject to a maximum fee for the examination concerned and the admission fee for reappear would be in addition to the admission fee charged for other semester examination, if any, in which he was appearing.

8. Every candidate shall be required to offer for examination 8 theory papers out of the list of papers approved by the Senate from time to time for Master of Engineering examination, selection of papers to be made on the advice of the Head of the Department, provided that no candidate shall be allowed to qualify in more than four papers at the end of the first semester of the course. In lieu of one theory paper, candidate may complete project work or dissertation if advised by the Head of the Department.

9. The medium of examination shall be English.

10. The minimum number of marks required to pass the examination in theory papers, practicals and sessionals shall be :-

- (a) 40 per cent in each theory paper;
- (b) 60 per cent in the sessionals part of each paper.

11. Each theory paper shall be set and examined by an external and an internal examiner jointly, the sessionals work in each paper shall be evaluated by the teacher concerned and will be countersigned by the Head of the Department. The awards for the sessionals work will be forwarded by the Head of the Department concerned through the Principal to the Controller of Examinations of the University at the end of each semester.

12. A successful candidate shall be classified as under :-

- (a) Pass;
- (b) Pass with distinction, if a candidate obtains 50 per cent marks in each written paper and 70 per cent in the aggregate of all theory papers and the sessionals.

13. As soon as is possible after each semester examination, the Controller of Examinations shall publish a list of candidates who have passed with marks obtained by them in each paper.

14. Each successful candidate shall be granted a Post-Graduate Diploma in Engineering in the branch, in which he has qualified.

MASTER OF SCIENCE IN ENGINEERING

1. The examination for the degree of Master of Science in Engineering (Civil, Mechanical, Electrical, Chemical and Electronics), shall be held twice a year, at the end of

each semester, in the months of November/December and April/May or on such other dates as may be fixed by the Syndicate.

2. (A) The amount of examination fee to be paid by each candidate for each theory paper, and for the thesis shall be as prescribed by the syndicate from time to time.

(B) The last date by which the application for admission to the examination and examination fee must reach the Controller of Examinations shall be four weeks before the commencement of the examination in the semester concerned.

3. A person holding the following qualifications shall be eligible for admission to the course for the degree of Master of Science in Engineering :-

- (i) B.Sc. Engineering degree with at least 55 per cent marks in the aggregate in the branch selected for the M.Sc. Engineering degree course from-
 - (a) The Panjab University; or
 - (b) B.Sc. Engineering or other equivalent degree from another University recognised by the Syndicate, for purposes of admission to this course; or
- (ii) Post-Graduate Diploma in the branch selected for the M.Sc Engineering course from the Panjab University or an equivalent Post-Graduate Diploma recognised by the Syndicate for purposes of admission to this course.

4. The examination for the degree of Master of Science in Engineering shall be open to any college student, who :-

- (a) possesses the qualifications as laid down in Regulation 3;
- (b) has remained on the rolls of the University Department or a college affiliated in the Faculty of Engineering and Technology for the M.Sc. Engineering course in the branch of Engineering selected by the student, for the academic term preceding the semester(s), in which the student wishes to take the examination;
- (c) has his name submitted to the Controller of Examinations by the Head of the University Department or the affiliated college, as the case may be, and produces the following certificates signed by the Head of the University Department, or the Principal of the College, as the case may be :
 - (i) of good character;
 - (ii) of having attended, in each subject, not less than 85 per cent of the lectures and 85 per cent of the total sessionals work, in tutorials, design, laboratory work, and seminars and of having acquitted himself creditably in all the exercises or periodical examinations conducted in the University Department or the college as the case may be, from time to time.

Provided that a deficiency in the number of lectures and practicals may be condoned up to 10 per cent by the Principal/Head of the University Department, as the case may be.

5. A whole-time teacher in the University Department or the Engineering College affiliated for the M.Sc. Engineering degree course, or an engineer working in a Department/ Industry, within the territorial jurisdiction of this University, may also be allowed to join this

course on fulfillment of the conditions laid down in Regulations 2, 3 and 4 (c) (ii) above. He shall, however, register himself for the first semester examination before the beginning to attend the lectures and sessionals work, etc.

6. Every candidate shall be required to offer for examination :-

- (a) 12 theory papers out of the list approved by the Senate from time to time selection to be made on the advice of the Head of the Department, provided that no candidate shall be allowed to qualify :-
 - (i) for M.Sc. in Civil, Mechanical and Electrical in more than four papers at the end of the first year of the course and not more than eight papers (including the passed in the first semester) at the end of the first;
 - (ii) for M.Sc. in Chemical of the first year of the course.
- (b) a thesis, of which four nearly typed or printed copies properly bound, shall be submitted to the University.

7. A student who changes his field, with the approval of the Head of the department, be granted exemption in the subject/year, which he has already passed while in the previous group.

8. The candidate, shall prepare his thesis under the supervision of the teacher concerned in the University department or a college affiliated for the Master of Science in Engineering degree course. If, however, the Head of the department concerned is satisfied, that facilities for preparing thesis exist elsewhere, he may be allowed by the Head, of the department to prepare his thesis there, and this period shall count towards the requirement for the Master's degree course, but the candidate shall spend for completing his thesis, a minimum period of four weeks, under the direct supervision of his teacher, or the Head of the department.

9. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject or shall embody results of original investigations and shall demonstrate the capacity of the candidate to do independent research work. While writing the thesis, the candidate shall lay out clearly the work done by him independently and the source/year from which he has obtained other information contained in his thesis.

10. (A) The duration of the course for the M.Sc. Engineering examination in the case of a candidate who joins after obtaining the B.Sc. Engineering degree shall be two academic years. The maximum period in which such a candidate must qualify for M.Sc. Engineering examination shall be for academic years, failing which he shall not be allowed to continue his studies for the M.Sc. Engineering course, Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 11.

(B) The duration of the course for the M.Sc. Engineering examination in the case of a candidate who joins after obtaining the Post-Graduate Diploma in Engineering, shall be one academic year. The maximum period in which such a candidate must qualify for M.Sc. Engineering examination shall be two academic years, failing which he shall not be allowed to continue his studies for the M.Sc. Engineering course. Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 11.

Such a candidate may be granted exemption in the theory papers and sessionals in

which he has already qualified at the Post-Graduate Diploma examination.

(C) The duration of the course for the M.Sc. Engineering examination in the case of a candidate who joins as a whole-time teacher in the University Department or an Engineering College affiliated for the M.Sc. Engineering, shall be three academic years. The maximum period in which such a candidate must qualify for M.Sc. Engineering examination shall be six academic years, failing which he shall not be allowed to continue his studies for the M.Sc. Engineering course. Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 11.

11. The thesis shall be submitted by the candidate at any time during the fourth semester provided that the candidate appears in the fourth semester examination in all the theory papers including those in which he has already qualified. The result of the thesis shall be declared if the candidate passes in all the 12 theory papers. In case the candidate's thesis is rejected or he is unable to complete the thesis in the fourth semester he will be allowed 3 years more at the maximum for submission of thesis or its revision.

Provided further that the extension beyond the above limit but not exceeding two years may be allowed by the Vice-Chancellor on the recommendation of the Principal/Head of the Department, as the case may be.

12. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 60 per cent in the sessionals part of each paper.

Subject to Regulation 10 (A), a candidate who has failed or has obtained low marks in any subject may be allowed to re-appear in any subsequent examination to pass the examination in that subject on payment of fee per paper in each semester examination subject to a maximum fee prescribed for the examination concerned and the admission fee for re-appear would be in addition to the admission fee charged for other semester examination, if any, as prescribed by the syndicate from time to time, in which he was appearing. Provided that such a candidate shall not be placed in the category of "Pass with distinction".

A candidate who has obtained low marks in any paper may be allowed to reappear in any subsequent examination to improve his marks on payment of admission fee as prescribed by the Syndicate from time to time, provided that such a candidate shall not be placed in the category of "Pass with distinction".

13. Each theory paper shall be set and examined by an external and an internal examiners jointly. The sessionals work in each paper shall be evaluated by the teacher concerned and will be countersigned by the Head of the Department. The awards for the sessionals work will be forwarded by the Head of the Department concerned, through the Principal to the Controller of Examinations of the University at the end of each semester.

The thesis shall be examined by a Board consisting of an external and an internal examiners. There shall be a viva voce test on the subject matter of the thesis. The examiners may, if they consider it necessary, also require the candidate to undergo a written and/or a practical test.

The examiners will assess the thesis and forward their awards to the University, approving or rejecting the thesis. The examiners will also indicate if the thesis merits distinction.

If a candidate is not available for viva voce test and/or other tests in connection with the thesis, the Board of Examiners may exempt him if, in their opinion, the thesis merits such an exemption.

14. A successful candidate shall be classified as under :-

- (a) Pass;
- (b) Pass with distinction, if the candidate obtains 50 per cent marks in each written paper and 75 per cent in the aggregate of all the theory papers and the sessionals, and also if the thesis has been adjusted to merit distinction.

15. A person registered for M.Sc. examination in Engineering who obtains pass marks in eight theory papers, but fails in the examination, may be granted, if he so desires, Post-Graduate Diploma in Engineering on the recommendation of the Principal of the College last attended by him.

16. Four weeks after the termination of each semester examination, or as soon as possible, the Controller of Examinations shall publish a list of all the candidates. Each successful candidate shall receive a certificate of having passed that semester of the examination. The degree shall be awarded to all the successful candidates, in accordance with Regulation 14, on passing all the semester examinations.

TRANSITORY REGULATION

The students admitted to the M.Sc. Chemical Engineering before 1970 will be governed under the old scheme, for two years after the normal date on which they were expected to complete the final examination.

M.TECH. (POLYMERS)

1.1. The duration of the course for the degree of M.Tech. (Polymers) for regular candidates

shall be of three semesters (18 months). The maximum period in which a candidate must qualify for the degree shall be four academic years, failing which he shall not be allowed to continue his/her studies for the course. Provided that this limit shall not apply to the thesis for which the maximum period shall be as given in Regulation 7.3(a).

1.2. The duration of the course for the M.Tech. (Polymers) examination in the case of a candidate who joins as a whole time teacher in the University Department or a college affiliated to the University in the Faculty of Engineering & Technology or a working Engineer in a Department/ Industry/Laboratory within the jurisdiction of the University shall be a minimum of two academic years. The maximum period in which such a candidate must qualify for the degree shall be four academic years, failing which he/she shall not be allowed to continue his/her studies for the course. Provided that the limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 7.3(b).

2.1. The course for the degree of M.Tech. (Polymers) shall have two semesters in a year. The examination for each semester shall be held in December/January & May/June or on dates fixed by the Syndicate.

2.2. The last dates for receipt of examination admission forms and examination fees without and with late fee shall be fixed by the Syndicate.

2.3. The dates fixed by the Syndicate in accordance with Regulations 2.1 and 2.2 shall be notified by the Controller of Examinations.

3.1. A person holding the following qualifications shall be eligible for admission to M.Tech. (Polymers) courses :-

- (a) (i) Bachelor's degree (4-Years after 10+2) in Chemical Engineering, Chemical Technology, Polymer/Plastic-Science/Engineering/Technology;

OR

- (ii) Master's degree in Chemistry, Technical Chemistry, Applied Chemistry; or Industrial Chemistry or equivalent examination.
- (b) The applicant must have qualified GATE examination.
- (c) Those who do not qualify GATE will have to appear in a written examination to be designed by the Board of Studies in Chemical Engineering.

3.2. A whole-time teacher of University Department or a College affiliated to the University for the M.Tech. (Polymers) degree course or an Engineer working in the Department/Industry/Laboratory within the territorial jurisdiction of the University may be allowed to join the course as per the normal procedures for admission as for regular students.

4.1. A student who possesses the qualifications laid down in Regulation 2, has remained on the roll of the University Department in M.Tech. (Polymers) course for the academic term of the semester concerned and produces the following certificates signed by the Head of the Department shall be eligible to appear in the examination in that semester :-

- (i) of good character;
- (ii) of having attended for each subject, not less than 85% of the lectures and 75% of the total sessionals work, in tutorials, design laboratory work and seminars and of having acquitted himself/herself creditably in all the exercises or periodical examinations conducted by the Department from time to time.

4.2. A deficiency in the required number of lectures and practicals may be condoned up to 10 percent by the Head of the University Department.

5. The amount of admission fees for a semester and Thesis Examination to be paid by the candidates shall be as per University rules.

6.1. Every candidate shall be required to offer for examination :-

- (a) 10 theory papers out of the list approved by the Senate from time to time-selection to be made on the advice of the Head of the Department provided that no candidate shall be allowed to qualify in more than five papers at the end of the First Semester of the First Year of the Course and not more than ten papers (including the papers passed in the First Semester) at the end of the First Year of the Course;
- (b) a student not possessing Engineering/Technology degree will have to qualify a course in Chemical Engineering Fundamentals. This Course carries no credit;
- (c) a thesis, of which four neatly typed or printed copies properly bound, shall be submitted to the University.

6.2. English shall be medium of the examination.

7.1. The candidate shall prepare his/her thesis under the supervision of the teacher concerned in the Department. If, however, the Head of the Department is satisfied that facilities for preparing the thesis exist elsewhere he/she may allow that candidate to prepare his/her thesis there and this period shall count towards the requirement for the M.Tech. (Polymers) but the candidate shall spend for completing his/her thesis, a minimum period of four weeks, under the direct supervision of his/her teacher, or the Head of the Department.

7.2. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject or shall embody results of the original investigations and shall demonstrate the capacity of the candidate to do independent research work. While writing the thesis, the candidate shall layout clearly the work done by him/her independently and the sources from which he/she has obtained other information contained in the thesis.

7.3. (a) The thesis shall be submitted by the candidate at any time during the Third Semester of the Course provided that he/she has appeared in all Theory papers up to the Third Semester examination. The result of the thesis shall be declared after the candidate passes in all the 10 Theory papers. In case of a candidate not possessing Engineering/Technology degree, the result of the thesis shall be declared after the candidate passes all the 10 Theory papers and also qualifies in Chemical Engineering Fundamental Course. In case the candidate's thesis is rejected or he/she is unable to complete the thesis in the Third Semester, he/she will be allowed two years more at the maximum for submission of thesis or its revision.

(b) The result shall be submitted by a whole-time teacher or an Engineer working in the Department/Industry/Laboratory at any time during the Fifth Semester of the Course provided that he/she has appeared in all the Theory papers up to the Fourth Semester examination. The result of the thesis shall be declared after the candidate passes in all the 10 Theory papers. In case the candidate is not possessing Engineering/Technology degree, the result of thesis shall be declared after the candidate passes all the 10 Theory papers and also qualifies the Chemical Engineering Fundamental Course. In case the candidate's thesis is rejected or he/she is unable to complete the thesis in the Sixth Semester, he/she will be allowed two more years at the maximum for submission of

thesis or its revision.

Provided further that the extension beyond the above limit but not exceeding one year may be allowed by the Vice-Chancellor on the recommendation of the Head of the Department.

7.4. There shall be a viva-voce test on the subject matter of the Thesis. The examiners may, if they consider it necessary, also require the candidate to undergo a written and/or a practical test.

8.1. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 50 per cent in the Sessionals part of each paper.

Both the Theory examinations and Sessionals examinations will be considered independent of each other. Aggregate pass percentage will be 50%.

8.2. Subject to Regulation 1.1, a candidate who has failed, in any Papers may be allowed to reappear in any subsequent examination to pass the examination in that subject on the payment of receipt of the admission fee per Paper in each Semester examination, if any, which he/she was appearing provided that such a candidate shall not be placed in the category of 'Pass with distinction'.

A candidate who has obtained low marks in any paper may be allowed to reappear/in any subsequent examination to improve his/her marks on payment of requisite admission fee of amount

provided that such a candidate shall not be placed in the category of 'Pass with distinction'.

9. Successful candidates shall be classified as under :-

- (a) those who obtain 75 per cent or more of the aggregate marks of all the Theory papers and the sessionals and also if the thesis has been adjudged to merit distinction. Provided that the candidate concerned has cleared the examination in each subject at the first attempt (i.e. the first time when a candidate actually takes the University examination in the concerned subject). .. First division with distinction.
- (b) those who obtain 60 per cent or more of the aggregate marks of all the Theory papers and the sessionals, but are not entitled to be classified as having been placed in First Division with Distinction. .. First Division.
- (c) those who obtain less than 60 per cent of the aggregate marks of all Theory papers and the sessionals but not less than 40% in each Theory Paper and 50% in the sessionals part of each paper. .. Second Division.

10. Four weeks after the termination of the each semester examination or as soon as possible, the Controller of Examinations shall publish the result. Every successful candidate shall receive a certificate of having passed that semester of the examination. A candidate who has passed all the Semester examinations shall be awarded the degree in accordance with Regulation 8.

11. Post graduate Diploma in Polymers.

A person registered for M.Tech. (Polymers) examination who obtained pass marks in ten Theory papers, may be granted, if he/she desires, post-graduate diploma in Polymers, on the recommendations of the Head of the Department.

M.TECH. (INSTRUMENTATION) FOR REGULAR CANDIDATE

(effective from the admissions of 1996-97)

1. The duration of the course for the degree of M.Tech. (Instrumentation) for regular candidates shall be of three semesters (18 months). The maximum period in which such a candidate must qualify for the degree shall be four academic years, failing which he shall not be allowed to continue his studies for the course.

2.1. A person holding the following qualifications shall be eligible for admission to M.Tech. (Instrumentation) course.

B.E./B.Tech. or equivalent degrees in Chemical or Computer or Electrical or Electronics or Mechanical or Production or Instrumentation Engineering or M.Sc. in Physics or Electronics (as approved by AICTE) with minimum 50% marks in aggregate.

2.2. Admission will be on the basis of an Entrance Test.

2.3. A candidate who has passed A & B Sections of Institution of Engineers (Calcutta) Examination of I.E.T.E. Graduate Examination (conducted by the Institution of Electronics & Telecommunication Engineers, New Delhi), AMIE/AMII/CHE with at least 50% marks may be admitted to M.Tech.(Instrumentation) Course provided that he has passed the entrance test.

3.1. The examination for the degree of M.Tech. (Instrumentation) shall have two semesters in a year. The examination for each semester shall be held in December/January and May/June on dates fixed by the Syndicate.

3.2. The last dates for receipt of examination admission forms and examination fees without and with late fee shall be fixed by the Syndicate.

3.3. The dates fixed by the Syndicate in accordance with Regulations 3.1 and 3.2 shall be notified by the Controller of Examinations.

3.4. A student who has remained on the rolls of the University Department in M.Tech. (Instrumentation) branch for the academic term of the semester concerned and produces following certificates signed by the Head of the University Department or by the Principal of the College, as the case may, shall be eligible to appear in the examination in that semester :-

- (i) of good character;
- (ii) of having attended for each subject, not less than 75% of the lectures and 75% of the total sessionals work, in tutorials, design laboratory work and seminars and of having acquitted himself creditably in all the exercises or periodical examination conducted by the University Department or the College, as the case may be, from time to time.

4. A deficiency in the required number of lectures and practicals may be condoned up to 10 per cent by the Head of the University Department/Principal of the College, as the case may be.

5. The amount of admission fee to be paid by the candidates shall be as prescribed by the Syndicate from time to time.

6.1. Every candidate shall be required to offer for examination :-

- (a) 10 theory papers out of the list approved by the Faculty of Engineering & Technology from time to time – Selection to be made on the advice of the Head of the Department/Principal provided that no candidate shall be allowed to qualify in more than five papers at the end of the first semester of the first year

of the course and not more than ten papers (including the papers passed in the first semester) at the end of the first year of the course;

- (b) a thesis, of which four neatly typed or printed copies properly bound, shall be submitted to the University.

6.2. The Medium of Instruction and Examination shall be English.

7.1. The candidate shall prepare his thesis under the supervision of the teacher concerned in the University/Department/College/Collaborating Institution and a Joint Supervisor from any other Institution. If however, the Head of the Department/Principal is satisfied that facilities for preparing the thesis exist elsewhere, he may allow that candidate to prepare his thesis there and this period shall count towards the requirement for the M.Tech. (Instrumentation) but the candidate shall spend for completing his thesis, a minimum period of four weeks under the direct supervision of his teacher, or the Head of the Department.

7.2. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject or shall embody results of the original investigations and shall demonstrate the capacity of the candidate to do independent research work. While writing the thesis, the candidate shall lay out clearly the work done by him independently and the sources from which he has obtained other information contained in the thesis.

7.3. The thesis shall be submitted by the candidate at any time during the third semester of the course provided that he has appeared in all theory papers up to the third semester examination. The result of the thesis shall be declared after the candidate passes in all the 10 theory papers. In case the candidate's thesis is rejected or he is unable to complete the thesis in the third semester he will be allowed two more years at the maximum for submission of thesis or its revision.

Provided further that the extension beyond the above limit but not exceeding two years may be allowed by the Vice-Chancellor on the recommendation of the Principal/Head of the Department as the case may be.

7.4. There shall be a viva –voce test on the subject matter of the thesis. The examiners may, if they consider it necessary, also require the candidate to undergo a written and/or a practical

test.

8.1. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 50 per cent in the sessionals part of each paper.

Both the theory examinations and sessionals examinations will be considered independent of each other. Aggregate pass percentage will be 50%.

8.2. Subject to Regulation 1 a candidate who has failed in any paper/s may be allowed to reappear in any subsequent examination to pass the examination in that paper on the payment of requisite admission fee per paper in each semester examination subject to a maximum of amount prescribed by the Syndicate for the examination concerned and admission fee charged for other semester examination, if any, in which he/she was appearing provided that such a candidate shall not be placed in the category of 'Pass with distinction'.

9. Successful candidates shall be classified as under :-

- (a) Those who obtain 75% or more of the aggregate marks and in the sessionals at least fifty per cent marks in each theory paper and also if the thesis has been adjudged to merit distinction, provided that the candidate concerned has cleared the examination in each paper at the first attempt (i.e. the first time when a candidate actually takes the University examination in the concerned paper) : Pass with distinction
- (b) Those who pass all the theory papers and the sessionals, but are not entitled to be classified as having been placed in Pass with distinction. : Pass

10. Four weeks after the termination of each semester examination or as soon as possible, the Controller of Examinations shall publish the result. Every successful candidate shall receive a certificate of having passed that semester of the examination. A candidate who has passed all the semester examinations shall be awarded the degree in accordance with Regulations.

11. A person, who has passed in all the theory papers but has not completed the thesis, shall be granted Post-graduate Diploma in Instrumentation.

M.TECH. (INSTRUMENTATION) FOR IN SERVICE CANDIDATES

(effective from the admissions of 1996-97)

1. The duration of the course for the M.Tech. (Instrumentation) examination in the case of a candidate who joins as a whole time teacher in the University Department or a College affiliated to the University in the Faculty of Engineering & Technology or a working engineer in a Department Industry Laboratory within the jurisdiction of the University shall be a minimum of two academic years. The maximum period in which such candidate must qualify for the degree shall be four academic years, failing which he shall not be allowed to continue his studies for the course. Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be two years as given in Regulation 7.3 after completing the theory papers.

2.1. A person holding the following qualifications shall be eligible for admission to M.Tech. (Instrumentation) course.

B.E./B.Tech. or equivalent degrees in Chemical or Computer or Electrical or Electronics or Mechanical or Production or Instrumentation Engineering or M.Sc in Physics or Electronics (as approved by AICTE) with Minimum 50% marks in the aggregate.

2.2. Admission will be on the basis of Entrance Test.

2.3. A whole time teacher of University Department or a College affiliated to the University for the M.Tech. (Instrumentation) degree course or an Engineer working in the Department/Industry/Laboratory within the territorial jurisdiction of the University may be allowed to join the course as per the normal procedure for admission as for regular students.

2.4. A candidate who has passed A & B Sections of Institution of Engineers (Calcutta) examination of I.E.T.E. Graduate examination (conducted by the Institution of Electronics & Telecommunication Engineers, New Delhi), AMIE/AMII/CHE with at least 50% marks may be admitted to M.Tech (Instrumentation) course.

3.1. The examination for the degree of M.Tech. (Instrumentation) shall have two semesters in a year. The examination for each semester shall be held in December/January and May/June on dates fixed by the Syndicate. A candidate shall be allowed to appear in five papers in a year of two semesters.

3.2. The last dates for receipt of examination admission forms and examination fees without and with late fee shall be fixed by the Syndicate.

3.3. The dates fixed by the Syndicate in accordance with Regulations 3.1 and 3.2 shall be notified by the Controller of Examinations.

3.4. A student who has remained on the rolls of the University Department in M.Tech. (Instrumentation) branch for the academic term of the semester concerned and produces the following certificates signed by the Head of the University Department or by the Principal of the College, as the case may, shall be eligible to appear in the examination in that semester :-

- (i) of good character;
- (ii) of having attended for each subject not less than 75% of the lectures and 75% of the total sessionals work, in tutorials, design laboratory work and seminars and of having acquitted himself creditably in all the exercises or periodical examination conducted by the University Department or the College, as the case may be, from time to time.

4. A deficiency in the required number of lectures and practicals may be condoned up to

10 per cent by the Head of the University Department/Principal of the College, as the case may be.

5. The amount of admission fee to be paid by the candidate shall be as prescribed by the Syndicate from time to time.

6.1. Every candidate shall be required to offer for examination :-

- (a) 10 theory papers out of the list approved by the Faculty of Engineering & Technology from time to time – Selection to be made on the advice of the Head of the Department/Principal, provided that he shall register himself for the first semester examination before beginning to attend the lectures and sessionals work etc. He shall, however, not be allowed to study for more than three theory papers in any semester subject to a maximum of five theory papers during one academic year. Such a candidate shall not be allowed to enrol himself during the period of the course.
- (b) A thesis, of which four neatly typed or printed copies properly bound, shall be submitted to the University.

6.2. The medium of instruction and examination shall be English.

7.1. The candidate shall prepare his thesis under the supervision of the teacher concerned in the University/Department/College/Collaborating Institution and a joint Supervisor from any other Institution. If however, the Head of the Department/Principal is satisfied that facilities for preparing the thesis exist elsewhere, he may allow that candidate to prepare his thesis there and this period shall count towards the requirement for the M.Tech. (Instrumentation) but the candidate shall spend for completing his thesis, a minimum period of four weeks, under the direct supervision of his teacher, or the Head of the Department.

7.2. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject or shall embody results of the original investigations and shall demonstrate the capacity of the candidate to do independent research work. While writing the thesis, the candidate shall layout clearly the work done by him independently and the sources from which he has obtained other information contained in the thesis.

7.3. The thesis shall be submitted by a whole-time teacher or an engineer working in the Department/Industry/Laboratory at any time during the fifth semester of the course provided that he has appeared in all the theory papers up to the fourth semester examination. The result of the thesis shall be declared after the candidate passes in all the 10 theory papers. In case the candidate's thesis is rejected or he is unable to complete the thesis in the sixth semester he will be allowed 2 more years

at the maximum for submission of thesis or its revision. Provided further that the extension beyond the above limit but not exceeding one year may be allowed by the Vice-Chancellor on the recommendations of the Principal/Head of the Department, as the case may be.

7.4. There shall be a viva-voce test on the subject matter of the thesis. The examiners may, if they consider it necessary also require the candidate to undergo a written and/or a practical test.

8.1. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper.
- (b) 50 per cent in the sessionals part of each paper.

Both the theory examinations and sessionals examinations will be considered independent of each other. Aggregate pass percentage will be 50%.

8.2. Subject to Regulation 1 a candidate who has failed in any paper/s may be allowed to reappear in any subsequent examination to pass the examination in that paper on the payment of requisite admission fee per paper in each semester examination subject to a maximum of amount prescribed by the Syndicate for the examination concerned and the admission fee charged for other semester examination, if any, in which he/she was appearing provided that such a candidate shall not be placed in the category of 'pass with distinction'.

9. Successful candidates shall be classified as under :-

- (a) Those who obtain 75% or more of the aggregate marks of all the theory papers and the sessionals and also if the thesis has been adjudged to merit distinction. Provided that the candidate concerned has cleared the examination in each subject at the first attempt (i.e. the first time when a candidate actually takes the University examination in the concerned subject). : Pass with distinction
- (b) Those who pass in all the theory papers and the sessionals, but are not entitled to be classified as having been placed in Pass with distinction. : Pass

10. Four weeks after the termination of each semester examination or as soon as possible, the Controller of Examinations shall publish the result. Every successful candidate shall receive a certificate of having passed that semester of the examination. A candidate who has passed all the semester examinations shall be awarded the degree in accordance with Regulation 9.

11. A person, who has passed in all the theory papers but has not completed the thesis, shall be granted Postgraduate Diploma in Instrumentation.

**MASTER OF ENGINEERING (M. ENGG.) CHEMICAL, CIVIL, ELECTRICAL, MECHANICAL,
ELECTRONICS, ELECTRONICS PRODUCT DESIGN & TECHNOLOGY, INDUSTRIAL
MATERIALS & METALLURGY AND ENVIRONMENTAL ENGINEERING**

1.1. The duration of the course for the degrees of Master of Engineering for regular candidates shall be three semester (18 months). The maximum period in which such a candidate must qualify for the degree shall be four academic years, failing which he shall not be allowed to continue his studies for the course. Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 7.3 (a).

1.2. The duration of the course for the Master of Engineering examination in the case of a candidate who joins as a whole-time teacher in the University Department or a college affiliated to the University in the Faculty of Engineering & Technology or a working engineer in a Department/Industry/Laboratory within the jurisdiction of the University, shall be a minimum of two academic years. The maximum period in which such a candidate must qualify for the degree shall be four academic years, failing which he shall not be allowed to continue his studies for the course. Provided that this limit shall not apply to the thesis for which the maximum period allowed shall be as given in Regulation 7.3(b).

2.1. The examination for the Degree of Master of Engineering (Mechanical, Civil, Electrical, Electronics, Chemical, Computer Integrated Manufacturing, Materials & Metallurgy, Electronic Product Design & Technology) shall have two semesters in a year. The examination for each semester, shall be held in November/December and April/May or on such other date(s) as fixed by the Syndicate from time to time.

2.2. The last dates for receipt of examination admission forms and examination fees without and with late fees shall be as fixed by the Syndicate from time to time.

2.3. The dates fixed by the Syndicate in accordance with Regulations 2.1 and 2.2 shall be notified by the Controller of Examinations.

3.1. A person holding the following qualifications shall be eligible for admission to the course for the degree of Master of Engineering :-

- (i) Bachelor of Engg. Degree with at least 50% marks in the aggregate in the branch selected for the Master of Engineering Degree course from the Panjab University.

Provided that for M.E. (C.I.M) course, the admission is open to all who obtain Bachelor of Engg. Degree of the University any branch or any other equivalent qualification recognised by the University as equivalent thereto with aggregate of 50% marks obtained in the examination.

OR

- (ii) Bachelor of Engineering or other equivalent degree from another University in the branch selected for the Master of Engineering degree course, recognised by the University for purposes of admission to this course with at least 50 per cent marks;

OR

- (iii) Post-Graduate Diploma in the branch selected for the Master of Engineering

from the PanJab University, or an equivalent Post Graduate Diploma in the branch selected for Master of Engineering degree course, recognised by the University for purposes of admission to this course.

Provided that such a candidate shall have to complete the course work and thesis requirements for the award of Master of Engineering Degree of the University.

OR

- (iv) B.Sc. degree in Aeronautical Engineering from the Panjab University with at least 50 per cent marks in the aggregate for admission to M.Sc. Mechanical Engineering (Rotodynamics Machines) course.

OR

- (v) B.Sc. degree in Production Engineering from the Panjab University with at least 50 per cent marks in the aggregate for admission to M.Sc. Mechanical Engineering (Design) and M.Sc. Mechanical Engineering (Production) courses.
- (vi) B.E. degree with atleast 50% marks in aggregate in Metallurgical Engineering or Mechanical Engineering or Production Engineering from Panjab University or an equivalent degree in any of these or in Material Sciences from another University recognised by the Panjab University for the purpose of admission to M.E. in Industrial Materials & Metallurgy.
- (vii) Bachelor of Engineering/Bachelor of Technology/B.Sc. Engineering degree with at least 50 per cent marks in the aggregate in any one of the following specializations for admission to Master of Engineering in Electronics Product Design & Technology Course :-

Biomedical Engineering and Biochemical Engineering or any other equivalent specialisation

OR

Computer Science & Engineering or its equivalent.

OR

Electrical Engineering or its equivalent.

OR

Electronics and Electronics Communication Engineering or its equivalent.

OR

Electronic Instrumentation or its equivalent.

OR

- (viii) Bachelor of Engineering degree in Metallurgical, Mechanical or Production Engineering with at least 50 per cent marks in the branch concerned or its equivalent examination passed from another University in the said discipline of Engineering for purposes of admission to Master of Engineering in 'Industrial Materials and Metallurgy' course.

- ~~(ix) B.E./B.Tech. in any Branch of Engineering from P.U. or in an examination of another University as equivalent to the Panjab University for admission to~~

*To take effect from the admission of 1986

Master of Engineering in Environmental Engineering.

3.2. A whole time teacher in the University Department or a College affiliated to the University for the Master of Engg. Degree Course or an Engineer working in a Deptt./Industry/Laboratory within the territorial Jurisdiction of the University may be allowed to join the course on having obtained at least 50% marks in Bachelor of Engg. and on fulfilment of the conditions laid down in these Regulations. He shall register himself for the first semester examination before beginning to attend the lectures and sessionals work etc. He shall, however, not be allowed to study for more than three theory papers in any semester subject to a maximum of 5 theory papers during one academic year. Such a candidate shall not be allowed to enroll himself during the period of the course. In exceptional cases, however, a change may be permitted with the approval of the Vice-Chancellor but the candidate shall not be eligible for the award of scholarship.

Provided that for admission to any part-time M.E. Course the candidates should have at least two years work/research/teaching experience in a Department/Industry/Research organisation approved by the Head of the Deptt./Principal, provided that in the case of teachers in the Engineering colleges/affiliated to this University and the University Department/s, this condition will not be applicable.

***3.3.** A candidate who has passed A & B sections of Institution of Engineers (India), Calcutta, examination or I.E.T.E. Graduate examination (conducted by the Institution of Electronics and Telecommunication Engineers, New Delhi) with at least 50% marks after having passed the Diploma examination and has at least 5 years' research or professional experience may be admitted to Master of Engineering Course provided he has passed the written and oral test as prescribed by the Head of the Department concerned.

OR

A candidate who has passed A & B sections of Institution of Engineers (India), Calcutta, examination with at least 50% marks after having passed B.Arch. examination with at least 60% marks and has at least 5 years' research or teaching or professional experience may be admitted to Master of Engineering (Civil Structure) course provided he has passed the written and oral test as prescribed by the Head of the Department concerned.

4.1. A student who possesses the qualifications laid down in Regulation 3, has remained on the rolls of the University Department of Chemical Engineering & Technology or of a college affiliated to the University for Master of Engineering Course in the branch of Engineering selected by him for the academic term of the semester concerned, and produces the following certificates signed by the Head of the University Department or by the Principal of the College, as the case may be, shall be eligible to appear in the examination of that semester :-

- (i) of good character;
- (ii) of having attended, for each subject, not less than 85 per cent of the lectures and 85 per cent of the total sessionals work, in tutorials, design laboratory work, and seminars and of having acquitted himself creditably in all the exercises or periodical examinations conducted in the University Department or the college as the case may be from time to time.

4.2. A deficiency in the required number of lectures and practicals may be condoned up to 10 per cent by the Head of the University Department/Principal of the College, as the case may be.

5. The amount of admission fee to be paid by a candidate for each semester and for thesis shall be as fixed by the Syndicate from time to time.

6.1. Every candidate shall be required to offer for examination :-

- (a) 10 theory papers out of the list approved by the Senate from time to time selection to be made on the advice of the Head of the Department/ Principal, provided that no candidate shall be allowed to qualify in more than five papers at the end of the first semester of the first year of the course and not more than ten papers (including the papers passed in the first semester), at the end of the first year of the course;
- (b) a thesis; of which four neatly typed or printed copies properly bound, shall be submitted to the University.

6.2. A student who changes his field, with the approval of the Head of the department, be granted exemption in the subject/s, which he has already passed while in the previous group.

6.3. English shall be the medium of examination.

7.1. The candidate shall prepare his thesis under the supervision of the teacher concerned in the University Department/College. If however, the Head of the Department/ Principal is satisfied that facilities for preparing the thesis exist elsewhere, he may allow the candidate to prepare his thesis there, and this period shall count towards the requirement for the Master's degree course; but the candidate shall spend, for completing his thesis, a minimum period of four weeks, under the direct supervision of his teacher, or the Head of the Department.

7.2. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject or shall embody results of original investigation and shall demonstrate the capacity of the candidate to do independent research development work. While writing the thesis, the candidate shall lay out clearly the work done by him independently and the source/s from which he has obtained other information contained in his thesis.

7.3. (a) The thesis shall be submitted by the candidate at any time during the third semester of the course provided that he has appeared in all the theory papers up to the second semester examination. The result of the thesis shall, however, be declared after the candidate passes in all the 10 theory papers. The thesis will be examined and placed in either A, B, C or D Grades. A-Excellent, merit distinction, B-Good, C-Satisfactory and D-Rejected.

In case the candidate's thesis is rejected in (Grade D), or he is unable to complete the thesis in the third semester he will be allowed 2 years more at the maximum for submission of thesis or its revision.

Provided further that the extension beyond the above limit but not exceeding two year may be allowed by the Vice-Chancellor on the recommendation of the Principal/Head of the Department, as the case may be.

(b) The thesis shall be submitted by a whole-time teacher or an engineer working in the Department/Industry/Laboratory at any time during the fifth semester of the course provided that he has appeared in all the theory papers up to the fourth semester examination. The result of the thesis shall be declared after the candidate passes in all the 10 theory papers. In case the candidate's thesis is rejected or he is unable to complete the thesis in the sixth

semester he will be allowed 2 more years at the maximum for submission of thesis or its revision.

Provided further that the extension beyond the above limit but not exceeding one year may be allowed by the Vice-Chancellor on the recommendation of the Principal/Head of the Department, as the case may be.

7.4. There shall be a viva-voce test on the subject matter of the thesis. The examiners may, if they consider it necessary, also require the candidate to undergo a written and/or a practical test.

If a candidate is not available for viva-voce test and/or other tests in connection with the thesis, the Board of Examiners may exempt him if, in their opinion, the thesis merits such an exemption.

8.1. The minimum number of marks required to pass the examination shall be :-

- (a) 40 per cent in each theory paper;
- (b) 50 per cent in the sessionals part of each paper. The theory, sessionals and thesis will be treated independently for the purpose of passing examination.

8.2. (i) Subject to Regulation 1.1 if a candidate fails/remains absent, though eligible to appear in the examination part of a subject, will have to reappear in that part in a subsequent examination to pass the examination. If a candidate fails in internal assessment/sessional, he will be required to improve his internal assessment/sessional marks by doing extra work to the satisfaction of the Chairperson of the Department/Principal of the College on recommendation of the concerned teacher that this improvement can be only up to 50% marks. Such a candidate shall not be placed in the category of 'Pass with distinction'.

(ii) Examination fee in each semester examination subject to a maximum of fee prescribed by the Syndicate from time to time for examination concerned will be charged. Examination fee for reappear would be in addition to the examination fee charged for other semesters examination, if any, in which he was appearing.

(iii) A candidate who has qualified for the award of Master of Engineering degree from the Panjab University may be allowed to reappear in the subject/s in which he wants to improve his previous performance. For this purpose, he may be given one chance within a period of two years from the date of his passing the Master of Engineering examination.

Improvement will not, however, be allowed in internal assessment/sessional/dissertation/thesis/viva-voce and practicals. The candidate will be charged fee for each subject, or the maximum examination fee prescribed by the Syndicate from time to time for the examination concerned. Such a candidate shall not be placed in the category of 'Pass with distinction'.

9. Successful candidates shall be classified as under :-

- (a) Those who obtain 75 per cent or more of the aggregate marks of all the theory papers and the sessionals and also if the thesis has been adjudged to merit distinction. (A Grade) Provided that the candidate concerned has cleared the examination in each subject at the first attempt (i.e. the first time when a candidate actually takes the University examination in the concerned subject). .. First Division with Distinction
- (b) Those who obtain 60 per cent or more of the aggregate marks of all the theory papers and the sessionals, but are not entitled to be classified as having been placed in First Division with distinction. .. First Division
- (c) Those who obtain less than 60 per cent of the aggregate marks of all the theory papers and the sessionals, but not less than 40% in each theory paper and 50% in the sessionals part of each paper. .. Second Division

10. Four weeks after the termination of each semester examination or as soon as possible, the Controller of Examinations shall publish the result. Every successful candidate shall receive a certificate of having passed that semester of the examination. A candidate who has passed all the semester examinations shall be awarded the degree in accordance with Regulation 9.

11. A person registered for Master of Engineering examination who obtains pass marks in ten theory papers, may be granted, if he so desires, Post-Graduate Diploma in Engineering, on the recommendation of the Principal of the College/Chairperson of the Department last attended by him except for M.E. (E.P.D.T.). No Post-Graduate Diploma shall be awarded for Electronics Product Design & Technology.

TRANSITORY REGULATION

The students admitted to the Master of Engineering before July, 1983 will be governed under the old scheme.

MASTER OF SCIENCE IN INDUSTRIAL CHEMISTRY

1. The course for the degree of Master of Science in Industrial Chemistry shall extend over a period of two academic years.

2.1. The examination for the degree of Master of Science in Industrial Chemistry shall consist of First, Second and Third semester examinations and the Fourth semester will be devoted to thesis work. The candidates shall be required to submit four properly bound and neatly typed or printed copies.

Examinations will be held each year in the months of November/December and April/May or on such other dates as may be fixed by the Syndicate.

2.2. Every candidate shall be examined according to the syllabus and scheme examinations as approved by the Faculty from time to time.

3. (a) The amount of admission fee including fee for detailed marks certificate etc. to be paid by each candidate shall be as specified by the Syndicate from time to time.

(b) A candidate who appears in one or more subjects in Supplementary examination shall pay the same fee as for the whole examination.

(c) The last date by which the admission form and fee must reach the Controller of Examinations shall be four weeks before the commencement of the examination in the Part concerned.

(d) The admission fee for the thesis can be submitted at any time before the submission of the thesis.

(e) The general regulations of the University in respect of the late fee shall be applicable to those whose applications are not received in time.

4. A person who has passed one of the following examinations shall be eligible for admission to the course :

- (a) B.Sc. (Honours School) in Chemistry of the University;
- (b) B.Sc. Three-Years degree course with Physics, Chemistry and Mathematics;
- (c) B.Sc. Three-Years degree course with Mathematics/Computer Science, Chemistry and Industrial Chemistry;

OR

- (d) Any other examination, recognized by the Syndicate as equivalent to (a), (b) and (c).

A person who has passed any equivalent examination under (b), (c) and (d) above shall have to produce an eligibility certificate from the Registrar, Panjab University at the time of admission.

5. The candidate admitted to the course shall pay tuition fee and other charges as prescribed by the Syndicate from time to time.

6. The admission to the course will be made by the Board of Control of the Department and each student shall be under the control and discipline of the Board of Control.

The Board shall have the power to remove a student from the course in case of misconduct, poor performance, irregular attendance, etc.

7. The Board of Studies in Chemical Engineering & Technology shall make recommendations through the Faculty of Engineering and Technology to the Syndicate in all matters concerning the scheme of examination, syllabi, curricula and related matter.

8. The examination for the degree of Master of Science in Industrial Chemistry be open to any student, who :-

- (a) possesses the qualifications as laid down in Regulation 4;
- (b) has remained on the rolls of the Department for the academic term preceding the semester(s) in which the student wishes to take the examination;
- (c) has his/her name submitted to the Controller of Examinations by the Head of the Department and produces the following certificates signed by the Head of the Department.
 - (i) of good moral character;
 - (ii) of having attended at least 80 per cent of the lectures delivered in each subject (in theory and practicals separately);
Provided that a deficiency in the number of lectures and practicals may be condoned up to 10 per cent of the lectures delivered, and practical classes conducted by the Board of Control.
 - (iii) of having obtained at least 50 per cent marks in internal assessment for each subject, theory and practicals separately.

9. Every candidate shall be required to appear in all subjects prescribed for a particular semester examination at the end of that semester. If a candidate does not appear for examination in any subject/s as required, he/she shall be deemed to have failed in that subject/s.

10. If a candidate is unable to pass in one or more subjects of an examination for any semester, he shall be required to appear in such subject/s in the next Supplementary examination of that semester. In the meantime the candidate may continue his studies of the next semester.

11. (a) A candidate, who fails in one or more subjects in the supplementary examination, will be considered as having totally failed in that semester examination and he shall have to repeat that whole semester. In that case he shall not be allowed to continue studies in the next semester.

(b) If the candidate so opts, he may attend the course of the semester concerned afresh and improve the sessionals marks, otherwise he can appear privately and in that case, his old sessionals marks will be counted.

(c) If a candidate is unable to appear in one or more subject/s in any examination including a Supplementary examination, due to illness certified by a Medical Officer, he/she may apply to the Board of Control and the Board at its discretion, may decide to give the candidate one or more chances but shall not exceed the chances missed by the candidate owing to illness. In such a case, the Board shall also have the authority to decide whether the candidate should be allowed to study for and appear at the next higher examination before passing the previous examination. However, his/her result for the higher examination shall not be declared before he/she passes the lower examination.

12. (a) A candidate will be assigned the problem for his/her thesis at the beginning of his/her third semester, but he will be allowed to submit the thesis only after he has appeared in all the papers prescribed for the first, second and third semester examination. The result of thesis will be declared after the candidate passes all the papers. In case he is unable to complete the thesis in fourth semester, he will be allowed one year more at the maximum for the submission of thesis.

(b) A candidate shall prepare his/her thesis under the supervision of one of the teachers approved by the Board of Control. The thesis shall present an orderly and critical exposition of the existing knowledge of the subject incorporating results of his/her original investigations and shall demonstrate the capability of the students to do independent research work. While writing up the thesis, the candidate shall lay out clearly the work done by him/her independently and the sources from which he/she obtained other information contained in his/her thesis.

(c) The thesis will be examined by an internal examiner and an external examiner. Viva-voce will be conducted by a Board of Examiners which shall consist of the external examiner, the internal examiner and the Head/Chairperson of the Department. If the Head/Chairperson of the Department is also the guide/internal examiner, a third person from the Department shall be appointed by the Vice-Chancellor on the recommendation of the Board of Studies.

(d) In case a candidate's thesis is not accepted he/she can resubmit the thesis after improvements as desired by the examiners within a year from the date of intimation of the decision of the University to his/her.

Such a candidate shall not be eligible for a medal or other University distinction.

13. The candidates will undergo a compulsory six-week practical factory training

during the summer vacation after second semester.

14. (a) The minimum number of marks required to pass each semester examination shall be :-

- (i) 40 per cent in each paper individually (theory, practical, viva voce, etc.);
- (ii) 50 per cent in the sessionals for each paper individually; and
- (iii) 50 per cent in the aggregate of all papers taken together.

If a candidate fails to get 50 per cent marks in the aggregate but fulfils all other conditions, he/she shall have the option to repeat the whole examination or appear at the next examination in any paper/s., in which he/she is getting less than 50 per cent marks to improve the marks and complete the requirements.

(b) The minimum number of marks required to pass the examination for thesis shall be 50 per cent in the thesis and the viva voce on the thesis individually.

15. On completion of the examinations prescribed the successful candidate shall be classified as under, on the basis of the aggregate marks obtained in all semester examinations :

- (a) those who obtain 75 per cent or more of the total aggregate marks. .. With Distinction. Provided each subject has been cleared at the first attempt.
- (b) those who obtain 60 per cent and above but less than 75 per cent of the total aggregate marks. .. First Division
- (c) those who obtain 50 per cent and above but less than 60 per cent of the total aggregate marks. .. Second Division

16. (a) Each theory paper shall be set and examined by the external and internal examiners jointly. The answer-books will be first marked by the external examiner, who will then forward these to the internal examiner for evaluation. The awards agreed to, by both the examiners will be forwarded to the University. The cases of dispute will be settled according to the University rules.

(b) For the examination in practical papers, the candidate shall be examined jointly by the internal and the external examiners.

(c) The marks to be awarded for sessionals work (consisting of class tests, mid term examinations, home assignments etc.) will be recommended by the class teachers to the Board of Control which may, if required, modify the awards and the approved internal assessments awards shall be sent to the University by the Head/Chairperson of the Department.

(d) The assessment for the thesis seminar will be done by a Board of three examiners consisting of the Head/Chairperson of the Department and two other teachers of the Department deputed by the Board of Studies.

**DIPLOMA COURSE IN MAINTENANCE AND SERVICING OF ELECTRICAL AND
ELECTRONICS INSTRUMENTS**

1.1. The duration of the course for Diploma in Maintenance and Servicing of Electrical and Electronics Instruments shall be one academic year.

1.2. The course of instruction and evaluation shall be in two parts as under :-

- (i) there shall be a house examination both in theory and laboratory conducted by internal examiners at the end of each part and periodical assessment through problem assignment, tests etc. The distribution of marks between home examination and sessionals shall be decided by the Board of Control as shown in the syllabus;
- (ii) there shall be an annual comprehensive examination at the end of the academic year which shall be conducted by (i) one external examiner and (ii) internal examiners.

1.3. The date of annual comprehensive examination and the last date for receipt of examination admission forms with requisite fee shall be as fixed by the Syndicate from time to time.

1.4. The examination fee to be paid by a candidate shall be as prescribed by the Syndicate from time to time.

2. The minimum qualification for admission to the Course shall be B.Sc. degree of the Panjab University with Physics as one of the subjects or an examination of any other University recognised by the Syndicate as equivalent thereto.

3. A candidate who possesses the qualification laid down in Regulation 2 shall be eligible to appear in the examination provided he produces the following certificate signed by the Head of the Physics Department, Panjab University :-

- (a) of good character;
- (b) of having been on the rolls of the Department of Physics during the academic year preceding the examination; and
- (c) of having attended not less than 66 per cent of the lectures delivered to the class in each paper and the practicals separately.

4. A deficiency in the required number of lectures may be condoned :-

- (i) upto 15 lectures by the Head of the Department; and
- (ii) upto 25 lectures by the Dean of University Instruction on the recommendation of the Head of the Department.

5. The examination shall be held in accordance with the syllabus.

6. The medium of examination shall be English.

7. In all matters, concerning admission, general control, removal, misconduct and maintenance of discipline, the Board of Control of the Department of Physics shall be the final authority subject to the approval of the Dean of University Instruction/Vice-Chancellor as the cast may be.